

City of Guttenberg
Regular City Council Meeting
March 13, 2023

The Guttenberg, Iowa City Council met in regular session Monday, March 13, 2023, at 6:00 P.M. in the Municipal Building City Council Chambers. Mayor Fred Schaub presided with Jane Parker, Austin Greve, Michelle Geuder, Mandy Ludovissy, Steve Bahls present.

Guests: Brandie Tomkins, Jody Pierce, Derek Chambers and Ryan Husmann.

Greve made a motion approve the agenda. Geuder seconded. Ayes: Bahls, Greve, Parker, Geuder and Ludovissy. Nays: 0. Motion carried.

Parker made a motion to approve the Consent Agenda and remove 2H from Consent Agenda and table until April meeting. Geuder seconded. Ayes: Bahls, Greve, Ludovissy, Parker and Geuder. Nays: 0. Motion carried.

Approved by Consent Agenda vote:

- a) Approve Minutes of Regular Meeting – 02/13/2023 and Special Meeting-- 03/02/2023
- b) Bills & Claims.

VENDOR	REFERENCE	AMOUNT	CHECK #
ACCESS SYSTEMS	COPIER 2780B/858C	114.22	55558
AFLAC	EMPL SUPLMTL INS	85.42	55559
AIRGAS USA LLC	CYLINDER RENTAL	69.58	55560
ALPINE COMMUNICATIONS	PHONE SERVICE	1,528.86	55540
ALPINE COMMUNICATIONS	PHONE SERVICE	82.52	55545
AMERICAN UNITED LIFE INS CO	EMPL LIFE INS BENEFIT	329.00	55546
AMERICAN WATER WORKS ASSOC	ANNUAL MEMBERSHIP DUES	418.00	55561
BAKER & TAYLOR	BOOKS	919.47	55547
BLACK HILLS ENERGY	GAS UTILITIES	7,932.38	55554
JAMIE BLUME	REIMB POSTAGE-PD/ADMIN	87.87	55562
BODENSTEINER IMPL. INC	OIL/FILTERS - CEM	147.03	55563
BURGIN TREE SERVICE	TREE TRIMMING/REMOVE DEBRIS	14,950.00	55557
CASEY'S BUSINESS MASTERCARD	FUEL	2,095.45	55541
CLAYTON CNTY RECORDER	RECORDING FEES -BLOCK 78 ALLEY	19.00	55556
CLAYTON CNTY RECORDER	RECORDING FEES - HOEFER	65.00	55564
CLAYTON CNTY TREASURER	2ND HALF PROP/TRANSM TAX	907.50	55565
CRANK'S TREE SERVICE	TREE TRIMMING	1,200.00	55566
CULLIGAN	BOTTLED WATER SHOP	35.00	55567
DELTA DENTAL OF IOWA	VISION/DENTAL INS MAR 23	305.04	ACH
DEMCO	OPERATING SUPPLIES - LIB	137.41	55568
DOLLAR GENERAL	BOTTLED WATER - PD	4.65	55569
DORNER	SERVICE - WATER	2,250.00	55570
DUBUQUE CITY TREAS OFFC	TESTING - WTR	44.00	55571
EMPLOYEE BENEFIT SYSTEMS	HRA FEES - 02/17/23	1,878.10	ACH
EMPLOYEE BENEFIT SYSTEMS	HRA FEES	104.00	ACH
EFTPS	FED/FICA TAX	8,158.75	ACH

