

**City of Guttenberg  
Regular City Council Meeting  
August 14, 2023**

The Guttenberg, Iowa City Council met in regular session Monday, August 14, 2023, at 6:00 P.M. in the Municipal Building City Council Chambers. Mayor Fred Schaub presided with Austin Greve, Michelle Geuder, Jane Parker, & Steve Bahls and Mandy Ludovissy were present. Absent: None.

Guests: Ryan Hosch, Joe Zittergruen, Kari Hoyheim, Virginia Saeugling, Bill Tangeman, Forest Brown, Bec Knudtson and Brandie Tomkins.

Parker made a motion approve the agenda. Greve seconded. Ayes: Bahls, Parker, Greve, Geuder and Ludovissy. Nays: 0. Motion carried.

Greve made a motion to approve the Consent Agenda. Geuder seconded. Ayes: Parker, Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Approved by Consent Agenda vote:

- a) Approve Minutes of Regular Meeting – 07/10/2023 and Special Meeting 07/18/2023.
- b) Bills & Claims.

VENDOR	REFERENCE	AMOUNT	CHECK #
ACCESS SYSTEMS	COPIES	793.21	56505
AFLAC	EMPL SUPLMTL INS	364.65	56501
AGMERICA LLC	BURN DOWN SEVERAL AREAS	10,725.00	56506
AIRGAS USA LLC	CYLINDER RENTAL	73.30	56485
AIRGAS USA LLC	CYLINDER RENTAL	98.68	56507
ALPINE COMMUNICATIONS	PHONE SERVICE	1,545.86	56486
ALPINE COMMUNICATIONS	PHONE SERVICE	103.05	56502
AMERICAN UNITED LIFE INS CO	EMPL LIFE INS BENEFIT	376.00	56487
BAKER & TAYLOR	BOOKS	657.19	56508
BARD MATERIALS	CONCRETE	811.20	56509
BENDER FOODS	OPERATING SUPPLIES	55.51	56510
BLACK HILLS ENERGY	GAS UTILITIES	1,126.30	56498
JAMIE BLUME	REIMB MILEAGE-CCDG MTG	47.16	56511
BODENSTEINER IMPL. INC	MOWER BLADES/FILTERS	457.50	56512
IAN BURR	UTILITY DEPOSIT REFUND	325.00	56513
CENTRAL IOWA TELEVISIONING LLC	JETTING/LIFTSTATION CLEANING	13,186.28	56514
CLAYTON CNTY HEALTH & ZONING	POOL/SLIDE INSPECTION	400.50	56515
CLAYTON CNTY SHERIFF	CASE #SCSC019577	319.82	56488
CLAYTON CNTY SHERIFF	CASE #SCSC019577	338.96	56500
CLAYTON COUNTY DEV GROUP	CCDG AWARDS DINNER	42.00	56489
CRANK'S TREE SERVICE	TREE TRIMMING	1,760.00	56516

