

**City of Guttenberg  
Regular City Council Meeting  
June 12, 2023**

The Guttenberg, Iowa City Council met in regular session Monday, June 12, 2023, at 6:00 P.M. in the Municipal Building City Council Chambers. Mayor Fred Schaub presided with Austin Greve, Michelle Geuder, Jane Parker, & Steve Bahls and Mandy Ludovissy via phone were present. Absent: None.

Guests: William Ruth, Mitchell Meyers, Derek Chambers, Carol Lau, Kevin Bockenstedt, Nick & Alyssa Sylvester, Tammy & Joe Sylvester, Jeff Koppes, Dale Jaeger, Jack Lutgen, Pete & Holly Purman, Ryan Husman, Brandie Tomkins, Joe Zittergruen and Steve Thompson.

Greve made a motion approve the agenda. Bahls seconded. Ayes: Bahls, Parker, Greve, Geuder and Ludovissy. Nays: 0. Motion carried.

Parker made a motion to approve the Consent Agenda. Bahls seconded. Ayes: Parker, Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Approved by Consent Agenda vote:

- a) Approve Minutes of Regular Meeting – 05/08/2023 and Special Meeting 05/18/2023.
- b) Bills & Claims.

VENDOR	REFERENCE	AMOUNT	CHECK #
ACCESS SYSTEMS	LIBRARY COPY FEES	123.09	56266
ACCESS SYSTEMS	COPIER 4146B/846C	126.46	56292
AFLAC	EMPL SUPLMTL INS	85.42	56293
AIRGAS USA LLC	CYLINDER RENTAL	73.30	56267
ALPINE COMMUNICATIONS	PHONE SERVICE	1,520.94	56282
ALPINE COMMUNICATIONS	PHONE SERVICE	89.20	56294
AMERICAN RED CROSS	LIFEGUARD CERTIFICATIONS (13)	546.00	56295
AMERICAN UNITED LIFE INS CO	EMPL LIFE INS BENEFIT	352.50	56283
ASHLEY FURNITURE	LIBRARY LOVESEAT/CHAIR	1,288.98	56290
AUTOTEK GRAPHIC	COURTESY DOCK SIGNAGE	140.00	56296
AUTOTEK SERVICE CENTER, INC	VEHICLE MAINTENANCE	198.58	56297
BAKER & TAYLOR	BOOKS	833.76	56298
BARD MATERIALS	CONCRETE - PARK BENCHES	467.90	56299
BDS EQUIPMENT	BRUSH MOWER	6,399.00	56378
BENDER FOODS	LIBRARY SUPPLIES	18.01	56300
JACK BENSKIN	ENERGY REBATE - FRIDGE	25.00	56301
BLACK HILLS ENERGY	GAS UTILITIES	1,272.37	56284
JAMIE BLUME	REIMB MILEAGE MINNEAPOLIS	291.48	56302
BOB'S LAWN CARE	WEED CONTROL/FERTILIZER	8,305.00	56303
BODENSTEINER IMPL. INC	MOWER REPAIRS/PARTS	138.18	56304

