

**City of Guttenberg  
Regular City Council Meeting  
January 8, 2024**

The Guttenberg, Iowa City Council met in regular session Monday, January 8, 2024, at 6:00 P.M. in the Municipal Building City Council Chambers. Mayor Fred Schaub presided with Austin Greve, Jane Parker, Steve Bahls, Mandy Ludovissy and Michelle Geuder via telephone were present. Absent: None.

Guests: Ryan Hosch, Brandie Tomkins, Dave Bahls, Jamie Gamerdinger, Patty Schwarz, Larkin Rutledge, John Hess, Steve Solomon, Derek Chambers.

Bahls made a motion approve the agenda. Parker seconded. Ayes: Bahls, Parker, Greve, Geuder and Ludovissy. Nays: 0. Motion carried.

Greve made a motion to approve the Consent Agenda. Bahls seconded. Ayes: Parker, Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Approved by Consent Agenda vote:

- a) Approve Minutes of Regular Meeting – December 11, 2023
- b) Bills & Claims.

VENDOR	REFERENCE	AMOUNT	CHECK #
ACCESS SYSTEMS	COPIES - LIB	45.08	56953
AFLAC	EMPL SUPLMTL INS	279.23	56954
AGMERICA LLC	HAUL 25 LOADS - COMPOST SITE	787.50	56955
AIRGAS USA LLC	CYLINDER RENTAL	96.68	56937
AIRGAS USA LLC	CYLINDER RENTAL	98.68	56956
ALPINE COMMUNICATIONS	PHONE SERVICE	1,607.30	56938
ALPINE COMMUNICATIONS	PHONE SERVICE	86.28	56957
AMAZON CAPITAL SERVICES	OPERATING SUPPLIES	176.98	56958
AMERICAN UNITED LIFE INS CO	EMPL LIFE INS BENEFIT	305.50	56959
AMLING CONSTRUCTION	DOWN SPOUT AT CITY SHOP	292.00	56960
ANDEREGG ELECTRIC	ON CALL HOURS DEC 2023	94.00	56961
AUTOTEK SERVICE CENTER, INC	VEHICLE REPAIRS	841.02	56962
AVIAN CONNECTIONS, LLC	LIBRARY PROGRAMS	226.40	56963
BAKER & TAYLOR	BOOKS	327.56	56964
BENDER FOODS	OPERATING SUPPLIES	75.70	56965
BLACK HILLS ENERGY	GAS UTILITIES	1,875.01	56950
BOILER & PRESSURE VESSEL INSP	BOILER INSPECTION - MUNI BLDG	40.00	56966
CASEY'S BUSINESS MASTERCARD	FUEL - CEMETERY	49.97	56939
CATALIS LLC	WEBSITE HOSTING ANNUAL FEE	2,560.00	56967
CLAYTON CNTY TREASURER	REFUND TIF OVERCOLLECTION	4,490.00	56968
CULLIGAN	BOTTLED WATER SHOP	37.50	56969
DEGNAN-GREEN INS.	ENERGY REBATE - LED LIGHTING	130.00	56970
DELTA DENTAL OF IOWA	DENTAL INS JAN 24	453.36	ACH