EFTPS	FED/FICA TAX	7,776.98	ACH
ELECTRICAL ENG & EQUIP	GENERATOR MAINT	5,474.50	55572
EUROFINS ENVIR TESTING NC,LLC	TESTING/WWTR	423.47	55548
EUROFINS ENVIR TESTING NC,LLC	TESTING-WWTR	423.47	55573
FLETCHER REINHART CO	FIBERGLASS CROSSARMS - 20	4,360.45	55574
FORTE	ACH FEES - FRONTDESK PAYMENTS	53.15	ACH
GARNAVILLO OIL, INC	DIESEL FUEL - 86I/342.6II	1,674.76	55549
GOV OFFICE LLC	EMAIL TRANSITION RECORDS	25.00	55575
GUTTENBERG CHAMBER OF COMMERCE	BUDGETED DONATION 3/2023	1,250.00	55576
GUTTENBERG PRESS, INC	PUBLICATIONS/NOTICES	1,064.01	55577
JESSICA HARBAUGH	METER DEPOSIT REFUND	345.00	55578
HAWKINS, INC	CHEMICALS - WTR/WWTR	3,999.80	55579
HEFEL PORTABLE SERVICES, LLC	PORTABLE RESTROOMS	570.00	55580
HENDERSON TRUCK EQUIP	VEHICLE MAINTENANCE - RU	434.38	55581
HOUSE TO HOME REMODELING	LABOR-CUT ENTRY DOOR DUWE SHED	800.00	55582
KARI HOYHEIM	REMIB CAFE PLAN FY 23	339.68	55550
IA CODIFICATION INC	FEBRUARY 2023 SUPPLEMENT	258.00	55583
IA DEPT REVENUE & FINANCE	WATER EXCISE TAX FEB 23	2,045.52	ACH
IA DEPT REVENUE & FINANCE	SALES/L OPT/USE TAXES FEB 23	5,162.87	ACH
IA MUN FINANCE OFFICERS ASSOC	ANNUAL DUES - MM	20.00	55584
IA ONE CALL	LINE LOCATES	16.20	55585
IA PRISON INDUSTRIES	SHARED PATH BICYCLES STENCILS	142.80	55586
IPERS	IPERS - REGULAR	11,058.96	ACH
JOHN DEERE FINANCIAL	CORDLESS SPOTLIGHT/HAMMER IMPA	358.99	55587
KANN MFG CORP	WESTERN PLOW BLADES	818.08	55588
KIRKWOOD COMMUNITY COLLEGE	BLS PROVIDER - FD	108.00	55589
KLUESNER SANITATION, LLC	SOLID WASTE REMOVAL	13,714.32	55590
KUEMPEL HARDWARE INC	OPERATING SUPPLIES	209.93	55591
KUEMPEL MASONRY	REPAIRS BY WINDOWS - MUNI BLDG	1,343.00	55592
KWIK TRIP INC. - CREDIT DEPT.	FUEL	939.83	55593
NANCY MCCLELLAN	OPERATIONAL EQUIP REPAIR-LIB	72.23	55594
MEUSER LUMBER CO	OPERATING SUPPLIES	1,892.08	55595
MICROBAC LABORATORIES, INC.	TESTING - WATER	68.00	55596
MID AMERICA RESEARCH CHEMICAL	BUG-OFF/BIG KAHUNA CLEANER	527.95	55597
MORTON SALT, INC.	SALT - RU	2,345.46	55598
ANDREA MOSER	METER DEPOSIT REFUND	270.00	55599
MUNICIPAL SUPPLY INC	WATER METERS-3/4' (12)	230.34	55600
NAPA AUTO PARTS	OPERATING SUPPLIES	565.11	55601
MAZIE NURRE	METER DEPOSIT REFUND	295.00	55602
PETTY CASH FUND	POSTAGE	186.77	55542
PETTY CASH FUND	LIBRARY JANITORIAL/OP SUPP/PO	131.74	55603
POLK CO SHERIFF'S OFFICE	CASE #SCSC019613	250.00	55543
POLK CO SHERIFF'S OFFICE	CASE #SCSC019613	250.00	55551
POSTMASTER GUTTENBERG	UTILITY BILL MAILING	398.88	55552
RESALE POWER GROUP OF IOWA	WHOLESALE POWER/SUBSTATION RNT	122,174.69	55555

