

**City of Guttenberg
Regular City Council Meeting
September 11, 2023**

The Guttenberg, Iowa City Council met in regular session Monday, September 11, 2023, at 6:00 P.M. in the Municipal Building City Council Chambers. Mayor Fred Schaub presided with Austin Greve, Michelle Geuder, Jane Parker, Steve Bahls and Mandy Ludovissy were present. Absent: None.

Guests: Ryan Hosch, Joe Zittergruen, Kari Hoyheim, Michelle Meyer, Brandie Tomkins, Austin Coon, Jackie Lee, Kathy Lansing, Tim Ahlers, Harold McMillin, Derek Chambers, Jessie Eulberg, Gary Mick, Andy Reimer and Forest Brown.

Parker made a motion approve the agenda. Ludovissy seconded. Ayes: Bahls, Parker, Greve, Geuder and Ludovissy. Nays: 0. Motion carried.

Greve made a motion to approve the Consent Agenda. Geuder seconded. Ayes: Parker, Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Approved by Consent Agenda vote:

a) Approve Minutes of Regular Meeting – 08/14/2023 and Special Meetings 08/09/2023 and 08/23/2023.

b) Bills & Claims.

VENDOR	REFERENCE	AMOUNT	CHECK #
ACCESS SYSTEMS	COPIES - LIBRARY	33.72	56591
AFLAC	EMPL SUPLMTL INS	364.65	56585
AGMERICA LLC	BURN DOWN POLE YARD	550.00	56592
AIRGAS USA LLC	CYLINDER RENTAL	260.29	56593
ALPINE COMMUNICATIONS	PHONE SERVICE	1,524.58	56581
ALPINE COMMUNICATIONS	PHONE SERVICE	82.20	56586
AMERICAN UNITED LIFE INS CO	EMPL LIFE INS BENEFIT	399.50	56587
ANDEREGG ELECTRIC	REPLACE LIGHT BULBS - VETS	2,400.00	56594
AUTOTEK GRAPHIC	PICKLEBALL COURT SIGNS	170.00	56595
AVALON SERVICE CENTER	WORKBED - SANDER	7,225.23	56596
BAKER & TAYLOR	BOOKS	744.55	56597
BENDER FOODS	BOTTLED WATER - ELEC.	15.58	56598
BIG RIVER MAGAZINE	SUBSCRIPTION RENEWAL	40.00	56599
BLACK HILLS ENERGY	GAS UTILITIES	942.01	56588
BLACKHAWK SPRINKLERS	BACKFLOW TESTING - WTR	122.50	56600
JAMIE BLUME	REIMB MILEAGE-MNCHSTR/MRQUETTE	95.63	56601
BOLAND RECREATION	PLAYGROUND SURFACE - SWING	22,600.00	56602
BROWN'S SALES & LEASING	VEHICLE REPAIRS - 21 TAHOE	959.95	56603
BUG BUSTERS	PEST CONTROL - 3 LOCATIONS	85.00	56604
CITY OF GUTTENBERG	LIBRARY PROGRAM-POOL ADMISSION	42.00	56605
CLAYTON CNTY SHERIFF	CASE #SCSC019577	131.16	56582