BUG BUSTERS	PEST CONTROL - 3 LOCATIONS	85.00	56305
CENTER POINT LARGE PRINT	SUBSCRIPTION RENEWAL	1,729.44	56306
CHERRY VALLEY EXCAVATING LLC	SINK HOLE REPAIR	350.00	56307
CITY OF NEW HAMPTON	TRAINING EXPENSES - NS	8,365.90	56308
CLAYTON CNTY SHERIFF	CASE #SCSC019577	287.41	56285
CLINTON CONCRETE & CONST	REMOVE/REPLACE SIDEWALK & CURB	1,358.50	56309
CORE MARK	CONCESSIONS - POOL	1,668.07	56310
CRANK'S TREE SERVICE	TREE TRIMMING	960.00	56311
CULLIGAN	BOTTLED WATER SHOP	52.50	56268
CULLIGAN	BOTTLED WATER SHOP	37.50	56312
DANKO EMERGENCY EQUIP	SAFETY GEAR - FD	3,383.50	56313
DELTA DENTAL OF IOWA	VISION/DENTAL INS JUNE 23	293.72	ACH
DEMCO	OPERATING SUPPLIES	422.96	56314
DOLLAR GENERAL	BATTERIES - PD	6.25	56269
DORSEY & WHITNEY LLP	TIF AGREEMENTS	12,000.00	56315
EMPLOYEE BENEFIT SYSTEMS	HRA FEES	2,624.01	ACH
EFTPS	FED/FICA TAX	25,328.04	ACH
EUROFINS ENVIR TESTING NC,LLC	TESTING - WWTR	507.67	56316
FASSBINDER SMALL ENGINES	OPERATING SUPPLIES	122.60	56317
TREVOR FEICKERT	INTERPRETER SERVICES - PD	40.00	56318
FELD FIRE	FIRE EQUIPMENT	7,021.68	56319
FLETCHER REINHART CO	BOLTS/WASHERS/PLATES - ELEC	747.41	56320
FORTE	ACH FEES - FRONTDESK PAYMENTS	6.71	ACH
JEFF FRIEDLEIN	1' CLEAN ROCK - ELECTRIC	230.08	56321
GARNAVILLO OIL, INC	DIESEL FUEL - RU	1,387.95	56286
GIERKE ROBINSON	PUMP/HOSE - FC	1,737.10	56322
GUTTENBERG CHAMBER OF COMMERCE	BUDGETED MONTHLY DONATION	1,250.00	56323
GUTTENBERG PRESS, INC	PUBLICATIONS/NOTICES	393.36	56324
HAWKINS, INC	CHEMICALS	5,274.99	56325
HEFEL PORTABLE SERVICES, LLC	PORTABLE RESTROOMS	846.00	56326
HIGHWAY 52 FLOWERS	27 TREES - BHE PROGRAM	3,000.00	56270
HOMETOWN DESIGNS	POOL STAFF SHIRTS	546.00	56327
KARI HOYHEIM	REIMB - TRANSIENT FUEL	20.00	56328
IA DEPT INSPECTIONS/APPEALS	FOOD LICENSE POOL	150.00	56329
IA DEPT OF NATURAL RESOURCES	WATER/WWTR OPERATOR CERTS	241.50	ACH
IA DEPT REVENUE & FINANCE	SALES/L OPT.USE TAXES MAY 23	4,722.63	ACH
IA DEPT REVENUE & FINANCE	WATER EXCISE TAX MAY 23	2,180.00	ACH
IA DIV OF LABOR-ELEVATOR	ELEVATOR INSPECTION FEE	75.00	56271
IA FINANCE AUTHORITY	SRF LOAN PAYMENTS	185,740.03	ACH
IA MUN FINANCE OFFICERS ASSOC	IA MUNI FINANCE OFFICER CERT	125.00	56330
IA ONE CALL	LINE LOCATES	25.20	56331
IA PRISON INDUSTRIES	STREET SIGNS	88.80	56272
IA PRISON INDUSTRIES	NAME PLATES-OFFICE/PD	142.00	56332

