

City of Guttenberg
Regular City Council Meeting
April 10, 2023

The Guttenberg, Iowa City Council met in regular session Monday, April 10, 2023, at 6:00 P.M. in the Municipal Building City Council Chambers. Mayor Fred Schaub presided with Austin Greve, Michelle Geuder, Mandy Ludovissy, Steve Bahls present. Absent: Jane Parker.

Guests: John Hess, Katie Geuder, Augie Petsche, Steve Thompson, Derek Chambers, Paul & Patty Wachendorf, Downing Reps: Drew Gadbury & Matt Lowder.

Greve made a motion approve the agenda. Bahls seconded. Ayes: Bahls, Greve, Geuder and Ludovissy. Nays: 0. Motion carried.

Ludovissy made a motion to approve the Consent Agenda. Greve seconded. Ayes: Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Approved by Consent Agenda vote:

- a) Approve Minutes of Regular Meeting – 03/13/2023
- b) Bills & Claims.

VENDOR	REFERENCE	AMOUNT	CHECK #
ACCESS SYSTEMS	COPIES - LIBRARY	97.99	56134
AFLAC	EMPL SUPLMTL INS	85.42	56135
AIRGAS USA LLC	CYLINDER RENTAL	75.16	56136
ALPINE COMMUNICATIONS	PHONE SERVICE	1,527.56	56120
ALPINE COMMUNICATIONS	PHONE SERVICE	81.52	56127
ALTEC INDUSTRIES, INC	VEHICLE REPAIRS	1,081.70	56137
AMERICAN UNITED LIFE INS CO	EMPL LIFE INS BENEFIT	352.50	56121
AUTOTEK SERVICE CENTER, INC	OIL CHANGE - 18 EXPLORER	60.15	56138
BAKER & TAYLOR	BOOKS	650.30	56139
KRIS BENDER HEINZ	UMD REFUND	170.00	56140
BLACK HILLS ENERGY	GAS UTILITIES	5,675.07	56128
BODENSTEINER IMPL. INC	OIL FILTER/AIR CLEANER - REC	87.45	56141
BRUENING ROCK PRODUCTS, INC.	SAND - SNOW REMOVAL SUPPLIES	511.10	56142
CASEY'S BUSINESS MASTERCARD	FUEL	320.95	56115
CLAYTON CNTY REGISTER	2 YR SUBSCRIPTION - LIB	79.50	56143
CLAYTON RIDGE SCHOOLS	YEARBOOK - LIBRARY	48.00	56144
CRANK'S TREE SERVICE	TREE TRIMMING	1,200.00	56145
CULLIGAN	BOTTLED WATER SHOP	47.20	56146
DELTA DENTAL OF IOWA	VISION/DENTAL INS APR 23	305.04	ACH
EMPLOYEE BENEFIT SYSTEMS	HRA FEES	9,736.68	ACH
EFTPS	FED/FICA TAX	16,586.96	ACH
EMERGENCY APPARATUS MAINT, INC	EQUIPMENT MAINTENANCE	6,128.96	56147
EUROFINS ENVIR TESTING NC,LLC	TESTING - WWTR	644.63	56148
FASSBINDER SMALL ENGINES	BAR OIL	36.96	56149
FLETCHER REINHART CO	ELECTRIC SUPPLIES	1,360.24	56150
JEFF FRIEDLEIN	REC LIME	118.98	56151