CULLIGAN	BOTTLED WATER SHOP	127.50	56517
DANNY'S TOBACCO	UTILITY DEPOSIT REFUND	1,625.00	56518
DELTA DENTAL OF IOWA	VISION/DENTAL INS AUG 23	412.60	ACH
DIAMOND MAPS	SUBSCRIPTION 8/23 - 8/24	420.00	56519
DOLLAR GENERAL	OPERATING SUPPLIES	70.25	56520
EMPLOYEE BENEFIT SYSTEMS	HRA FEES	15,933.96	ACH
EFTPS	FED/FICA TAX	23,229.21	ACH
ELECTRI-TEK LLC	ELECTRIC CONNECTION REPAIR	1,995.00	56521
ESSER'S CLOTHING	MARINA TEE SHIRTS	36.00	56490
EUROFINS ENVIR TESTING NC,LLC	TESTING - WWTR	457.71	56522
FASSBINDER SMALL ENGINES	PRESSURE WASHER REPAIRS	50.00	56523
FLETCHER REINHART CO	ELECTRICAL SUPPLIES	2,406.98	56524
JEFF FRIEDLEIN	ROCK	987.51	56525
GARNAVILLO OIL, INC	DIESEL FUEL - RU	1,519.69	56491
GUTT CHAMBER OF COMMERCE	BUDGETED MONTHLY DONATION	1,666.67	56492
GUTT CHAMBER OF COMMERCE	BUDGETED MONTHLY DONATION	1,666.67	56526
GUTTENBERG PRESS, INC	PUBLICATIONS/NOTICES	430.50	56527
GWORKS	ADD 50 FRONTDESK USERS	159.00	56528
TOM HAUSLER	REFUND GAZEBO RENTAL FEE	25.00	56529
HAWKINS, INC	CHEMICALS	2,908.25	56530
HEFEL PORTABLE SERVICES, LLC	PORTABLE RESTROOMS	829.43	56531
KARI HOYHEIM	REIMB MED EXP - CAFE FY 24	50.00	56532
IA CODIFICATION INC	JUNE 2023 SUPPLEMENT	96.00	56533
IA DEPT OF NATURAL RESOURCES	NPDES ANNUAL FEE - WWTR	210.00	56534
IA DEPT REVENUE & FINANCE	SALES/L OPT/USE TAXES JUNE 23	7,864.70	ACH
IA DEPT REVENUE & FINANCE	WATER EXCISE TAX JUNE 23	2,191.71	ACH
IA DEPT REVENUE & FINANCE	WATER EXCISE TAX JULY 23	2,393.48	ACH
IA DEPT REVENUE & FINANCE	SALES/L OPT/USE TAXES JULY 23	7,611.36	ACH
IA ONE CALL	LINE LOCATES	27.90	56535
IA PRISON INDUSTRIES	HANDICAP PARKING SIGNS	41.00	56536
IPERS	IPERS JULY 2023	13,229.65	ACH
TYLER KANE	UTILITY DEPOSIT REFUND	295.00	56537
KIECKS	OPERATING SUPPLIES	250.00	56538
KLUESNER SANITATION, LLC	SOLID WASTE REMOVAL	14,796.48	56539
KOOPERS UTILITY & INDUST PROD	CLASS 3 POLES - 23	16,882.00	56540
PAUL KREGEL	REIMBURSE - PLANTERS FOR CEM	154.06	56541
KUEMPEL HARDWARE INC	OPERATING SUPPLIES	312.04	56542
KWIK TRIP INC. - CREDIT DEPT.	FUEL	2,466.64	56543
LIBRARY IDEAS LLC	FREGAL MUSIC SUBSCRIPTION	1,291.16	56544
DEREK LUDOVISSY	CURB REPAIRS NEAR PSB	800.00	56545
LYNCH DALLAS, P. C.	LEGAL FEES	2,105.00	56546
MJ ELECTRIC	ELECTRIC MAINTENANCE WORK	158,193.32	56547
MA'S DAYCARE	GAX #12 20-CVN-067	4,379.00	56503