IPERS	IPERS - REGULAR	11,459.94	ACH
J & R SUPPLY INC	REFLECTIVE SIGNS/CONES/ETC	902.00	56333
JOHN DEERE FINANCIAL	CLOTHING ALLOWANCE - MR	74.99	56273
KANN MFG CORP	DRAINAGE GRATE - SHOP	160.00	56334
KLUESNER SANITATION, LLC	SOLID WASTE REMOVAL	14,775.94	56335
KUEMPEL HARDWARE INC	OPERATING SUPPLIES	482.50	56336
KWIK TRIP INC. - CREDIT DEPT.	FUEL	2,548.76	56274
LEICK SMALL ENG REPAIR	TRIMMER HEAD - PARK	28.99	56337
LIBRARY IDEAS LLC	BOOKS	318.16	56338
LYNCH DALLAS, P. C.	LEGAL FEES	2,677.50	56339
MARCO, INC	MINOR EQUIP - 3 HP PRO DESKTOP	4,507.24	56340
NANCY MCCLELLAN	REPLACE SERVER BACK-UP BATTERY	358.24	56341
MEUSER LUMBER CO	OPERATING SUPPLIES	460.82	56342
MEYER COLLISION & SERVICE CNTR	REPAIR FISH SLIDE	614.85	56343
MICROBAC LABORATORIES, INC.	TESTING - WATER	214.00	56275
MICROBAC LABORATORIES, INC.	TESTING - WATER	31.00	56344
MID AMERICA RESEARCH CHEMICAL	WASP SPRAY/BUG-OFF	271.61	56345
STEVE MILLER	MOWING/TRIMMING - CEM	4,750.00	56346
MURRAY'S OUTDOOR STORE	OPERATING SUPPLIES	227.04	56347
MYERS COX CO	PARADE CANDY - FD	234.00	56348
NAPA AUTO PARTS	BATTERIES - ELECTRIC	294.46	56276
NAPA AUTO PARTS	GAS CANS	171.43	56349
OVERHEAD DOOR CO OF DBQ	BUILDING MAINTENANCE	491.25	56287
PETTY CASH FUND	JANITORIAL/OP SUPPLIES/POSTAGE	122.93	56350
POLK CO SHERIFF'S OFFICE	CASE #SCSC019613	250.00	56277
POOL TECH INC	FLOWMETER TUBE - POOL	225.00	56351
PORTZEN CONSTRUCTION INC	POOL REPAIRS	1,052.96	56352
POSTMASTER GUTTENBERG	UTILITY BILL MAILING	406.56	56288
POSTMASTER GUTTENBERG	FIRST CLASS MAIL PERMIT FEE	290.00	56353
RAUSCH PETRO LTD CO	TIRE REPAIR - RU	102.03	56354
RELIABLE TECHNOLOGY INC	UPDATES TO SOPHOS	300.00	56355
MELANIE ROHNER	UMD REFUND	60.00	56356
RESALE POWER GROUP OF IOWA	WHOLESALE POWER/SUBSTATION RNT	138,385.97	56291
NANCY RUZICKA	REIMB MILEAGE	72.05	56357
SANDRY FIRE SUPPLY	SAFETY GEAR - FD	7,903.85	56358
SJ ELECTRO SYSTEMS INC.	ICONTROL SUBSCRIPTION - AMJ 23	321.00	56278
ST. JOHN'S AM. LUTHERAN CHURCH	ENERGY REBATES - 5 A/C UNITS	1,800.00	56359
STATE WITHHOLDING	STATE TAXES	2,273.72	ACH
STOREY KENWORTHY	JANITORIAL/OP SUPPLIES	564.69	56360
T&R ELECTRIC, INC.	TRANSFORMERS	15,564.75	56361
TERRY DURIN CO	ELECTRIC SUPPLIES	407.26	56362
THE FUNNY FARM PRESENTS	SUMMER READING PROGRAM	415.00	56363
BRANDIE TOMKINS	REIMB MILEAGE - DES MOINES	282.96	56364

TRACES CENTER FOR HIST/CULTURE	BOOKS	34.00	56365
TSCHIGGFRIE EXCAVATING INC	POOL/POND WORK	8,980.00	56366
UMB BANK NA	GO BOND PAYMENTS	400,611.25	ACH
UNITYPOINT CLINIC-OCC MED	RANDOM SCREENING - BS	42.00	56367
UNIVERSAL ELECTRIC SUPPLY	LED LIGHTS - VETS MONUMENT	324.12	56279
UNIVERSAL ELECTRIC SUPPLY	WIRE - ELECTRIC	1,233.14	56368
UPPER EXPL REG PLANNING COMM	CDBG GRANT ADMIN	762.99	56369
UTILITIES	CITY UTILITIES	24,165.17	56370
VEENSTRA & KIMM, INC.	WATER SYSTEM IMP ENGINEERING	14,850.00	56371
VFC DISTRIBUTORS	BULK SALT - SOFTENER	6,056.32	56372
WASHINGTON NAT'L INS CO.	EMPL SUPL INS	268.70	56280
WASHINGTON NAT'L INS CO.	EMPL SUPL INS	268.70	56373
WELLMARK BC/BS OF IOWA	MEDICAL INSURANCE	18,279.65	56289
WELLS FARGO	OPERATING SUPPLIES	7,683.45	56281
CHAD WERGER	ENERGY REBATE - FRIDGE	25.00	56374
GARY/BARB WESTHOFF	BURIALS - 3	1,275.00	56375
WHITE CAP, L. P.	ADA PAVERS	428.58	56376
CASEY ZARR	UMD REFUND	625.00	56377

- c) Financial Reports for May 2023.
- d) Department Reports.
- e) 2023-2024 Tobacco Permits.