SCHUSTER & MICK LAW OFFICE	LEGAL FEES	640.00	55604
SMOKE-EATER	ANNUAL MEMBERSHIP - 20 \$10	200.00	55605
STATE WITHHOLDING	STATE TAXES	2,304.17	ACH
STOREY KENWORTHY	LIBRARY JANITORIAL SUPPLIES	64.37	55553
UNIVERSAL ELECTRIC SUPPLY	ELECTRICAL SUPPLIES - LIB	145.58	55606
UPPER EXPL REG PLANNING COMM	GRANT ADMIN	1,427.70	55607
MARK URLAUB	ENERGY REBATE - REFRIGERATOR	10.00	55608
USA BLUE BOOK	CHECK VALVE/PVC QUILL FNPT	242.86	55609
UTILITIES	CITY UTILITIES	9,775.12	55610
VERIZON WIRELESS	CELLPHONES/TABLETS/HOT SPOTS	482.92	55611
WASHINGTON NAT'L INS CO.	EMPL SUPL INS	268.70	55612
WELLMARK BC/BS OF IOWA	MEDICAL INSURANCE	14,119.66	55544
WELLS FARGO	OPERATING SUPPLIES	2,940.28	55613
MARK WOLF	METER DEPOSIT REFUND	345.00	55614

- c) Financial Reports for February 2023.
- d) Department Reports.
- e) Resolution No. 3369-23, A Resolution to Approve Official Appointments: Finance Committee – Michelle Geuder & Mandy Ludovissy.
- f) Simplified Renewal for Class C Retail Alcohol License with Outdoor Service for J&J Roots LLC d/b/a Roots.
- g) Simplified Renewal for Class C Retail Alcohol License 5 day for Olive or Twist LLC d/b/a Olive or Twist LLC.
- h) Simplified Renewal for Special Class B Retail Native Wine License for Henny Penny's Retail & Rental LLC d/b/a Henny Penny's Retail & Rental.

HEARING OF DELEGATIONS: Mayor wanted to clarify writing grants: Denise can still write grants but will need to come to Council and get permission first.

Public Hearing regarding the FY 2023-2024 Budget was open and closed with no comments. Greve made a motion to approve Resolution No. 3370-23, A Resolution Adopting Budgets for Fiscal Year Ending June 30, 2024. Parker seconded. Roll Call Vote: Ayes: Parker, Geuder, Ludovissy, Bahls and Greve. Nays: 0. Motion carried.

Public Hearing regarding Proposed Ordinance Establishing a Franchise Fee on Natural Gas Energy Providers was open and closed with no comments. Bahls made a motion to approve the first reading on Ordinance No. 703-23, An Ordinance Adopting New Chapter 114 Establishing A Franchise Fee on Energy Providers Operating in the City of Guttenberg, Iowa. Parker seconded. Roll Call Vote: Ayes: Parker, Geuder, Ludovissy, Bahls and Greve. Nays: 0. Motion carried. Greve made a motion to waive the second reading for Ordinance No. 703-23. Geuder seconded. Roll Call Vote: Ayes: Parker, Geuder, Ludovissy, Bahls and Greve. Nays: 0. Motion carried. Greve made a motion to approve the final reading and passage of Ordinance No. 703-23. Parker seconded. Roll Call Vote: Ayes: Parker, Geuder, Ludovissy, Bahls and Greve. Nays: 0. Motion carried.

Jody Pierce spoke to Council regarding Clayton Ridge Post Prom Committee donation request. Bahls made a motion to approve donating a pool punch card – the same as last year's donation. Ludovissy seconded. Vote: Ayes: Parker, Geuder, Ludovissy, Bahls and Greve. Nays: 0. Motion carried.

Ryan Husmann spoke to Council regarding his request to discuss his land lease agreement. He requested that the city sell him the property he leases. He is not in the agreement with the new lease rate. Discussed doing an appraisal and reasonable return on the value of the land. Bahls made a motion to stay with proposed lease per Mike Schuster's recommendation. Parker seconded. Vote: Ayes: Parker, Geuder, Ludovissy, Bahls, and Greve. Nays: 0. Motion carried.

Brandie Tomkins, Chamber/Community Vitality Director spoke to Council regarding Community Vitality. Brandie gave an update on the dog park project. Discussed the BHE Trees Forever Grant. Bahls made a motion to approve trees grant agreement to be carried out per City ordinance, 20 trees. Parker seconded. Vote: Ayes: Parker, Geuder, Ludovissy, Bahls and Greve. Nays: 0. Motion carried. Discussed Schiller Street banners, 12 different designs with a total of 20 banners. Parker made a motion to approve the purchase of 20 banners. Bahls seconded. Vote: Ayes: Parker, Geuder, Ludovissy, Bahls and Greve. Nays: 0. Motion carried. Discussed working on Horseshoe Pond Park in partnership with Legion and Ingleside Club.