CLAYTON CNTY TREASURER	1ST HALF TRANS/PROP TAX	925.50	56606
COMLEC SERVICES INC	RADIO REPAIRS - 18 EXPLORER	281.50	56607
CRANK'S TREE SERVICE	TREE TRIMMING	450.00	56608
CULLIGAN	BOTTLED WATER SHOP	105.00	56609
KEN DAVIS	REIMB - FISH STENCILS/MURAL	50.00	56610
DELTA DENTAL OF IOWA	VISION/DENTAL INS SEPT 23	457.98	ACH
DEMCO	OPERATING SUPPLIES - LIB	201.42	56611
DOLLAR GENERAL	BATTERIES/WATER - PD	32.50	56612
DUBUQUE FIRE EQUIP, INC	RECHARGE EXTINGUISHERS - SHOP	102.80	56613
EMPLOYEE BENEFIT SYSTEMS	HRA FEES	1,534.34	ACH
EFTPS	FED/FICA TAX	21,152.06	ACH
EMS INDUSTRIAL INC	MOTOR - CORP RR EXHAUST FAN	444.98	56614
EUROFINS ENVIR TESTING NC,LLC	TESTING - WWTR	507.67	56615
FASSBINDER SMALL ENGINES	BAR OIL	53.95	56616
FLETCHER REINHART CO	ELECTRIC SUPPLIES	33,404.94	56617
JEFF FRIEDLEIN	ROCK - ROAD/REC	1,008.35	56618
GARNAVILLO OIL, INC	DIESEL FUEL - RU	1,828.51	56619
KURT GROOM	ENERGY REBATE - FRIDGE	25.00	56620
GUTTENBERG CHAMBER OF COMMERCE	BUDGETED MONTHLY DONATION	1,666.66	56621
GUTTENBERG CHAMBER OF COMMERCE	FIREWORKS DONATION FY24	5,000.00	56622
GUTTENBERG PRESS, INC	PUBLICATIONS/NOTICES	351.28	56623
GUTTENBERG RETAILERS	EMPL SAFETY INCENT	290.00	56583
HACH COMPANY	WATER TESTING SUPPLIES	701.72	56624
HAWKINS, INC	AZONE/LPC-4 - WTR	956.07	56625
HEFEL PORTABLE SERVICES, LLC	PORTABLE RESTROOMS	905.00	56626
KARI HOYHEIM	REIMB MED EXP - CAFE PLAN FY24	850.00	56584
IA CODIFICATION INC	AUG 2023 SUPPLEMENT	120.00	56627
IA DEPT REVENUE & FINANCE	SALES/L OPT/USE/WET TAXES AUG 23	21,227.52	ACH
IA LEAGUE OF CITIES	MEMBERSHIP DUES - FY24	1,351.00	56628
IA ONE CALL	LINE LOCATES	24.30	56629
IA PRISON INDUSTRIES	CARBONLESS REPORTS-SEIZED PROP	111.00	56630
IA PUMP WORKS, INC	SERVICE AGREEMENT 2023	1,535.00	56631
IPERS	IPERS - REGULAR	12,670.47	ACH
IRON HILL POWERSPORTS	VEHICLE REPAIRS - 09 POLARIS	299.49	56632
J & R SUPPLY INC	OPERATING SUPPLIES	1,345.82	56633
JOE'S PLUMBING & HEATING	RESTROOM REPAIRS - PARK RR	330.55	56634
JOHN DEERE FINANCIAL	CLOTHING ALLOWANCE	996.84	56635
KLUESNER SANITATION, LLC	SOLID WASTE REMOVAL	14,047.22	56636
KLUESNER CONSTRUCTION, INC	ASPHALT PROJECTS	62,514.00	56637
KUEMPEL HARDWARE INC	OPERATING SUPPLIES	651.98	56638
QUANTA RECEIVABLES-MJ ELECTRIC	ELECTRIC SYSTEM UPDATES	26,205.06	56639
MARK SHORT CONCRETE, INC.	SIDEWALKS/STEPS - DUWE	10,261.51	56641
PEGGY MARSHALL	REFUND - PLAQUE CHANGE	12.00	56642