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HEARING OF DELEGATIONS: None.

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Mayor Schaub administered the Oath of Office to new police officer, Nick Sylvester.

Steve Thompson with V&K spoke to Council regarding projects. Discussed 5<sup>th</sup> Street project, pre-construction meeting will be held 06/22/2023. Discussed water project, Bahls made a motion to proceed with finishing information for EA/HPR/AR for Phase II of the water project. Parker seconded. Vote: Ayes: Parker, Greve, Bahls, Geuder and Ludovissy. Nays: 0. Motion Carried. Discussed Big Springs Trail Extension, need to discuss with railroad regarding access for trail. Discussed flood control pumps electrical improvements and professional services agreement. Bahls made a motion to approve the Flood Pump Station Electrical Improvement Professional Engineering Services Agreement with Veenstra & Kimm Inc. Geuder seconded. Vote: Parker, Geuder, Greve, Ludovissy and Bahls. Nays:0. Motion Carried.

Jeff Koppes and Kevin Bockenstedt addressed council regarding South Marina boat slips. Discussed that there are people around Marina all hours of the day and night, fishing, leaving trash, children and adults, hooks snagging on covers and boats. Boaters disrespected by kids' parent: fighting, threatened sabotage of property. Discussed slip renters should be able to have locked area. Bockenstedt advised that he was going to be charged extra to come early, but did not get credit to come in late due to flooding. Issues with closing pump out early- notify renters ahead of time when closing down

pump out. Discussed not having exact dates in lease agreement for season start and end, if weather is good. Discussed communicating with slip renters regarding flooding, when they can put their boats in, when they need to have their boats out. Discussed that Wifi signal is poor, transient rates are too high. Discussed Jean Strnad's request for partial refund due to not being able to use Marina until end of May/early June due to flooding. Bahls made a motion to deny request. Parker seconded. Vote: Ayes: Parker, Greve, Geuder, Ludovissy and Bahls. Motion Carried.

Ryan Husman with the Dam Bar addressed Council regarding his Land Lease Agreement. Discussed that he wants a lower rate, thinks the rate is too high and unfair. Council discussed need to be fair to all lease holders. Bahls made a motion to approve Resolution No. 3381-23, City of Guttenberg Resolution Authorizing the 431 South River Park Drive Lease Agreement Revised 2023. Geuder seconded. Roll Call Vote: Ayes: Parker, Geuder, Greve, Bahls and Ludovissy. Nays:0. Motion Carried.

Discussed Umbrella Arts special event permit request for River of Music. Greve made a motion to approve request. Parker seconded. Vote: Ayes: Parker, Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Discussed Community Vitality business grant request. Discussed \$500.00 max for new brick and mortar businesses. Discussed look up Mobile Vendor fees from FY 2022 and 2023. Geuder made a motion to approve grant request. Parker seconded. Vote: Ayes: Parker, Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Discussed Nuisance properties. Send out courtesy notices and then abatement notices to follow for all properties in violation of nuisance regulations. Mandy Ludovissy got disconnected on phone.

Parker made a motion to approve Resolution No. 3382-23, A Resolution Authorizing Order in RE: Iowa Code Section 123.49(2)(h) Violation. Bahl seconded. Roll Call Vote: Ayes: Parker, Greve, Bahls and Geuder. Nays: 0. Motion Carried.

Discussed Ordinance No. 704-23, An Ordinance Amending Chapter 105 of the Code of Ordinances of the City of Guttenberg, Iowa Regarding Solid Waste Control. Greve made a motion to approve First reading of Ordinance No. 704-23. Parker seconded. Roll Call Vote: Ayes: Parker, Greve, Bahls and Geuder. Nays: 0. Motion Carried. Greve made a motion to approve waiving the second reading of Ordinance No. 704-23. Parker seconded. Roll Call Vote: Ayes: Parker, Greve, Bahls and Geuder. Nays: 0. Motion Carried. Greve made a motion to approve Third Reading and Final Passage of Ordinance No. 704-23. Geuder seconded. Roll Call Vote: Ayes: Parker, Greve, Bahls and Geuder. Nays: 0. Motion Carried.

