

**City of Guttenberg
Regular City Council Meeting
July 10, 2023**

The Guttenberg, Iowa City Council met in regular session Monday, July 10, 2023, at 6:00 P.M. in the Municipal Building City Council Chambers. Mayor Fred Schaub presided with Austin Greve, Michelle Geuder, Jane Parker, & Steve Bahls and Mandy Ludovissy were present. Absent: None.

Guests: Gerri Scherer, Jared Wessels, Joe Zittergruen, Derek Chambers, Jordan Millard and Brandie Tomkins.

Greve made a motion approve the agenda. Parker seconded. Ayes: Bahls, Parker, Greve, Geuder and Ludovissy. Nays: 0. Motion carried.

Bahls made a motion to approve the Consent Agenda. Parker seconded. Ayes: Parker, Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Approved by Consent Agenda vote:

- a) Approve Minutes of Regular Meeting – 06/12/2023 and Special Meeting 06/22/2023.
- b) Bills & Claims.

VENDOR	REFERENCE	AMOUNT	CHECK #
A M FOAM WORKS	CONCRETE REPAIRS/LIFTING	2,940.00	56400
ACCESS SYSTEMS	COPIES	126.61	56412
AFLAC	EMPL SUPLMTL INS	112.72	56413
AIRGAS USA LLC	CYLINDER RENTAL	75.16	56379
ALPINE COMMUNICATIONS	PHONE SERVICE	1,531.73	56380
ALPINE COMMUNICATIONS	PHONE SERVICE	87.10	56408
AMERICAN RED CROSS	LIFEGUARD TRAINING	42.00	56414
AMERICAN UNITED LIFE INS CO	EMPL LIFE INS BENEFIT	377.57	56401
ANDEREGG ELECTRIC	ON-CALL HOURS	67.50	56415
AUTOTEK SERVICE CENTER, INC	VEHICLE MAINT	167.30	56416
BAKER & TAYLOR	BOOKS	96.20	56417
BENDER FOODS	OPERATING SUPPLIES - LIB	13.39	56418
BLACK HILLS ENERGY	GAS UTILITIES	1,599.56	56402
BODENSTEINER IMPL. INC	VEHICLE REPAIRS/PARTS	87.52	56409
BODENSTEINER IMPL. INC	2023 JD X739 MOWER/DECK	14,600.00	56419
BROWN'S SALES & LEASING	VEHICLE REPAIRS - RU	424.72	56420
BUG BUSTERS	PEST CONTROL - 3 LOCATIONS	85.00	56421
CDW-G, INC	WEBROOT RENEWAL - LIBRARY	157.63	56393
CHERRY VALLEY EXCAVATING LLC	CLEAN CULVERT/SINK HOLE REPAIR	655.75	56422
CLAYTON CNTY RECORDER	RECORDING FEES	52.00	56381
CLAYTON CNTY SHERIFF	CASE #SCSC019577	586.30	56382