MEUSER LUMBER CO	OPERATING SUPPLIES	514.00	56643
MICROBAC LABORATORIES, INC.	TESTING - WATER	656.00	56644
MID AMERICAN RESEARCH CHEMICAL	LIFT STATION DEGREASER	3,605.64	56640
STEVE MILLER	MOWING/TRIMMING - CEM	2,850.00	56645
MOSER MECHANICAL	24' EXHAUST FAN - SHOP	605.00	56646
NAPA AUTO PARTS	OPERATING SUPPLIES	130.22	56647
POOL TECH INC	POOL PAINT	1,148.33	56648
PORTZEN CONSTRUCTION INC	PARTS FOR POOL PUMP	539.55	56649
RAUSCH PETRO LTD CO	TIRE REPAIR - 18 EXPLORER	46.50	56650
RESALE POWER GROUP OF IOWA	WHOLESALE POWER/SUBSTATION RNT	188,305.92	56651
BRIDGET SCHAUFENBUEL	REIMB LGI CLASS	250.00	56652
SCHMITZ JANITORIAL SUPPLY	BRUSHES/HANDLES - FD	256.35	56653
SCHUSTER & MICK LAW OFFICE	LEGAL FEES	724.00	56654
SHERWIN WILLIAMS CO	SIDEWALK MURAL PAINT	334.58	56655
SKARSHAUG TESTING LABS	PR. SLEEVES CLEAN/TEST/SEAL	95.21	56656
SPORTS WORLD/YEOMENS INC	MEM. PLAQUES	32.00	56657
STATE WITHHOLDING	STATE TAX	2,607.43	ACH
STOREY KENWORTHY	CUPS & LIDS - LIB	29.53	56658
UNIVERSAL ELECTRIC SUPPLY	ELECTRIC SUPPLIES	681.98	56659
UPPER EXPL REG PLANNING COMM	GRANT ADMIN	940.49	56660
UTILITIES	CITY UTILITIES	12,366.45	56661
VEENSTRA & KIMM, INC.	WATER SYSTEM IMP ENGINEERING	8,910.00	56662
VERIZON WIRELESS	CELLPHONES/TABLETS/HOT SPOTS	378.54	56663
WASHINGTON NAT'L INS CO.	EMPL SUPL INS	172.80	56589
WASHINGTON NAT'L INS CO.	EMPL SUPL INS	710.40	56664
WELLMARK BC/BS OF IOWA	MEDICAL INSURANCE - SEPT 23	21,815.16	56590
WELLS FARGO	OPERATING SUPPLIES	3,653.59	56665
MARIHA WERGER	REIMB LIFEGUARD RE-CERT CLASS	180.00	56666
BARB WESTHOFF	BURIAL	800.00	56667
VIOLET ZITTERGRUEN	ENERGY REBATE - FRIDGE	25.00	56668

- c) Financial Reports for August 2023.
- d) Department Reports.
- e) Resolution No. 3387-23, Resolution for Official Appointment: Historic Preservation: Julie Parker, Planning & Zoning Commission: Al Troester.
- f) Simplified Amendment for Class C Retail Alcohol License for T&T Partnership d/b/a Stadium Bar and Grill Ownership Update.
- g) Simplified Renewal for Class E Retail Alcohol License for Bender Enterprises, Inc. d/b/a Bender Foods.
- h) Simplified Renewal for Class B Retail Alcohol License for Kwik Trip Inc. d/b/a Kwik Star #145.

HEARING OF DELEGATIONS: None.

Michelle Meyer, Local Union President and Kari Hoyheim, Police Officer spoke to Council regarding the Comp Time Policy. Bahls made a motion to approve changing the policy from 48 hours to 80 hours max accrual. Ludovissy seconded. Ayes: Parker, Bahls, Greve, Geuder and Ludovissy. Nays:0. Motion Carried.

Ryan Hosch with V & K gave updates on City Projects. North Fifth Street project needs seeding done to complete the project. Big Springs Trail Connection Project is at a standstill due to one property with multiple owners, some unable to be located. Council requested Steve T. end the project. Water Improvement Project: Environmental study complete and the project has moved to the 30-day comment period. Council requested information about environmental study for Phase II.

Discussed 310th Street Bridge. V&K recommend not to accept. Discussed cost of \$7,500 to inspect both bridges and replacement quote for 310th St. Ryan is going to check if it can be changed to a box culvert. Bahls made a motion to approve V&K to inspect and quote for replacement. Greve seconded. Ayes: Parker, Greve, Geuder, Ludovissy and Bahls. Nay:0. Motion Carried.

Discussed GEIDC Community Building. FRC received a grant totaling \$2.7 million for building. Design was based on FRC needs with expansion of services. Discussed forums to be held Thursday, September 14th at 6:30 pm and Tuesday, September 19th at 9am in the Auditorium for the public. Plan calls for 23 parking spaces (south side and west side of the building. Bahls asked questions on the City's offer to purchase a lot for parking, and on daycare and housing needs.

Brandie Tomkins with the Chamber/Community Vitality requested a \$5,000 donation from the City for the 2024 fireworks. Discussed the 2023 show was \$10,000 and the 2024 show is projected to cost \$12,000. Parker made a motion to approve a one time \$5,000 check donation for fireworks. Geuder seconded. Ayes: Parker, Greve, Geuder, Ludovissy and Bahls. Nay:0. Motion Carried.

Discussed parking in the 300 block of River Park Drive. Discussed talking with landlord to notify of parking regulations.

Discussed placing a no parking sign Monday through Friday During School Bus Loading and Unloading. Discussed contacting the school to revisit plan formulated by Chief Chambers and Lynn Moser.