GUTTENBERG CHAMBER OF COMMERCE	MONTHLY BUDGETED DONATION	1,250.00	56152
GUTTENBERG MUNICIPAL HOSPITA	RANDOM SCREENING - KB	80.00	56153
GUTTENBERG PRESS, INC	PUBLICATIONS/NOTICES	592.53	56154
GUTTENBERG RETAILERS	EMPL SAFETY INCENTIVE	280.00	56116
HACH COMPANY	TESTING SUPPLIES - WATER	540.65	56155
HAWKINS, INC	AZONE/LPC-4 - WTR	1,477.51	56156
HEFEL PORTABLE SERVICES, LLC	PORTABLE RESTROOMS	767.00	56157
IA ASSOC OF MUNI UTILITIES	23/24 ELEC & WTR ANNUAL DUES	6,321.00	56158
IA DEPT REVENUE & FINANCE	SALES/L OPT/USE/TAXES MAR 23	5,357.76	ACH
IA DEPT REVENUE & FINANCE	WATER EXCISE TAX MAR 23	2,240.15	ACH
IA MUN FINANCE OFFICERS ASSOC	IMFOA SPRING CONFERENCE	125.00	56159
IA PRISON INDUSTRIES	STENCIL-SHARED PATH BICYCLES	31.80	56122
IPERS	IPERS - REGULAR	16,347.96	ACH
J & R SUPPLY INC	3/4 TUBV SPEARS - WTR	63.90	56160
KIMBALL MIDWEST	CAP SCREWS/WASHERS/NUTS/CLEANR	188.64	56123
KIMBALL MIDWEST	CAP SCREWS	19.00	56129
KIRKWOOD COMMUNITY COLLEGE	BLS PROVIDER CLASS - DC/KH/MJ	27.00	56161
KLUESNER SANITATION, LLC	SOLID WASTE REMOVAL	14,289.32	56162
KUEMPEL HARDWARE INC	OPERATING SUPPLIES	1,480.38	56163
KWIK TRIP INC. - CREDIT DEPT.	FUEL	2,197.97	56164
LYNCH DALLAS, P. C.	LEGAL FEES	495.00	56165
MA'S DAYCARE	GAX #6 20-CVN-067	8,280.00	56124
MA'S DAYCARE	GAX #7 20-CVN-067	5,711.00	56166
NANCY MCCLELLAN	OPER. EQUIPMENT REPAIRS - LIB	84.26	56167
MEUSER LUMBER CO	OPERATING SUPPLIES	219.87	56168
MEYER COLLISION & SERVICE CNTR	ALTERNATOR - 18 EXPLORER	894.14	56125
MEYER COLLISION & SERVICE CNTR	TIRE CHAINS - DUMP TRUCK	260.00	56169
MICROBAC LABORATORIES, INC.	TESTING - WATER	271.75	56170
MOSER TREE SERVICE	TREE/STUMP REMOVAL	2,520.00	56171
MOTOROLA SOLUTIONS, INC.	OPERATIONAL EQUIP REPAIRS	137.00	56172
NATIONAL ELEVATOR INSP	ELEVATOR INSPECTION 3-17-23	65.00	56130
JEREMY NIELAND	UMD REFUND	595.00	56173
NORTHEAST IA FIRE & FLOOD	SEWAGE REMOVAL - 607 WESTVIEW	6,512.00	56189
POLK CO SHERIFF'S OFFICE	CASE #SCSC019613	250.00	56117
POLK CO SHERIFF'S OFFICE	CASE #SCSC019613	250.00	56131
POSTMASTER GUTTENBERG	UTILITY BILL MAILING	415.68	56132
RESALE POWER GROUP OF IOWA	WHOLESALE POWER/SUBSTATION RNT	119,636.92	56175
DENISE SCHNEIDER	REIMB MILEAGE - IMMI IA CITY	119.21	56176
SCHUSTER & MICK LAW OFFICE	REVIEW LEASE AGREEMENTS	642.24	56177
REBECCA LAWIN MCCARLEY	HPC CONSULTATIONS	8,240.80	56118
SPORTS WORLD/YEOMENS INC	PARK TABLE PLAQUE-FINTEL	31.00	56178
STATE WITHHOLDING	STATE TAX	3,377.08	ACH
STOREY KENWORTHY	JANITORIAL SUPPLIES - LIB	159.55	56179
BRANDIE TOMKINS	REIMB MILEAGE - ALTOONA	248.38	56180
TUJETSCH AGENCY	CYBER LIABILITY RENEWAL	4,076.88	56181