MEMPHIS NET & TWINE	BASEBALL BACKSTOP - REC	414.11	56493
MEUSER LUMBER CO	OPERATING SUPPLIES	2,404.43	56548
MI-T-M EQUIPMENT SALES & SVC	POWER WASHER UNIT	9,397.00	56549
MICROBAC LABORATORIES, INC.	TESTING - WATER	131.25	56550
STEVE MILLER	MOWING & TRIMMING - CEM	2,850.00	56551
MOSER MECHANICAL	S. BOAT RAMP RESTROOM REPAIRS	1,091.42	56552
MOSER TREE SERVICE	TREE TRIMMING/STUMP REMOVAL	1,462.00	56553
MOTOR PARTS & EQUIPMENT CORP.	UTILITY DEPOSIT REFUND	305.00	56554
MUNICIPAL ELECTRONICS	RADAR CERT.	210.00	56555
MUNICIPAL SUPPLY INC	COMMAND LINK/CHARGER	800.00	56556
OVERDRIVE INC	BRIDGES E-BOOK FEES	681.57	56557
POOL TECH INC	POOL CHEMICALS	199.34	56494
POOL TECH INC	POOL CHEMICALS	1,706.26	56558
PORTZEN CONSTRUCTION INC	REPAIR LEAKING DRINKING FNT	476.88	56559
POSTMASTER GUTTENBERG	UTILITY BILL MAILING	425.76	56499
DAVID REYNOLDS	UTILITY DEPOSIT REFUND	320.00	56560
MAT RIES	REIMB CLOTHING ALLOWANCE	152.15	56561
RESALE POWER GROUP OF IOWA	WHOLESALE POWER/SUBSTATION	175,918.59	56504
SANDRY FIRE SUPPLY	BLACK RESCUE ROPES	134.05	56562
SCHUSTER & MICK LAW OFFICE	LEGAL FEES	436.00	56563
SUE & TOM SEDENKA	UTILITY DEPOSIT REFUND	100.00	56564
SHERWIN WILLIAMS CO	PAINT - CROSSWALK MURALS	581.29	56565
SJ ELECTRO SYSTEMS INC.	ICONTRON SUBSCRIPTION - JAS 23	321.00	56566
SKARSHAUG TESTING LABS	TESTING - ELECT EQUIPMENT	2,252.88	56567
STANARD & ASSOCIATES, INC	OFFICER SELECTION TESTS	68.00	56568
STATE WITHHOLDING	STATE TAX	2,705.45	ACH
T&R ELECTRIC, INC.	THREE PHASE TRANSFORMER	17,042.00	56569
T & W GRINDING & COMPOST SVC	GRIND LOGS & BRUSH PILE	10,400.00	56570
TRAVELERS	LIABILITY INSURANCE	581.00	56495
TUJETSCH AGENCY	COMMERCIAL/VEHICLE INS	104,047.00	56571
UNITED STATES TREASURY	PCORI FEE - SELF INSURED	41.85	56496
UNIVERSAL ELECTRIC SUPPLY	ELECTRIC SUPPLIES	957.68	56572
UPPER EXPL REG PLANNING COMM	CDBG GRANT ADMIN FEES	802.25	56573
UTILITIES	CITY UTILITIES	13,940.71	56574
VEENSTRA & KIMM, INC.	ENGINEERING FEES	17,850.00	56575
VERIZON WIRELESS	CELLPHONES/TABLETS/HOT SPOTS	485.24	56576
VFC DISTRIBUTORS	BULK SOFTNER SALT	6,091.68	56577
WASHINGTON NAT'L INS CO.	EMPL SUPL INS	537.60	56578
WELLMARK BC/BS OF IOWA	MEDICAL INSURANCE - AUG 23	21,889.16	56497
WELLS FARGO	OPERATING SUPPLIES	9,392.96	56579
BARB WESTHOFF	BURIAL	425.00	56580

c) Financial Reports for July 2023.

- d) Department Reports.
- e) Simplified Application for Class C Retail Alcohol License for T&T Partnership d/b/a Stadium Bar and Grill.

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HEARING OF DELEGATIONS: Virginia Saeugling spoke to the council regarding concerns with the absence of the City Manager.

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Ryan Hosch with V & K gave an update on North 5<sup>th</sup> Street Project and explained items in change order #2. Bahls made a motion to accept change order #2. Parker seconded. Ayes: Parker, Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Ryan Hosch provided brief updates on the Big Springs Trail Connection Project and the Water Improvement Project.

Brandie Tomkins presented a special event application to the council. Geuder made a motion to approve the BBQ Smoke Off on September 9<sup>th</sup> with the 400 block of South River Park Drive closed from 8 AM to 9 PM. Parker seconded. Ayes: Bahls, Parker, Greve, Geuder and Ludovissy. Nays: 0. Motion carried.

The Stars and Stripes request was tabled until the September council meeting.

Council considered employee handbook revisions. Parker made a motion to accept the Time and Attendance and Unpaid Leave additions to the handbook. Greve seconded. Ayes: Greve, Ludovissy, Parker, Bahls and Geuder. Nays: 0. Motion carried.

Council discussed Fred Kirby's sewer adjustment request. Bahls made a motion to approve the sewer adjustment of \$92.85. Parker seconded. Ayes: Geuder, Parker, Ludovissy, Greve and Bahls. Nays: 0. Motion carried.

Discussed Bill Tangeman's request for a Water Connection Exemption at 1026 S. 5<sup>th</sup> Lane. Tangeman reported he has a potential buyer that would install a retail business, only requiring a restroom for staff and occasional customer use. Bahls made a motion to approve a water connection exemption for a retail operation. Parker seconded. Ayes: Parker, Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Discussed Nuisance properties. Discussed Tim Schmitt property, rock is being dealt with and is off of city street right-of-way. 103 Acre Street has tall grass and weeds. A letter will be sent to the property owner. Rodenberg property was mentioned. A trailer was removed from the south trailer park. Lee Earl has his vehicles off of city property, but still has many violations at his residence to clean up. Letters will be sent to Lee and the property owner. Marovets property on Bluff Street appears to be vacant/inactivity. City will attempt to find out the status of that house.