Geuder made a motion to approve Resolution No. 3383-23, A Resolution for Fiscal Year 2023-2024 Bargaining Unit & Non-Bargaining Unit Employee Compensation. Parker

seconded. Roll Call Vote: Ayes: Parker, Greve, Bahls and Geuder. Nays: 0. Motion Carried.

Discussed Surplus Equipment Auction. Greve made a motion to approve. Geuder seconded. Vote: Ayes: Greve, Parker, Bahls and Geuder. Nays: 0. Motion Carried.

Mandy established a phone connection at this time. Discussed main computer server replacement. Greve made a motion to approve purchase from Reliable Technology for \$10,620.04. Parker seconded. Vote: Ayes: Parker, Greve, Ludovissy, Bahls and Geuder. Nays: 0. Motion Carried.

Discussed copy machine/printer replacement. Parker made a motion to approve purchase from Access Systems for \$6,130.00. Geuder seconded. Vote: Ayes: Parker, Greve, Ludovissy, Bahls and Geuder. Nays: 0. Motion Carried.

Discussed Fuel Bids. Bahls made a motion to approve Kwik Star bid for 3 years with a discount of \$0.10 per gallon. Parker seconded. Vote: Ayes: Parker, Greve, Ludovissy, Bahls and Geuder. Nays: 0. Motion Carried.

Greve made a motion to approve Resolution No. 3384-23, Resolution Approving Plat of Survey and Waive Subdivision Ordinance. Geuder seconded. Roll Call Vote: Ayes: Parker, Greve, Ludovissy, Bahls and Geuder. Nays: 0. Motion Carried.

Reports:

- Fire Chief. Written report submitted.
- Chief of Police: Oral/Written report submitted.
- Chamber of Commerce/Community Vitality: Written report submitted.
- Mayor Report: None.
- Council Report: None.

Greve made a motion to adjourn the meeting at 7:45 pm. Geuder seconded. Council Vote: Ayes: Parker, Bahls, Greve, and Geuder. Nays: 0. Motion Carried.

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Fred Schaub, Mayor

ATTEST:

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Denise Schneider, City Manager

REVENUE  
May-23

GENERAL	\$	90,861.39
AMBULANCE	\$	76.83
ROAD USE	\$	22,552.94
TRUST & AGENCY	\$	13,496.25
EMERGENCY	\$	1,079.54
LOCAL OPTION	\$	27,743.40
TIF R	\$	1,912.43
TIF 2003	\$	5,772.51
REVOLVING LOAN	\$	615.97
ENERGY	\$	15.00
LIBRARY TRUST	\$	89.00
DEBT SERVICE	\$	9,087.58
WATER	\$	42,604.44
SEWER	\$	47,485.23
ELECTRIC	\$	190,369.75
METER DEPOSIT	\$	490.00
EQUIPMENT	\$	72.19
STORM SEWER	\$	5,228.24
TOTAL	\$	459,552.69

EXPENDITURES  
12-Jun-23

GENERAL FUND	\$	133,715.05
ROAD USE FUND	\$	9,129.54
TRUST AND AGENCY FUND	\$	2,624.01
GUTTENBERG RELIEF FUND	\$	20.00
DEBT SERVICE FUND	\$	400,611.25
CDBG WATER FUND	\$	695.95
WATER FUND	\$	27,432.25
WATER REVENUE SINKING FUND	\$	21,980.00
SEWER FUND	\$	12,376.11
SEWER LOAN FUND	\$	163,760.00
ELECTRIC FUND	\$	164,964.77
UTILITY METER DEPOSITS FUND	\$	685.00
EQUIPMENT FUND	\$	3,399.00
STORM SEWER FUND	\$	97.44
PAYROLL FUND	\$	59,147.80
TOTAL	\$	1,000,638.17