UNIVERSAL ELECTRIC SUPPLY	ELECTRIC UPDATES - DUWE FIELD	467.01	56182
UTILITIES	CITY UTILITIES	8,726.13	56183
UTILITY SERVICE CO., INC.	QTLY MAINT - WTR TOWER	3,202.35	56184
VEENSTRA & KIMM, INC.	ENGINEERING EXPENSE	17,100.00	56185
VFC DISTRIBUTORS	BULK SOFTENER SALT	5,962.72	56133
WASHINGTON NAT'L INS CO.	EMPL SUPL INS	268.70	56186
WATERWAYS JOURNAL	MARINA AD - QUIMBY'S	465.00	56187
WELLMARK BC/BS OF IOWA	MEDICAL INSURANCE	17,252.56	56119
WELLS FARGO	TABLE/BENCH FOR PARK	9,162.76	56188
XPLORE GUTTENBERG. LLC	EZ GO GOLF CART SN3326819	5,750.00	56126

- c) Financial Reports for March 2023.
- d) Department Reports.
- e) Simplified Renewal for Class E Retail Alcohol License for Zameen 786 LLC d/b/a Danny's Tobacco & Liquor.
- f) Simplified Application for Class C Retail Alcohol License, Special Class A Beer Permit with Outdoor Service privilege for Klaes Enterprise LLC d/b/a Guttenberg Brewing Co.
- g) Request to Close a Portion of River Park Drive (Pearl to Main) for Prom Grand March.

HEARING OF DELEGATIONS: Augie Petsche addressed Council regarding installation of new sidewalk/steps and permit questions.

Steve Thompson spoke regarding City projects. Monday, April 17, 2023 bids will open for North Fifth Street project. A special meeting may need to be held to accept bids. Discussed water project and trail project. V&K is investigating Railroad right-of-way/property lines.

Katey Geuder gave an update to the Council about the Dog Park project and also Moxie's request to close portion of River Park Drive from 6pm-1am on April 29, 2023 and May 26, 2023 for street dances. Bahls made a motion to approve street closure requests. Ludovissy seconded. Ayes: Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Paul and Patty Wachendorf spoke regarding the street light adjacent to 502 North Bluff Street. Discussed street light being bright. Discussed willing to put up battery motion light. Bahls made a motion to table item for now. Ludovissy seconded. Ayes: Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Drew Gadbury and Matt Lowder with Downing company spoke regarding North Bluff Street Dental Clinic Parking Lot, discussed project plans. Greve made a motion to approve allowing dental clinic parking lot project to proceed. Bahls seconded. Ayes: Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

John Hess spoke to Council regarding Park Board request to apply for UMGC Grant/City Funding Match for the Sprinkler System Project. Project estimate cost is \$40,000. Grant requires a minimum 25% match; \$10,000. Estimates for pump/sand points: \$12,000, dirt/seed/etc: \$20,000, Sprinkler System: \$8,000. Geuder made a motion to approve moving forward with a UMGC grant pre-application for project. Ludovissy seconded. Ayes: Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Discussion was held on 531 S. River Park Drive Lease Agreement. Greve made a motion to approve Resolution No. 3372-23, City of Guttenberg Resolution Authorizing the 531 South River Park Drive Lease Agreement Revised 2023. Geuder seconded. Roll Call Vote: Ayes: Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Discussion was held on nuisance properties. Discussed status of Rodenberg nuisance property. Discussed junk vehicles.

Discussion was held on the FY 2022-2023 budget amendment. Greve made a motion to approve setting the public hearing for the FY 2022-2023 budget amendment for May 8, 2023 at 6pm. Bahls seconded. Ayes: Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Discussed Sewer Maintenance Contract with CIT Sewer Solutions. Bahls made a motion to approve sewer maintenance contract. Greve seconded. Ayes: Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Greve made a motion to approve the Library's request to transfer Library Foundation FY 2022-2023 funds (\$3,680.00) to the library's money market account. Ludovissy seconded. Ayes: Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Discussed towing of large nuisance/junk vehicles. Police Department will tag vehicles. Police Chief Derek Chambers advised that he does not want the towing charges to come out of the police department budget. Edgewood Auto & Tire will tow and collect from owner or obtain title/junk vehicle.

