

**City of Guttenberg  
Regular City Council Meeting  
May 08, 2023**

The Guttenberg, Iowa City Council met in regular session Monday, May 08, 2023, at 6:00 P.M. in the Municipal Building City Council Chambers. Mayor Fred Schaub presided with Austin Greve, Michelle Geuder, Mandy Ludovissy, Jane Parker, & Steve Bahls present. Absent: None.

Guests: Katey Geuder, Brandie Tomkins, Dustin White, Paul Bazyn, Jack Lutgen, Julia & Todd Lammers, Deb & Dave Greve, Roger Meyer, Kari Hoyheim, Joe Zittergruen, Al Troester, Chad Schmelzer, Hannah Millard, Darla Kelchen, Sarah Moser, and Derek Chambers.

Bahls made a motion approve the agenda. Parker seconded. Ayes: Bahls, Parker, Greve, Geuder and Ludovissy. Nays: 0. Motion carried.

Greve made a motion to approve the Consent Agenda. Bahls seconded. Ayes: Parker, Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Approved by Consent Agenda vote:

- a) Approve Minutes of Regular Meeting – 4/10/2023.
- b) Bills & Claims.

VENDOR	REFERENCE	AMOUNT	CHECK #
ACCESS SYSTEMS	COPIER FEES	229.69	56204
AFLAC	EMPL SUPLMTL INS	85.42	56205
AGMERICA LLC	TOPSOIL - STUMP REMOVAL	450.00	56206
ALPINE COMMUNICATIONS	PHONE SERVICE	1,539.42	56190
ALPINE COMMUNICATIONS	PHONE SERVICE	81.09	56207
ALTEC INDUSTRIES, INC	VEHICLE REPAIRS	5,315.66	56208
AMERICAN UNITED LIFE INS CO	EMPL LIFE INS BENEFIT	352.50	56200
AUTOTEK GRAPHIC	YARD WASTE SIGN	65.00	56209
BAKER & TAYLOR	BOOKS	82.78	56210
BLACK HILLS ENERGY	GAS UTILITIES	1,956.23	56211
BLOOMING BRANCHES	MEMORIAL	57.00	56212
BODENSTEINER IMPL. INC	SUPPORT KIT/BLADE - RU MOWER	140.26	56191
BROWN'S SALES & LEASING	2 1/2 ADAPTER BUSHING	35.05	56213
CHERRY VALLEY EXCAVATING LLC	ROADSIDE REPAIR - POND ACCIDENT	650.00	56214
CLAYTON CNTY RECORDER	RECORDING FEE - KANN LEASE	42.00	56192
CLAYTON COUNTY DEV GROUP	PARTNERSHIP MARKETING CAMPAIGN	3,000.00	56215
CRANK'S TREE SERVICE	TREE TRIMMING	1,200.00	56216
DAKOTA SUPPLY GROUP	RED HYDRANT PAINT	304.17	56217
DANKO EMERGENCY EQUIP	FD EQUIPMENT-STREAMLIGHTS (8)	1,640.00	56218
DEL-CLAY FARM EQUIPMENT	PINS/ZERKS	85.06	56219