Parker made a motion to approve Resolution No. 3388-23, A Resolution Authorizing Placement of Traffic Control Devices. No parking from Haydn to Kosciusko St. on both sides of North Fifth St. Ludovissy seconded. Roll Call Vote: Ayes: Parker, Greve, Bahls, Geuder and Ludovissy. Nays: 0. Motion Carried.

Discussed nuisance issues. Fred received a call from Tim Schmitt about getting materials cleaned up.

Discussed recommendations from the Rec Board regarding 2023 pool passes. Bahls made a motion to approve 10% pool pass rebate based on price paid in 2023. No certificates to be mailed, post on Facebook, Channel 6 and patrons can asked for rebates when purchasing 2024 pass. Geuder seconded. Ayes: Geuder, Bahls, Ludovissy, Greve. Nays: Parker. Motion Carried.

Underground Electric was tabled.

Forest Brown was present to discuss his request. Forest did talk with Joleen with the Clayton County Energy District regarding grant opportunities, but those are 1-2 years out and could delay the start of his project. There will be a need for a new service with a new transformer for the level 3 charger, but the upgrade to the current transformer can be held off for now. Bahls requested to table the matter and discuss in a work session, but to direct the City Electrician to order the new transformer to keep project moving.

Discussed pillars on Schiller St. Council members feel that the insides of the pillars look bare, but are unsure what can/should be considered as addition and would like to have the Umbrella Arts members offer suggestions.

Discussed Cable Commission recommendations. Due to not being able to replace or fix Channel 6 equipment, once the equipment stops working, there will no longer be Channel 6. Council discussed looking into online streaming.

Discussed Commodity Shed/Alley Updates. Public works has notified council that the projected amounts for the structure are going to be less than the budgeted amount. They would like to take that savings and black top the alley from Mozart St. to the end of the city property behind the new shed. Property owners on the other side of the alley were not interested in a cost share project for the paving at this time and council recommends waiting and looking into this project for future budgets.

Bahls made a motion to approve Legislative Updates Affecting City Code. Greve seconded. Ayes: Parker, Greve, Bahls, Geuder, and Ludovissy. Nays: 0. Motion Carried.

Bahls made a motion to approve Resolution No. 3389-23, A Resolution Approving The Iowa Department of Natural Resources Contract Between Iowa Department of Natural Resources and City of Guttenberg, Clayton County, Iowa. Greve seconded. Roll Call Vote: Aye: Parker, Geuder, Greve, Bahls and Ludovissy. Nays:0. Motion Carried.

Reports:

- Fire Chief. Written report submitted. Update: 2 injuries at the last fire call in the report.
- Chief of Police: Written report submitted.
- Chamber of Commerce/Community Vitality: Written report submitted.
- Mayor Report: No updates at this time.

- Council Report: Request trash can at Kosciusko St. sidewalk. Parker voiced concerns regarding a council work session for a business owners request.

Greve made a motion to adjourn the meeting at 8:17 pm. Parker seconded. Council Vote: Ayes: Bahls, Greve, Ludovissy, Parker and Geuder. Nays: 0. Motion Carried.

Fred Schaub, Mayor

ATTEST:

Jamie Blume, Assistant City Manager

REVENUE

Aug-23

GENERAL	\$	52,625.08
AMBULANCE	\$	445.96
ROAD USE	\$	20,204.31
LOCAL OPTION	\$	28,485.97
REVOLVING LOAN	\$	605.22
ENERGY	\$	15.00
LIBRARY TRUST	\$	31.88
CEMETERY PERPETUAL CARE	\$	428.60
WATER	\$	44,326.02
SEWER	\$	48,336.32
ELECTRIC	\$	258,413.88
METER DEPOSIT	\$	710.00
STORM SEWER	\$	5,441.46
TOTAL	\$	460,069.70

EXPENDITURES

11-Sep-23

GENERAL FUND	\$	101,193.68
ROAD USE FUND	\$	57,092.06
TRUST AND AGENCY FUND	\$	1,534.34
CDBG WATER FUND	\$	834.21
WATER FUND	\$	17,148.38
SEWER FUND	\$	9,311.46
ELECTRIC FUND	\$	270,595.57
STORM SEWER FUND	\$	102.90
PAYROLL FUND	\$	61,331.61
TOTAL	\$	519,144.21