Discussed Grant information/update. Over \$7 million in grants have been secured for the city and community organizations since 2018.

Bahls made a motion to approve Myers Cox Truck Damage Insurance Claim Agreement with Acuity Insurance. Ludovissy seconded. Ayes: Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Discussed Public Works Mower purchase request. Greve made a motion to approve purchasing a 2023 X739 tractor and mower deck for \$14,600.00 from Bodensteiner Implement. Geuder seconded. Ayes: Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Chief Chambers spoke to Council regarding police positions/schedule. Discussed that Mitch Jipson resigned and PD needs a replacement. Discussed that 1/3 of police department calls for service are between 11pm and 7am. Riverfront passenger boats require security to dock in town. Discussed possibly applying for Cops Grant which could award \$125,000 over 3 year period. Discussed Academy would cost \$5,500 for 8-10 weeks or 16 weeks plus lodging, mileage, meals. Discussed Police Department staff needs. Ludovissy made a motion to approve moving forward with the hiring process for 4th officer to replace officer Jipson. Geuder seconded. Ayes: Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Discussed MJ Electric Re-Conductor quotes. Geuder made a motion to approve for electrical repairs/upgrades. Greve seconded. Ayes: Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Non-Bargaining Unit Employee Compensation Resolution was tabled until May.

Greve made a motion to approve Resolution No. 3373-23, A Resolution Declaring Replacement Tax Funds and Authorizing the Transfer of Funds from the Electric Fund to the General Fund. Ludovissy seconded. Roll Call Vote: Ayes: Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Greve made a motion to approve Resolution No. 3374-23, A Resolution Authorizing the Transfer of Funds. Bahls seconded. Roll Call Vote: Ayes: Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Reports:

- Fire Chief. Written report submitted.
- Chief of Police: Written report submitted.
- Chamber of Commerce/Community Vitality: Written report submitted.
- Mayor Report: Spoke to council.
- Council Report: None.
- City Manager: Pool Wages/Staffing.

Greve made a motion to adjourn the meeting at 7:56 pm. Geuder seconded. Council Vote: Ayes: Bahls, Greve, and Geuder. Nays: 0. Motion Carried.

Fred Schaub, Mayor

ATTEST:

Denise Schneider, City Manager

REVENUE

Mar-23

GENERAL	\$	66,597.74
AMBULANCE	\$	71.33
ROAD USE	\$	12,053.93
TRUST & AGENCY	\$	2,366.23
EMERGENCY	\$	184.60
LOCAL OPTION	\$	20,742.57
TIF 2003	\$	866.17
REVOLVING LOAN	\$	618.74
ENERGY	\$	15.00
LIBRARY TRUST	\$	30.41
DEBT SERVICE	\$	1,566.79
CEMETERY PERPETUAL CARE	\$	107.15
WATER	\$	43,574.88
SEWER	\$	48,835.30
ELECTRIC	\$	232,622.59
METER DEPOSIT	\$	1,820.00
STORM SEWER	\$	5,425.53
TOTAL	\$	437,498.96

EXPENDITURES

10-Apr-23

GENERAL FUND	\$	78,009.55
ROAD USE FUND	\$	4,023.01
TRUST AND AGENCY FUND	\$	9,736.68
LOCAL OPTION FUND	\$	359.38
CAPITAL PROJECT - PARK FUND	\$	2,250.00
WATER FUND	\$	31,925.61
SEWER FUND	\$	12,857.02
ELECTRIC FUND	\$	137,494.31
UTILITY METER DEPOSITS FUND	\$	765.00
STORM SEWER FUND	\$	100.80
PAYROLL FUND	\$	55,076.22
TOTAL	\$	332,597.58