CLAYTON CNTY SHERIFF	CASE #SCSC019577	336.35	56410
CORE MARK	POOL CONCESSIONS	1,247.22	56411
DELTA DENTAL OF IOWA	VISION/DENTAL INS JUNE 23	483.52	ACH
PAULA DEUTMEYER	REFUND POOL PASS FEES	100.00	56423
DOLLAR GENERAL	STORAGE BINS - POOL	59.01	56394
DOLLAR GENERAL	OFFICE SUPPLIES	90.65	56424
DRIVE LINE INC	TORNADO - 1.8 CU YD	7,478.75	56403
EMPLOYEE BENEFIT SYSTEMS	HRA ADMIN FEES	120.00	ACH
EFTPS	FED/FICA TAX	21,326.80	ACH
ELECTRI-TEK LLC	SERVICE CALL-FLOOD PUMPS 5/12	175.00	56425
DEBBIE EULBERG	REFUND GAZEBO RENT	25.00	56426
EUROFINS ENVIR TESTING NC,LLC	TESTING - WWTR	560.43	56427
FASSBINDER SMALL ENGINES	TRIMMER & POLE SAW REPAIRS	436.58	56428
FLETCHER REINHART CO	ELECTRIC SUPPLIES	9,805.36	56429
GAZETTE COMMUNICATIONS	NEWSPAPER RENEWAL	457.20	56383
GUTTENBERG MUNICIPAL HOSPITA	RANDOM SCREENING	80.00	56430
GUTTENBERG PRESS, INC	PUBLICATION/NOTICES	402.09	56431
HACH COMPANY	FLUORIDE ACCUVAC 25 PK	232.60	56432
HAWKINS, INC	CHEMICALS	3,578.88	56433
HEFEL PORTABLE SERVICES, LLC	PORTABLE RESTROOMS	1,027.14	56434
IA DEPT OF NATURAL RESOURCES	ANNUAL WTR SUPPLY FEE FY24	199.93	56435
IA DEPT PUBLIC SAFETY	TERMINAL BILLING - AMJ	300.00	56436
IA DEPT OF TRANSPORTATION	POST DRIVER F/DELINEATOR POST	32.34	56384
IA LEAGUE OF CITIES	MAYORS ASSOC DUES	30.00	56437
IA ONE CALL	LINE LOCATES	59.40	56438
IA PRISON INDUSTRIES	U-CHANNEL POSTS	284.90	56439
INVENTORY TRADING COMPANY	SHIRTS - FIRE DEPT	720.03	56385
IPERS	IPERS - REGULAR	10,020.00	ACH
J & R SUPPLY INC	3.5 GAL CONCRETE SPRAYER CAN	130.00	56440
JOE'S PLUMBING & HEATING	PLUGGED MAIN CALL OUT	375.00	56441
JOHN DEERE FINANCIAL	FLOWER WATERING SUPPLIES	107.96	56386
JOHN DEERE FINANCIAL	CLOTHING ALLOWANCE	376.92	56442
LURLINE JOHNSTON	REIMB PRESERVE IA SUMMIT TRAIN	665.79	56443
KLUESNER SANITATION, LLC	SOLID WASTE REMOVAL	15,594.68	56444
REBECCA S. KNUDTSON	REFUND MARINA BLDG RENTAL FEES	50.00	56445
KEITH KRAMER	REIMB MILEAGE - W'LOO TRAINING	117.90	56446
KREGEL BROTHERS RESTORATION	LEVELING STONES - CEMETERY	2,100.00	56447
KUEMPEL HARDWARE INC	OPERATING SUPPLIES	18.56	56387
KUEMPEL HARDWARE INC	OPERATING SUPPLIES	581.42	56448
KWIK TRIP INC. - CREDIT DEPT.	FUEL	2,899.18	56388
KWIK TRIP INC. - CREDIT DEPT.	FUEL	2,918.75	56449
LIVING WATER BIBLE	ENERGY REBATE - A/C	100.00	56450
LYNCH DALLAS, P. C.	LEGAL FEES	1,265.00	56451