DELTA DENTAL OF IOWA	VISION/DENTAL INS MAY 23	305.04	ACH
DIAMOND VOGEL PAINTS	BLUE TRAFFIC PAINT - HC PARKIN	290.55	56220
EMPLOYEE BENEFIT SYSTEMS	HRA FEES - 04/20/23	2,025.56	ACH
EFTPS	FED/FICA TAX	18,195.74	ACH
CONSOLIDATED ELECTRICAL DISTR	GENERATOR REPAIRS - WTR	513.00	56221
EUROFINS ENVIR TESTING NC,LLC	TESTING - WWTR	457.71	56222
FASSBINDER SMALL ENGINES	ECHO TRIMMER/BLOWERS	792.96	56223
FORESTRY SUPPLIERS	FIRE PUMP-INDIAN 5GL HD NYLON	622.87	56193
FREENOTES HARMONY PARK	CALYPSO INSTRUMENT FOR PARK	2,948.40	56201
JEFF FRIEDLEIN	3/4' ROCK - REC	640.59	56224
JUDY GEICK	UMD REFUND	60.00	56225
GUTTENBERG CHAMBER OF COMMERCE	BUDGETED MONTHLY DONATION	1,250.00	56226
GUTTENBERG PRESS, INC	PUBLICATIONS/NOTICES	445.67	56227
GUTTENBERG RETAILERS	EMPL SAFETY INCENTIVE	295.00	56202
HAWKEYE COMM -CF	ADV VEHICLE OPS CLASS - KK/JR	400.00	56228
HEFEL PORTABLE SERVICES, LLC	PORTABLE RESTROOMS	933.43	56229
HENNY PENNY'S RETAIL & RENTAL	UMD REFUND	355.00	56230
HERITAGE PRINTING CO	VICTIM HANDBOOKS - PD	69.00	56231
IA CODIFICATION INC	MARCH SUPPLEMENT	289.00	56232
IA DEPT PUBLIC SAFETY	TERMINAL BILLING - JFM 2023	300.00	56233
IPERS	IPERS - REGULAR	11,456.90	ACH
KANN MFG CORP	DRAINAGE GRATES	480.00	56234
KLUESNER SANITATION, LLC	SOLID WASTE REMOVAL	14,273.31	56235
KUEMPPEL HARDWARE INC	OPERATING SUPPLIES	493.90	56236
LACEY LUDOVISSY	UMD REFUND	250.00	56237
LYNCH DALLAS, P. C.	LEGAL FEES	726.50	56238
MEUSER LUMBER CO	UTILITY SHEDS	1,598.94	56239
MEYER COLLISION & SERVICE CNTR	VEHICLE MAINTENANCE - 21 TAHOE	267.09	56194
MEYER COLLISION & SERVICE CNTR	VEHICLE REPAIRS-18 EXPLORER	3,890.75	56203
MICROBAC LABORATORIES, INC.	TESTING - WATER	48.00	56240
MID AMERICA RESEARCH CHEMICAL	LIFT STATION DEGREASER	2,949.24	56241
TRACY MINERLY	UMD REFUND	330.00	56242
MOSER TREE SERVICE	TREE TRIMMING - RU	2,226.50	56243
NAPA AUTO PARTS	2.5 DEF	66.52	56244
OVERHEAD DOOR CO OF DBQ	OVERHEAD DOOR REPAIRS - LDW	423.75	56245
POLK CO SHERIFF'S OFFICE	CASE #SCSC019613	500.00	56195
POOL TECH INC	POOL CHEMICALS	9,469.83	56246
MATT PRESTON	UMD REFUND	635.00	56247
JULIE RASTETTER	ENERGY REBATE - WASHER	100.00	56248
PACUALA REYES	UMD REFUND	445.00	56249
MAT RIES	REIMB - CLOTHING ALLOWANCE	91.92	56250
RESALE POWER GROUP OF IOWA	WHOLESALE POWER/SUBSTATION RNT	110,725.58	56251
SCHINDLER ELEVATOR, INC	CONTRACT BILLING- 5/23 TO 4/24	3,773.75	56252

SCHMITZ JANITORIAL SUPPLY	DIGBAR/SHOVELS/BROOM	304.60	56253
DENISE SCHNEIDER	REIMB MILEAGE - DSM	396.93	56254
SCHUSTER & MICK LAW OFFICE	LEGAL FEES	604.00	56255
CATHERINE SIMON	REIMB MILEAGE/MEAL	63.84	56256
SPRING GREEN	LAWNCARE - LIB	52.50	56257
STATE WITHHOLDING	STATE TAX	2,558.25	ACH
BRANDIE TOMKINS	REIMB MILEAGE-GR PLACES MTG	191.26	56258
UMB BANK NA	ADMIN FEES - 2020A GO BOND	600.00	56196
UNITYPOINT CLINIC-OCC MED	RANDOM SCREENING	42.00	56197
UNIVERSAL ELECTRIC SUPPLY	ELECTRIC SUPPLIES - SHOP	39.09	56259
UPPER EXPL REG PLANNING COMM	GRANT ADMIN	767.19	56260
USAED, ST. PAUL	5 YR GROUND LEASE LICENSE-CORP	500.00	56261
UTILITIES	CITY UTILITIES	12,286.28	56262
VEENSTRA & KIMM, INC.	BIG SPRINGS TRAIL EXT ENGINEER	2,250.00	56263
VERIZON WIRELESS	CELLPHONES/TABLETS/HOT SPOTS	455.03	56198
WELLMARK BC/BS OF IOWA	MEDICAL INSURANCE - MAY 2023	21,276.91	56199
GARY WESTHOFF	BURIAL	800.00	56264
ZARNOTH BRUSH WORKS INC	GUTTER BROOM - SWEEPER	167.50	56265