Discussed Ordinance No. 705-23, An Ordinance Amending Chapter 69 of the Code of Ordinances of the City of Guttenberg, Iowa Regarding Special Parking Restrictions for

Public Events. Greve made a motion to approve First reading of Ordinance No. 705-23. Geuder seconded. Roll Call Vote: Ayes: Parker, Greve, Bahls, Ludovissy and Geuder. Nays: 0. Motion Carried. Greve made a motion to approve waiving the second reading of Ordinance No. 705-23. Parker seconded. Roll Call Vote: Ayes: Parker, Greve, Ludovissy, Bahls and Geuder. Nays: 0. Motion Carried. Greve made a motion to approve Third Reading and Final Passage of Ordinance No. 705-23. Bahls seconded. Roll Call Vote: Ayes: Parker, Ludovissy, Greve, Bahls and Geuder. Nays: 0. Motion Carried.

Greve made a motion to approve GMHC Germanfest 5K Request. Bahls seconded. Roll Call Vote: Ayes: Parker, Greve, Ludovissy, Bahls and Geuder. Nays: 0. Motion Carried.

Parker made a motion to approve Duwe PIP Surface under swings. Ludovissy seconded. Ayes: Parker, Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Bahls made a motion to table discussion on the underground electric project on Miners Creek Road until an estimate can be obtained. Parker seconded. Ayes: Bahls, Parker, Greve, Ludovissy and Geuder. Nays: 0. Motion carried.

Discussed south boat ramp repairs – DNR funding agreement. Bahls made a motion to continue working with the DNR and attorney on this project. Parker seconded. Ayes: Parker, Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Bahls made a motion to enter into a training agreement with Kyle Zebuhr for water treatment classes and testing. Parker seconded. Ayes: Parker, Bahls, Greve, Geuder and Ludovissy. Nays: 0. Motion carried.

Forest Brown – Brown's Sales & Leasing addressed the council regarding a request for the City to provide Electric Transformers. Brown's is planning on installing three Level 3 electric vehicle charging stations with the capacity to add a fourth station at a later date. There will also be electrical updates at the Sales building. Refurbished transformer will be \$27,316 for the EV stations and \$13,714 for the building. Level 3 stations will charge a car fully in 15 – 20 minutes while a level 2 station can take 4 – 6 hours to charge a vehicle. Brown's will be investing \$400,000 in the project and updates. Alliant Energy is providing the transformer updates at their other three locations that will be installing the level 3 charging stations. Council asked to table this item until the September meeting.

#### Reports:

- Fire Chief. Written report submitted.
- Chief of Police: Written report submitted.
- Chamber of Commerce/Community Vitality: Written report submitted.
- Mayor Report: Call from Marina patron concerning fishing on the boat docks. Presented pictures of ideas for gates.
- Council Report: Asked for an update on the timeframe/amount for Ma's Daycare grant.

Bahls made a motion to adjourn the meeting at 7:42 pm. Greve seconded. Council Vote: Ayes: Bahls, Greve, Ludovissy, Parker and Geuder. Nays: 0. Motion Carried.

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Fred Schaub, Mayor

ATTEST:

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Jamie Blume, Assistant City Manager

REVENUE

Jul-23

GENERAL	\$60,749.14
AMBULANCE	\$72.45
ROAD USE	\$20,420.32
TRUST & AGENCY	\$859.08
EMERGENCY	\$63.29
LOCAL OPTION	\$22,488.05
TIF 2008	\$628.69
REVOLVING LOAN	\$604.95
ENERGY	\$15.00
LIBRARY TRUST	\$31.86
DEBT SERVICE	\$536.57
CEMETERY PERPETUAL CARE	\$428.60
WATER	\$47,705.85
SEWER	\$51,988.75
ELECTRIC	\$226,546.57
METER DEPOSIT	\$760.00
STORM SEWER	\$5,684.24
TOTAL	\$439,583.41

EXPENDITURES

14-Aug-23

GENERAL FUND	\$145,949.22
ROAD USE FUND	\$15,102.48
TRUST AND AGENCY FUND	\$28,966.17
CAPITAL PROJECT - PARK FUND	\$3,000.00
CDBG WATER FUND	\$620.65
WATER FUND	\$42,305.34
SEWER FUND	\$30,213.30
ELECTRIC FUND	\$403,444.70
UTILITY METER DEPOSITS FUND	\$2,970.00
STORM SEWER FUND	\$208.20
PAYROLL FUND	\$63,453.10
TOTAL	\$736,233.16