MA'S DAYCARE	CDBG GRANT REIMB	16,723.00	56404
MARCO, INC	FREIGHT-3 COMPUTERS FOR LIBRAR	27.42	56452
NANCY MCCLELLAN	COMPUTER ASSISTANCE - PD	56.25	56453
MEUSER LUMBER CO	OPERATING SUPPLIES	150.94	56454
MEYER COLLISION & SERVICE CNTR	VEHICLE MAINT	115.36	56455
MICROBAC LABORATORIES, INC.	TESTING - WATER	503.25	56456
STEVE MILLER	MOWING/TRIMMING - CEM	2,850.00	56457
MM MECHANICAL	SUMMER HVAC SVC CHECK	531.58	56389
NAPA AUTO PARTS	DEF - RU	51.96	56458
CARSON PALMER	REFUND MARINA BLDG RENTAL FEE	50.00	56459
POOL TECH INC	POOL CHEMICALS	2,083.75	56460
POSTMASTER GUTTENBERG	UTILITY BILL MAILING	270.59	56405
POSTMASTER GUTTENBERG	UTILITY BILL MAILING - ADD'L	159.49	56407
PRAIRIE MOTOR SPORTS	VEHICLE MAINT - 09 POLARIS	372.18	56461
RACOM CORPORATION	FIRE DEPT EQUIP	14,818.30	56390
RESALE POWER GROUP OF IOWA	WHOLESALE POWER/SUBSTATION RNT	161,735.15	56462
SANDRY FIRE SUPPLY	2023 ANNUAL SERVICE - FD	2,453.16	56463
PETER SANFORD	ENERGY REBATE - WINDOW A/C	25.00	56464
SCHMITZ JANITORIAL SUPPLY	OPERATING SUPPLIES - RU	32.25	56465
SAMANTHA SCHROEDER	REFUND SWIM LESSON FEES	40.00	56466
SCHUSTER & MICK LAW OFFICE	LEGAL FEES	2,505.00	56467
SHERWIN WILLIAMS CO	REC PAINT	176.22	56468
CATHERINE SIMON	PROGRAM SUPPLIES - LIB	17.98	56469
REBECCA LAWIN MCCARLEY	HPC CONSULTATIONS	2,764.00	56406
BLAKE STANNARD	REIMB CLOTHING ALLOWANCE -FY24	177.75	56470
STATE WITHHOLDING	STATE TAX	2,221.55	ACH
T&R ELECTRIC, INC.	25 KVA SINGLE PHASE TRANSFORME	2,713.51	56471
TERRY DURIN CO	ELECTRICAL SUPPLIES	10,781.43	56472
TOBY KID KLAUENBERG	SUMMER READING PROGRAM	415.00	56395
THINK CUSTOM	SCHILLER STREET BANNERS	3,225.00	56396
UMB BANK NA	ADMIN FEES - 2018 GO BOND	300.00	56397
UNIVERSAL ELECTRIC SUPPLY	ELECTRICAL SUPPLIES	799.81	56473
UPPER EXPL REG PLANNING COMM	CDBG GRANT ADMIN	764.27	56474
USA BLUE BOOK	WASH BOTTLES - WTR	37.30	56398
UTILITIES	CITY UTILITIES	12,848.47	56475
UTILITY SERVICE CO., INC.	QTLY MAINT - WTR TOWER	3,202.35	56476
VEENSTRA & KIMM, INC.	WATER SYSTEM IMP ENGINEERING	29,700.00	56477
VERIZON WIRELESS	NEW TABLETS + 2 MONTHS SVC	2,078.54	56391
VERIZON WIRELESS	CELLPHONES/TABLETS/HOT SPOTS	485.24	56478
WASHINGTON NAT'L INS CO.	EMPL SUPL INS	268.70	56479
WELLMARK BC/BS OF IOWA	MEDICAL INSURANCE - JULY	22,653.54	56399
WELLS FARGO	OPERATING SUPPLIES	2,849.66	56392
WELLS FARGO	OPERATING SUPPLIES	29,755.73	56480

CHAD WERGER	ENERGY REBATES	100.00	56481
BARB WESTHOFF	BURIALS	1,650.00	56482
WHITE CAP, L. P.	DIAMOND SAW BLADE	102.67	56483
WINEGAR WORKS, INC	MOVE EZ PORT DOCKS	200.00	56484

- c) Financial Reports for June 2023.
- d) Department Reports.
- e) Resolution No. to Approve Official Appointments: GEIDC: Tom Augustyn, Andrea Meyer, William Kann; Zoning Board of Adjustment: Al Troester; Riverfront Advisory: Laura Manson.
- f) Simplified Application for Special Class C Retail Alcohol License for Rotary Club Guttenberg IA USA, d/b/a Rotary Club of Guttenberg.
- g) Simplified Renewal for Class B Retail Alcohol License with Outdoor Service Privilege for Landing 615 Inc, d/b/a Landing 615 Inc.

HEARING OF DELEGATIONS: None.

Jamie gave an update on North 5th Street Project that was discussed during the Pre-Construction meeting. Construction will be starting this week. Bahls asked for a sketch of the Big Springs Trail Connection Project for the council.

Discussed Twin Towers Riverfront Lease Renewal. Bahls made a motion to approve rate increase of 3.92% for the next five year period. Geuder seconded. Ayes: Parker, Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Discussed City insurance annual renewal/policy provisions. Discussed asking for information earlier and also questions on deductible if it is per occurrence or per building. Bahls made a motion to table until questions are answered. Geuder seconded. Ayes: Parker, Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Discussed Nuisance properties. Discussed Tim Schmitt property, trees being hauled in on lot across from house, advised to send letter. Ian Rodenberg's house has a potential buyer. Discussed Railroad nuisance, email questions every two weeks until answers are received. Discussed placing an ad on Channel 6 regarding bushes over sidewalks and streets.

Discussed City Hall Copy Machine/Printer. Bahls made a motion to rescind last meetings approval. Ludovissy seconded. Ayes: Parker, Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried. Bahls made a motion to approve the purchase of a new copy machine/printer – Canon iR ADV DX C5840i. Parker seconded. Ayes: Parker, Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Police Chief Derek Chambers addressed Council regarding his contract. Discussed he is scheduled 44 hours per week plus call-outs. Parker made a motion to approve

updating contract to an 80 hour pay period minimum instead of 90 hours. Ludovissy seconded. Ayes: Parker, Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Derek Chambers also discussed speed signs. Discussed State highways can get 1 sign per direction of travel (2 for Guttenberg). Permits are in place for 2 locations already. Old speed sign could be placed in a new location. More info will be presented at a future meeting.

Brandie Tomkins, Chamber/Community Vitality Director addressed council with Stars and Stripes information. Discussed that fireworks cost \$10,000 and are going up in price, asking City Council to contribute additional funds for fireworks. Discussed that they need 2 barges in future years and Eric Stirn has offered another barge. Discussed planning on the cost being \$12,000, asking the City to contribute \$6,000. Bahls asked to table the discussion until the August meeting.

Discussed Jordan and Hannah Millard's Urban Chicken request. Bahls made a motion to approve 14 chickens. Parker seconded. Ayes: Parker, Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried. Bahls directed the Asst. City Manager to gather information from other towns regarding regulations on urban chickens. A guest offered information that 1.5 square feet per bird is recommended.

Parker left at 7:30pm.

Reports:

- Fire Chief. Written report submitted, discussed they are down 1 brush truck.
- Chief of Police: Written report submitted, discussed 1 person was asked to leave parade (burnout/open container and also was throwing alcohol shooters) Discussed UTVs on Highways - they need to drive secondary road to secondary road.
- Chamber of Commerce/Community Vitality: Written report submitted.
- Mayor Report: None.
- Council Report: Discussed marina concerns from June meeting. Police department will continue to monitor the marina for fishing – hold off on ordering gates. Ludovissy held a discussion with a DNR rep regarding creating habitats for fish.

Bahls made a motion to adjourn the meeting at 7:49 pm. Ludovissy seconded. Council Vote: Ayes: Bahls, Greve, and Geuder. Nays: 0. Motion Carried.

Fred Schaub, Mayor

ATTEST:

Jamie Blume, Assistant City Manager

REVENUE

Jun-23

GENERAL	\$	126,913.53
AMBULANCE	\$	3,034.63
ROAD USE	\$	28,050.65
TRUST & AGENCY	\$	2,096.65
LOCAL OPTION	\$	24,633.73
REVOLVING LOAN	\$	601.96
ENERGY	\$	15.00
LIBRARY TRUST	\$	30.82
DEBT SERVICE	\$	1,314.65
CEMETERY PERPETUAL CARE	\$	2,387.26
WATER	\$	43,865.68
SEWER	\$	48,116.31
ELECTRIC	\$	226,477.34
METER DEPOSIT	\$	2,025.00
STORM SEWER	\$	5,407.16
TOTAL	\$	514,970.37

EXPENDITURES

10-Jul-23

GENERAL FUND	\$	103,842.78
ROAD USE FUND	\$	13,110.10
TRUST AND AGENCY FUND	\$	120.00
LOCAL OPTION FUND	\$	14,600.00
DEBT SERVICE FUND	\$	300.00
CDBG WATER FUND	\$	639.06
WATER FUND	\$	38,736.94
SEWER FUND	\$	28,819.75
ELECTRIC FUND	\$	188,143.77
PAYROLL FUND	\$	55,287.08
TOTAL	\$	443,599.48