- c) Financial Reports for April 2023.
- d) Department Reports.
- e) Engineer's Project Report.
- f) Solid Waste Collector's License: Waste Management, Hawkeye Sanitation, Kluesner Sanitation.
- g) Simplified Application for Class C Retail Alcohol License and Outdoor Service Privilege for Rotary Club Guttenberg Iowa, USA d/b/a Rotary Club of Guttenberg.
- h) Simplified Renewal for Class E Retail Alcohol License Ownership Amendment for Zameen 786 LLC d/b/a Danny's Liquor Store.
- i) Simplified Renewal for Class C Retail Alcohol License with Outdoor Service Privilege for Moxies Tap Inc. d/b/a Moxies.
- j) Simplified Renewal for Class C Retail Alcohol License with Outdoor Service Privilege for Fraternal Order of Eagles Aerie No. 4114 d/b/a Eagles Club.

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HEARING OF DELEGATIONS: Chad Schmelzer spoke to council requesting a memorial bench for Judy Puls to be placed at the pool.

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Public Hearing regarding Fiscal Year 2022-2023 Budget Amendment was open and closed with no comments. Greve made a motion to approve Resolution No. 3375-23, A Resolution Approving Budget Amendment for Current Budget Ending June 30, 2023. Parker seconded. Roll Call Vote: Ayes: Parker, Bahls, Greve, Ludovissy and Geuder. Motion Carried.

Sarah Moser with Clayton County Emergency Management was present to discuss Train Derailment/Disaster Plan. Discussed limited access out of town and the need to

write a revised plan with emergency management and City Council at meeting – Date TBD.

Todd & Julia Lammers and Paul Bazyn spoke to the council regarding the goose population in Guttenberg. A petition was given to the mayor stating that “city management is eradicating the Canadian Geese” – “Please sign this petition to help in the effort to stop this”. The history of the geese was discussed and how the geese were brought to Guttenberg in pairs, population was low at that time. Discussed Bob Livingston and Brian Sorenson built nesting boxes which are now gone. They wanted to know what the City’s plan was. Mayor Schaub spoke regarding the Council/City trying to control the population due to sanitation and nuisance issues and stated that in no way was the city eradicating the goose population as was stated on the petitions. Mayor Schaub advised that the City is not eradicating the geese. Discussed increasing the goose hunting limit in the area. The city manager will follow-up with the IDNR.

Dustin White spoke to council regarding Utility Bill late fees. Dustin White moved out of Guttenberg in 2021. Discussed change in code, send a certified letter following the final bill. Discussed charges vs. late fees and notices sent out along with certification to the state’s income offset program. Parker made a motion to approve Dustin paying \$356.69 bill and forgive the remaining late fees. Ludovissy seconded. Ayes: Parker, Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Darla with Clayton County Development Group was present to discuss the Marketing Campaign Partnership request for 2024. Discussed match for UMGC grant request. Requesting \$2,000 for TV, Radio, Maps, and other marketing outlets/materials. Ludovissy made a motion to approve request for \$2,000 for the 2024 marketing partnership. Parker seconded. Ayes: Bahls, Greve, Ludovissy, and Parker. Nays: Geuder. Motion carried.

Roger Meyer spoke to Council regarding request to have chickens in town. Bahls made a motion to approve request for 8 chickens and no roosters at Roger’s property at 430 S. Bluff St. Parker seconded. Ayes: Parker, Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Dave Greve was present to discuss building permit request. Dave Greve will apply for building permit and also apply for variance with the Zoning Board of Adjustment.