DEMCO	LIB OPERATING SUPPLIES	179.10	56971
DES MOINES STAMP MFG	NOTARY STAMP - JB	29.50	56972
DOLLAR GENERAL	OFFICE SUPPLIES	21.00	56973
EMPLOYEE BENEFIT SYSTEMS	HRA FEES	2,216.83	ACH
EFTPS	FED/FICA TAX	16,119.89	ACH
EUROFINS ENVIR TESTING NC,LLC	TESTING - WWTR	457.71	56974
FASSBINDER SMALL ENGINES	OPERATING SUPPLIES	389.99	56975
FELD FIRE	HOSE, RINGERS, SPANNER WRENCH	6,879.47	56976
FLETCHER REINHART CO	ELECTRIC SUPPLIES	1,212.31	56977
JEFF FRIEDLEIN	ROCK	425.35	56978
GORDON FLESCH COMPANY INC	COPIER	87.42	56940
JEAN GREEN	ENERGY REBATE - LED LAMP	99.00	56979
AUSTIN GREVE	REIMB MILEAGE - ELKADER	28.82	56980
GUTTENBERG CHAMBER	BUDGETED MONTHLY DONATION	1,666.67	56981
GUTTENBERG PRESS, INC	PUBLICATIONS/NOTICES	348.13	56982
GUTTENBERG RETAILERS	EMPL SAFETY INCENTIVES	270.00	56941
GUTTENBERG ROTARY CLUB	ANNUAL MEMBERSHIP DUES	155.00	56983
GUTTENBERG CITY UTILITY ACCTS	METER DEPOSIT APPLIED-SRITTER	395.00	56984
HACH COMPANY	WTR TESTING SUPPLIES	334.03	56985
HAWKINS, INC	CHEMICALS - WTR	1,277.03	56986
HEFEL PORTABLE SERVICES, LLC	PORTABLE RESTROOMS	870.00	56987
IA DEPT REVENUE & FINANCE	SALES/L OPT/USE TAXES NOV 23	21,554.93	ACH
IA DEPT REVENUE & FINANCE	WATER EXCISE TAX NOV 23	2,274.80	ACH
IA ONE CALL	LINE LOCATES	19.80	56988
IPERS	IPERS - REGULAR	11,201.79	ACH
J & R SUPPLY INC	RED MARKING FLAGS	40.00	56989
JOHN DEERE FINANCIAL	CONNECTOR SET - RU	6.40	56942
JOHN DEERE FINANCIAL	CLOTHING ALLOWANCE	198.51	56990
KLUESNER SANITATION, LLC	SOLID WASTE REMOVAL	13,737.68	56991
KUEMPEL HARDWARE INC	OPERATING SUPPLIES	502.28	56992
KWIK TRIP INC. - CREDIT DEPT.	FUEL	1,849.19	56943
KWIK TRIP INC. - CREDIT DEPT.	FUEL	1,597.99	56993
LYNCH DALLAS, P. C.	LEGAL FEES	521.50	56994
MEUSER LUMBER CO	OPERATING SUPPLIES	494.54	56995
MICROBAC LABORATORIES, INC.	TESTING - WATER	32.00	56996
MORTON SALT, INC.	ROAD SALT	2,404.78	56997
MOSER TREE SERVICE	STUMP REMOVAL	1,156.00	56998
NAPA AUTO PARTS	TRANSMISSION FLUID - RU	135.86	56999
STEVE & ANNA NUTT	UTILITY DEPOSIT REFUND	520.00	57000
PETTY CASH FUND	LIBRARY POSTAGE/OP SUPPLIES	105.18	57001
RYAN POMERENING	PARKING RENTAL-ELEC UPDATES	75.00	57002
POSTMASTER GUTTENBERG	UTILITY BILL MAILING	442.68	56949
ADAM RADCLIFFE	UTILITY DEPOSIT REFUND	95.00	57003
RELIABLE TECHNOLOGY INC	CONNECT PD TO COPIER	200.00	57004

RESALE POWER GROUP OF IOWA	WHOLESALE POWER/SUBSTATION RNT	119,032.00	57005
SAINT MICHAEL'S GLADIUS	GUN PARTS	293.69	57006
SCHUSTER, MICK & FRIEDMANN	LEGAL FEES	212.00	57007
SOLUTIONS BY MARK, LLC	SERVER SOFTWARE/INSTALLATION	249.95	57008
STATE WITHHOLDING	STATE TAXES	2,432.73	ACH
DOUG & KELLY STREETER	UTILITY DEPOSIT REFUND	300.00	57009
TERRY DURIN CO	ELECTRIC SUPPLIES	833.53	57010
TEXTMYGOV	TEXT MY GOV SET-UP & 1ST YEAR	4,000.00	57011
UMB BANK NA	ADMIN FEES - 2018 GO BOND	300.00	56944
UPPER EXPL REG PLANNING COMM	CDBG WATER GRANT #22-WS-019	454.70	57020
UTILITIES	CITY UTILITIES	10,215.89	57021
UTILITY SERVICE CO., INC.	QTLY MAINT - WTR TOWER	3,202.35	57022
ERIC VANHORN	UTILITY DEPOSIT REFUND	390.00	57023
VEENSTRA & KIMM, INC.	BRIDGE INSPECTIONS	2,494.50	57024
VERIZON WIRELESS	CELLPHONES/TABLETS/HOT SPOTS	911.19	57025
VFC DISTRIBUTORS	SOFTENER SALT	6,368.72	56945
WASHINGTON NAT'L INS CO.	EMPL SUPL INS	710.40	56946
WASHINGTON NAT'L INS CO.	EMPL SUPL INS	642.10	57026
WELLMARK BC/BS OF IOWA	MEDICAL INSURANCE	19,809.46	56947
WELLS FARGO	OPERATING SUPPLIES	1,465.77	56948
WELLS FARGO	OPERATING SUPPLIES	12,062.83	57027

- c) Financial Reports for December 2023.
- d) Department Reports.
- e) Resolution No.3400-24 A Resolution to Approve Official Appointments.
- f) Simplified Renewal for Class C Retail Alcohol License with Outdoor Service for Moonshine Real Estate LLC d/b/a The Dam Bar.
- g) Simplified Renewal for Special Class C Retail with Outdoor Service for Flatheads LC d/b/a Mike's Fish Shack.

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HEARING OF DELEGATIONS: None.