Discussed 2023 Rec Mowing Bids. Parker made a motion to approve Mike Randall for the 2023 mowing season. Geuder seconded. Vote: Ayes: Parker, Geuder, Ludovissy, Bahls and Greve. Nays: 0. Motion carried.

Discussed 2023 Spraying Bids. Bahls made a motion to accept and approve Dustin White (Bob's Lawn Care) and Richard Kann (America LLC) for 2023 vegetation spraying. Greve seconded. Vote: Ayes: Geuder, Ludovissy, Bahls and Greve. Nays: 0. Abstain: Parker. Motion carried.

Discussion was held on nuisance properties. Discussed status of Rodenberg nuisance property and need to address additional properties this year.

Discussed purchase of stationary natural gas power washer for city shop that would be utilized by various city departments. Bahls made a motion to approve purchasing power washer from Mi-T-M, for \$9,397.00; order now and pay for it after 07/01/2023. Parker seconded. Vote: Ayes: Parker, Geuder, Ludovissy, Bahls and Greve. Nays: 0. Motion carried.

Discussed Rec Operations/Concession Stands. Discussed putting Pool Staff ad in Guttenberg Press again and boosting Facebook post. Discussed increasing Rec worker wages by \$1.00/hour and an additional \$.50-\$1.00/hour more for weekend shifts. Discussed asking school to send out pool staff ad. Brandie advised that she will advertise the need for concession stand manager/group, bring information to April meeting.

Discussed purchase of Public Works Golf Cart. Bahls made a motion to approve purchase of 2021 E-Z-GO golf cart with 3 hours on it for \$5,750.00, split cost between departments that will use it, pay for after 07/01/2023. Parker seconded. Vote: Ayes: Parker, Geuder, Ludovissy, Bahls and Greve. Nays: 0. Motion carried.

Parker made a motion to approve Resolution No. 3371-23, A Resolution Setting Temporary Portable Storage Containers Fees. Greve seconded. Roll Call Vote: Ayes: Parker, Geuder, Ludovissy, Bahls and Greve. Nays: 0. Motion carried.

Reports:

- Fire Chief. Written report submitted.
- Chief of Police: Written report submitted.
- Chamber of Commerce/Community Vitality: Written report submitted.
- V&K Engineer: Written report submitted.
- Mayor Report: He wants to replace light poles on River Park Drive in business district and install mooring dolphins at Riverfront to host large passenger post in our community. The Mayor wants Denise to look for potential grants for these projects.
- Council Report: None.

Greve made a motion to adjourn the meeting at 7:35 pm. Bahls seconded. Council Vote: Ayes: Bahls, Greve, Parker, and Geuder. Nays: 0. Motion Carried.

Fred Schaub, Mayor

ATTEST:

Denise Schneider, City Manager

REVENUE

Feb-23

GENERAL	\$	51,774.21
AMBULANCE	\$	64.05
ROAD USE	\$	20,775.69
TRUST & AGENCY	\$	2,959.91
EMERGENCY	\$	232.96
LOCAL OPTION	\$	23,352.33
TIF R	\$	1,788.24
TIF 2003	\$	554.93
REVOLVING LOAN	\$	608.74
ENERGY	\$	15.00
LIBRARY TRUST	\$	27.46
DEBT SERVICE	\$	2,041.39
WATER	\$	38,104.03
SEWER	\$	43,260.79
ELECTRIC	\$	206,530.33
METER DEPOSIT	\$	570.00
STORM SEWER	\$	4,817.06
TOTAL	\$	397,477.12

EXPENDITURES

13-Mar-23

GENERAL FUND	\$	36,564.79
ROAD USE FUND	\$	10,865.94
TRUST AND AGENCY FUND	\$	1,982.10
CDBG WATER FUND	\$	813.92
WATER FUND	\$	10,916.50
SEWER FUND	\$	13,918.95
ELECTRIC FUND	\$	150,053.52
UTILITY METER DEPOSITS FUND	\$	1,255.00
STORM SEWER FUND	\$	86.93
PAYROLL FUND	\$	45,246.36
TOTAL	\$	271,704.01