Brandie with the Chamber/Community Vitality spoke to council. Discussed dog park location that is adjacent to the Wastewater building off of Dekalb Street. Discussed that the project has raised \$2,600 in donations to date. Parker made a motion to approve the dog park location. Ludovissy seconded. Ayes: Parker, Greve, Ludovissy, and Geuder. Nays: Bahls. Motion carried. Brandie also requested that Mobile Food Vendor fees go into a grant fund to assist new businesses; will require approval of city council on a case-by-case basis. Bahls made a motion to approve request. Parker seconded. Ayes: Parker, Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Discussed the North 5<sup>th</sup> Street Project. Parker made a motion to approve Resolution No. 3376-23, A Resolution Approving the Final Plans, Specifications, Form of Contract, and Estimated Cost for the North 5<sup>th</sup> Street Improvement Project. Greve seconded. Roll Call Vote: Ayes: Parker, Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried. Geuder made a motion to approve Resolution No. 3373-23, A Resolution Awarding Contract for the North 5<sup>th</sup> Street Improvement Project. Greve seconded. Roll Call Vote: Ayes: Parker, Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Discussed Nuisance Issues.

Parker made a motion to approve Resolution No. 3378-23, A Resolution Regarding 2023 Pool Employee Compensation. Geuder. Roll Call Vote: Ayes: Parker, Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Resolution regarding FY 2023-2024 Employee Compensation was tabled until June.

Discussed the Annual Employee Insurance/HRA Renewal. Ludovissy made a motion to approve the employee insurance benefits renewal. Greve seconded. Ayes: Parker, Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Chief Chambers spoke regarding the vacant police officer position. Parker made a motion to approve hiring Nick Sylvester as a full-time certified officer starting May 29, 2023. Greve seconded. Ayes: Parker, Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Discussed COPS Grant Application. Application due 05/11/2023, should have results by 07/01/2023. This grant, if awarded, would partially fund for a 5<sup>th</sup> city police officer. Geuder made a motion to approve submitting COPS grant application. Bahls seconded. Ayes: Parker, Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Discussed flood pumps and electrical system rehabilitation. Greve made a motion to approve the flood pump electrical system rehabilitation project to include upgraded wiring for installation of a 480v generator. Parker seconded. Ayes: Parker, Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Greve made a motion to approve Resolution No. 3379-23, A Resolution Authorizing Corps of Engineers Lease No. DACW37-1-23-0028. Parker seconded. Roll Call Vote: Ayes: Parker, Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Reports:

- Fire Chief. Written report submitted.
- Chief of Police: Written report submitted.
- Chamber of Commerce/Community Vitality: Written report submitted.

- Mayor Report: Spoke to council.
- Council Report: Jane spoke to Council.

Parker made a motion to adjourn the meeting at 8:41 pm. Greve seconded. Council Vote: Ayes: Parker, Bahls, Greve, and Geuder. Nays: 0. Motion Carried.

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Fred Schaub, Mayor

ATTEST:

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Denise Schneider, City Manager

REVENUE

Apr-23

GENERAL	\$	357,401.46
AMBULANCE	\$	296.19
ROAD USE	\$	20,354.26
TRUST & AGENCY	\$	109,502.75
EMERGENCY	\$	8,808.86
LOCAL OPTION	\$	15,232.31
TIF 2008	\$	16,943.63
TIF R	\$	26,445.90
TIF 2003	\$	31,029.25
REVOLVING LOAN	\$	615.77
ENERGY	\$	15.00
LIBRARY TRUST	\$	29.44
DEBT SERVICE	\$	73,818.82
CEMETERY PERPETUAL CARE	\$	214.30
WATER	\$	37,715.86
WATER IMPROVEMENT FUND	\$	8,873.00
SEWER	\$	42,971.26
ELECTRIC	\$	183,509.92
METER DEPOSIT	\$	580.00
STORM SEWER	\$	5,196.22
TOTAL	\$	939,554.20

EXPENDITURES

8-May-23

GENERAL FUND	\$	60,060.41
ROAD USE FUND	\$	5,717.24
TRUST AND AGENCY FUND	\$	2,025.56
DEBT SERVICE FUND	\$	600.00
CAPITAL PROJECT - PARK FUND	\$	2,250.00
CDBG WATER FUND	\$	545.80
WATER FUND	\$	3,076.17
SEWER FUND	\$	7,578.01
ELECTRIC FUND	\$	118,419.76
UTILITY METER DEPOSITS FUND	\$	2,075.00
PAYROLL FUND	\$	54,730.76
TOTAL	\$	257,078.71