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Ryan Hosch from V&K spoke to council regarding City Projects. North 5<sup>th</sup> Street project, DOT audit, remaining errors were corrected and changed sent in. Water improvement project, Permits will be sent in Wednesday for DNR approval. February: set plans and specs. March 6, bid opening, approve at March 11<sup>th</sup> meeting. Discussed Garber Road Bridge, inspection done and submitted. 310<sup>th</sup> Street Bridge has around 4 years of life left, option to extend life: possible load limit, inspections needed every 2 years, every year as life span nears an end date.

Dave Bahls was present to discuss River Park Cruiser's street closure request for the Car Show on 09/14/2024. Same streets and alleys as 2023, held one week earlier. Bahls made a motion to approve street closure. Parker seconded. Vote: Ayes: Parker, Bahls, Greve, Geuder and Ludovissy. Nays:0. Motion Carried.

Discussed nuisance issues. Citizen concerns on Ferguson house. Property will be checked to see if a nuisance exists. Storage container still sitting at property on Miners Creek Road. Council directed city office to send certified letter.

Casey Stickfort with 310<sup>th</sup> Street Bridge was tabled.

Bahls made a motion to table Chamber/CV request for Food Truck money for Accelerator Incentive until more information is provided. Ludovissy seconded. Vote: Parker, Greve, Bahls, Ludovissy and Geuder. Nays:0. Motion Carried.

Police Chief Derek Chambers discussed request to purchase the Fire Department's UTV for \$5,000. Would be used for special events, emergency response and railroad issues. Bahls made a motion to approve purchase. Parker seconded. Vote: Parker, Greve, Bahls, Ludovissy and Geuder. Nays:0. Motion Carried.

Discussed canal cleaning. Parker made a motion to approve Derek Ludovissy to perform work up to \$30,000. Bahls seconded. Vote: Parker, Greve, Bahls, and Geuder. Nays:0. Abstain: Ludovissy. Motion Carried.

Discussed Energy Efficiency Grant Consideration. Bahls made a motion to pursue grant. Parker seconded. Vote: Parker, Greve, Bahls, Ludovissy and Geuder. Nays:0. Motion Carried.

Discussed 2024 Riverfront Lease Rates. Ludovissy made a motion to approve removing DNR permit information and leave rates at \$8 per foot. Greve seconded. Vote: Ayes: Ludovissy, Parker, Greve, Bahls. Nay:0. Abstain: Geuder. Motion Carried.

Greve made a motion to approve Resolution No. 3401-24, A Resolution Establishing Dog License Fees. Parker seconded. Roll Call Vote: Ayes: Parker, Greve, Bahls, Ludovissy and Geuder. Nays:0. Motion Carried.

Ludovissy made a motion to approve Helping Services Donation Request of \$200.00 for Fiscal Year 2025. Parker seconded. Vote: Ayes: Parker, Greve, Bahls, Ludovissy and Geuder. Nays: 0. Motion Carried.

Bahls made a motion to approve Resolution No. 3402-24, A Resolution Authorizing the Placement of Traffic Control Devices. Parker seconded. Roll Call Vote: Ayes: Parker, Greve, Geuder, Bahls and Ludovissy. Nays:0. Motion Carried.

Discussed changes in job descriptions. Greve made a motion to approve updated Job Descriptions for Building Custodian and Electrical Superintendent. Parker seconded. Vote: Ayes: Parker, Greve, Bahls, Ludovissy and Geuder. Nays: 0. Motion Carried.

Parker made a motion to approve the First Reading of Ordinance No. 708-24, An Ordinance Amending the Code of Ordinances of the City of Guttenberg, Iowa, Pertaining to Electric Rates. Greve seconded. Roll Call Vote: Ayes: Parker, Greve, Bahls, Ludovissy and Geuder. Nays: 0. Motion Carried.

Parker made a motion to approve changing Council Meeting in November to 11/04/2024 due to Veteran's Day holiday. Bahls seconded. Vote: Ayes: Parker, Greve, Bahls, Ludovissy and Geuder. Nays: 0. Motion Carried.

Discussed MJ Electric electronic funds request. Bahls made a motion to approve. Ludovissy seconded. Vote: Ayes: Parker, Greve, Bahls, Ludovissy and Geuder. Nays: 0. Motion Carried.

Discussed Electrical Assistant position. Greve made a motion to approve hiring Austin Winch. Bahls seconded. Vote: Ayes: Parker, Greve, Bahls, Ludovissy and Geuder. Nays: 0. Motion Carried.

Discussed Lynch Dallas P.C. contract. Greve made a motion to approve contract. Ludovissy seconded. Vote: Ayes: Parker, Greve, Bahls, Ludovissy and Geuder. Nays: 0. Motion Carried.

Reports:

- Fire Chief. Written report submitted.
- Chief of Police: Written report submitted.
- