

**City of Guttenberg
Regular City Council Meeting
October 09, 2023**

The Guttenberg, Iowa City Council met in regular session Monday, October 09, 2023, at 6:00 P.M. in the Municipal Building City Council Chambers. Mayor Fred Schaub presided with Austin Greve, Michelle Geuder, Jane Parker, Steve Bahls and Mandy Ludovissy were present. Absent: None.

Guests: Ryan Hosch, Joe Zittergruen, Michelle Meyer, Brandie Tomkins, Derek Chambers, TJ Pierce, Alicia Walke, Gina Dahlstrom, Linda Hackett, Tom Pittman, Robert & Matthew Kies.

Greve made a motion approve the agenda. Parker seconded. Ayes: Bahls, Parker, Greve, Geuder and Ludovissy. Nays: 0. Motion carried.

Parker made a motion to approve the Consent Agenda. Bahls seconded. Ayes: Parker, Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Approved by Consent Agenda vote:

- a) Approve Minutes of Regular Meeting – 09/11/2023
- b) Bills & Claims.

VENDOR	REFERENCE	AMOUNT	CHECK #
ACCESS SYSTEMS	COPIER 878B/1017C	110.22	56681
AGMERICA LLC	TOPSOIL AND HAULING	450.00	56682
ALPINE COMMUNICATIONS	PHONE SERVICE	1,605.93	56669
ALPINE COMMUNICATIONS	PHONE SERVICE	83.55	56679
AMERICAN UNITED LIFE INS CO	EMPL LIFE INS BENEFIT	399.50	56674
BAKER & TAYLOR	BOOKS	832.64	56683
BARCO MUNICIPAL PRODUCTS	PED CROSSING SIGN	312.59	56684
CODY BELL	METER DEPOSIT REFUND	340.00	56685
BENDER FOODS	WATER/ICE FOR ELEC	19.38	56686
APRIL BIRCHEAT	METER DEPOSIT REFUND	24.40	56687
BLACK HILLS ENERGY	GAS UTILITIES	846.46	56675
JAMIE BLUME	REIMB MILEAGE-CALMAR/TIF WKSHP	73.36	56688
BODENSTEINER IMPL. INC	MOWER PARTS - PARK	184.27	56689
KATHERINE BROWN	ENERGY REBATE - A/C	200.00	56690
CLAYTON COUNTY DEV GROUP	ANNUAL MEMBERSHIP BUDGETED	2,500.00	56691
CRANK'S TREE SERVICE	TREE TRIMMING	5,500.00	56692
DELTA DENTAL OF IOWA	VISION/DENTAL INS OCT 2023	524.52	ACH
DENTONS DAVIS BROWN PC	LEGAL FEES	4,041.00	56670
EMPLOYEE BENEFIT SYSTEMS	HRA FEES	9,732.61	ACH
EFTPS	FED/FICA TAX	19,088.08	ACH
EMC INSURANCE COMPANIES	CASE # EQCV011075	2,500.00	56693

FASSBINDER SMALL ENGINES	CHAINSAW & BAR OIL	464.29	56694
FLETCHER REINHART CO	ELECTRIC SUPPLIES	6,115.21	56695
JEFF FRIEDLEIN	ROCK	1,043.93	56696
YVETTE GLADWIN	METER DEPOSIT REFUND	190.27	56697
JENNIFER GLENIS	METER DEPOSIT REFUND	405.00	56698
GRAINGER	WATER SYSTEM PARTS/CONNECTORS	345.24	56699
GUTTENBERG CHAMBER OF COMMERCE	BUDGETED MONTHLY DONATION	1,666.67	56700
GUTTENBERG PRESS, INC	PUBLICATIONS/NOTICES	919.22	56701
GUTTENBERG CITY UTILITY ACCTS	DEPOSITS APPLIED	825.08	56702
HACH COMPANY	TESTING SUPPLIES - WTR	221.68	56703
HAWKINS, INC	CHEMICALS	2,795.58	56704
HEFEL PORTABLE SERVICES, LLC	PORTABLE RESTROOMS	734.00	56705
HEIAR BROTHERS FENCING, INC.	DOG PARK FENCING DOWN PAYMENT	6,475.00	56706
HINZMAN FEED/LAWN CARE	GRASS SEED - REC/PARK/POOL	1,068.75	56707
BRAD HOOPER	METER DEPOSIT REFUND	105.00	56708
KAYLA HOTH	METER DEPOSIT REFUND	105.00	56709
IA CODIFICATION INC	LEGISLATIVE UPDATES - ORD PREP	513.00	56710
IA DEPT OF NATURAL RESOURCES	WATER USE FEE-PERMIT #5916	115.00	56711
IA FIREFIGHTERS ASSOCIATION	ANNUAL MEMBERSHIP	408.00	56712
IA ONE CALL	LINE LOCATES	30.60	56713
IA PRISON INDUSTRIES	SIGN POSTS	818.95	56714
IA RURAL WATER ASSOC	FALL CONFERENCE REGISTRATION	680.00	56676
IPERS	IPERS - REGULAR	19,042.08	ACH
JEFF'S AUTO SERVICE	TIRES - 21 TAHOE	720.00	56715
KLUESNER SANITATION, LLC	SOLID WASTE REMOVAL	14,655.76	56716
KLUESNER CONSTRUCTION, INC	SURFACE IMPROVEMENT-COMM SHED	17,860.00	56717
KN SMALL ENGINES & RENTAL EQUI	BELTS FOR TRX MOWER	293.86	56718
KUEMPEL HARDWARE INC	OPERATING SUPPLIES	707.27	56719
KWIK TRIP INC. - CREDIT DEPT.	FUEL	2,551.09	56671
HALEY LOVEJOY	METER DEPOSIT REFUND	200.25	56720
LYNCH DALLAS, P. C.	LEGAL FEES	277.50	56721
MA'S DAYCARE	GAX #13 20-CVN-067	3,504.00	56672
MA'S DAYCARE	GAX #14 20-CVN-067	3,503.00	56722
MAGAZINE SUBSCRIPTION SVC	LIB MAGAZINE RENEWALS	285.74	56723
NANCY MCCLELLAN	PD COMPUTER/PRINTER ASSISTANCE	22.50	56724
MEUSER LUMBER CO	OPERATING SUPPLIES	8,529.10	56725
MEYER COLLISION & SERVICE CNTR	OIL CHANGE - 18 EXPLORER	47.75	56726
MICROBAC LABORATORIES, INC.	TESTING - WATER	48.00	56727
MOSER MECHANICAL	REPLACE BLOWER MOTOR/BELT-MUNI	713.00	56728
MOSER TREE SERVICE	STUMP/TREE REMOVAL	661.50	56729
MUNICIPAL SUPPLY INC	WATER CONNECTION SUPPLIES	238.24	56730
NAPA AUTO PARTS	OPERATING SUPPLIES	251.30	56731

MATTHEW NOACK	METER DEPOSIT REFUND	325.00	56732
RYAN POMERENING	METER DEPOSIT REFUND	415.00	56733
POOL TECH INC	POOL PAINT	621.92	56734
POSTMASTER GUTTENBERG	UTILITY BILL MAILING	451.86	56678
RELIABLE TECHNOLOGY INC	UPDATE NETWORK COMPUTER	8,859.04	56735
RIVER CITY PAVING, INC	NORTH 5TH STREET PROJECT	580,474.94	56736
JJ ROCHFORD	ENERGY REBATES	450.00	56737
RESALE POWER GROUP OF IOWA	WHOLESALE POWER/SUBSTATION RNT	152,499.48	56680
DENISE SCHNEIDER	REIMB MED EXPENSES - CAFE FY24	417.94	56673
DENISE SCHNEIDER	REIMB MED EXP - CAFE PLAN FY24	62.06	56738
SCHUSTER & MICK LAW OFFICE	LEGAL FEES	1,492.00	56739
STATE WITHHOLDING	STATE TAX	3,955.48	ACH
SUPREME GRAPHICS	BUSINESS CARDS - NS	25.00	56740
UNIVERSAL ELECTRIC SUPPLY	ELECTRIC SUPPLIES	756.98	56741
UPPER EXPL REG PLANNING COMM	CDBG GRANT ADMIN	416.49	56742
UTILITIES	CITY UTILITIES	9,990.96	56743
VEENSTRA & KIMM, INC.	ENGINEERING EXPENSE	53,012.48	56744
VFC DISTRIBUTORS	SOFTENER SALT	6,125.36	56745
PAUL WACHENDORF	METER DEPOSIT REFUND	370.00	56746
WELLMARK BC/BS OF IOWA	MEDICAL INSURANCE	21,815.16	56677
WILLE CONSTRUCTION	COMM SHED FLOOR AND BUMP WALLS	27,400.00	56747
JUSTIN WILSON	METER DEPOSIT REFUND	310.00	56748
WOODCENTER CARPENTERS	COMMODITY SHED	10,375.00	56749
KYLE ZEBUHR	REIMB MEALS - TRAINING	42.34	56750

- c) Financial Reports for September 2023.
- d) Department Reports.
- e) Resolution No. 3390-23: Resolution for Official Appointment: Cemetery Board: Patricia Kulper.
- f) Simplified Renewal for Special Class B Retail Native Wine License for DCJH Holdings, LLC d/b/a August and Alma's.
- g) Amendment to Outdoor Service Area for Class C Retail Alcohol License for BSADEWASSER LLC d/b/a Sodes Green Acre Café
- h) Pay Request: River City Paving #1 for \$580,474.94 (N. 5th Street)

HEARING OF DELEGATIONS: None.

Ryan Hosch from V&K spoke to council regarding City Projects. North Fifth Street Project: silt fence needs removed and change order to balance quantities. Bahls made a motion to approve ending Big Springs Trail Connection Project. Parker seconded. Vote: Ayes: Parker, Bahls, Ludovissy, Geuder and Greve. Nays: 0. Motion Carried. Discussed Water Improvement Project, stage 1 environmental review done, will check on environmental review for stage 2. Bahls made a motion to approve ending the Flood Control Pump Electrical Improvements. Geuder seconded. Ayes: Parker, Geuder, Bahls, Greve and Ludovissy. Nay: 0. Motion Carried.

Ryan Hosch with V & K discussed Garber Road and 310th Street Bridges. Both bridges will be inspected in November. The Emergency Vehicle report for the Garber Road Bridge has been completed and submitted to the IA DOT.

Bahls made a motion to approve Resolution No. 3391-23, A Resolution for Fiscal Year 2023-2024 Non-Bargaining Unit Employee Compensation, a 2% wage increase for the Community Vitality/Chamber position. Ludovissy seconded. Roll Call Vote: Ayes: Parker, Ludovissy, Bahls, Geuder and Greve. Nays: 0. Motion Carried.

Discussed nuisance issues. Fred advised that Tim Schmitt and Lee Earl are making progress on getting things cleaned up. Have not received an update on Rodenberg property, will email Council with update once received.

Bahls made a motion to table and remove Underground Electric- Miners Creek Road from agenda until quote is received. Parker seconded. Vote: Ayes: Parker, Greve, Bahls, Geuder and Ludovissy. Nays:0. Motion Carried.

Gina Dahlstrom-Osburn addressed Council and presented information on benefits of farmer's market. Requested Council to limit road closures to only when needed and also avoid farmer's market hours.

Forest Brown request was tabled.

Pillars on Schiller Street was tabled.

Greve made a motion to approve the First Reading of Ordinance No. 706-23, An Ordinance Amending the Code of Ordinances of the City of Guttenberg, Iowa, By Amending Provisions Pertaining to Fiscal Management. Parker seconded. Roll Call Vote: Ayes: Parker, Greve, Geuder, Ludovissy and Bahls. Nays:0. Motion Carried. Greve made a motion to waive Second Reading of Ordinance No. 706-23. Parker seconded. Roll Call Vote: Ayes: Parker, Greve, Geuder, Ludovissy and Bahls. Nays: 0. Motion Carried. Greve made a motion to approve Final Reading and Passage of Ordinance No.706-23. Bahls seconded. Roll Call Vote: Ayes: Parker, Greve, Geuder, Ludovissy and Bahls. Nays: 0. Motion Carried.

Bahls made a motion to approve Ordinance No. 707-23, An Ordinance Amending the Code of Ordinances of the City of Guttenberg, Iowa, By Amending Provisions Pertaining to Liquor Licenses and Cigarette and Tobacco Permits. Greve seconded. Roll Call Vote: Ayes: Parker, Greve, Geuder, Ludovissy and Bahls. Nays: 0. Motion Carried. Greve made a motion to waive the Second Reading of Ordinance No. 707-23. Parker seconded. Roll Call Vote: Ayes: Parker, Greve, Geuder, Ludovissy and Bahls. Nays: 0. Motion Carried. Greve made a motion to approve the Final Reading and Passage of Ordinance No. 707-23. Bahls seconded. Roll Call Vote: Ayes: Parker, Greve, Geuder, Ludovissy and Bahls. Nays: 0. Motion Carried.

Discussed holding off on Farmer's Market Street closure request. Will discuss Farmer's Market/Park usage before Spring.

Discussed 310th Street Gate. Tom Pittman was present and addressed Council on the history with gate. Discussed being available for questions as the matter is investigated. Council is waiting for additional information from Mike Schuster.

Ludovissy made a motion to approve City Office hours to be adjusted on October 30, 2023 to 8am-4pm. Greve seconded. Vote: Ayes: Parker, Greve, Ludovissy, Bahls and Geuder. Motion Carried.

Reports:

- Fire Chief. Written report submitted.
- Chief of Police: Written report submitted. Discussed additional speed limit signs for North 5th St. due to increased traffic speeds.
- Chamber of Commerce/Community Vitality: Written report submitted. Gave update on Dog Park.
- Mayor Report: No updates at this time.
- Council Report: SOO Green Project.

Ludovissy made a motion to go into closed session pursuant to Iowa Code section 21.5(1)c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Greve seconded. Vote: Ayes: Parker, Greve, Ludovissy, Bahls and Geuder. Motion Carried.

Parker made a motion to come out of closed session. Bahls seconded. Vote: Ayes: Parker, Greve, Ludovissy, Bahls and Geuder. Motion Carried.

Parker made a motion to direct the City Attorney to act as discussed in closed session. Geuder seconded. Vote: Ayes: Parker, Greve, Ludovissy, Bahls and Geuder. Motion Carried.

Parker made a motion to adjourn the meeting at 7:35 pm. Ludovissy seconded. Council Vote: Ayes: Bahls, Greve, Ludovissy, Parker and Geuder. Nays: 0. Motion Carried.

Fred Schaub, Mayor

ATTEST:

Jamie Blume, Assistant City Manager

REVENUE

Sep-23

GENERAL	\$	155,244.23
AMBULANCE	\$	67.66
ROAD USE	\$	28,388.02
TRUST & AGENCY	\$	47,743.29
EMERGENCY	\$	2,612.42
LOCAL OPTION	\$	24,983.94
REVOLVING LOAN	\$	602.61
ENERGY	\$	15.00
LIBRARY TRUST	\$	30.86
DEBT SERVICE	\$	23,777.77
CEMETERY PERPETUAL CARE	\$	1,428.60
WATER	\$	47,176.01
SEWER	\$	51,163.43
ELECTRIC	\$	297,263.21
STORM SEWER	\$	5,336.40
TOTAL	\$	685,833.45

EXPENDITURES

9-Oct-23

GENERAL FUND	\$	78,190.75
ROAD USE FUND	\$	29,317.27
TRUST AND AGENCY FUND	\$	9,732.61
LOCAL OPTION FUND	\$	24,950.30
CAP PROJECT - STREETS FUND	\$	630,517.42
CDBG WATER FUND	\$	3,444.80
WATER FUND	\$	11,291.16
SEWER FUND	\$	7,506.46
ELECTRIC FUND	\$	166,319.82
UTILITY METER DEPOSITS FUND	\$	3,615.00
PAYROLL FUND	\$	65,304.82
TOTAL	\$	1,030,190.41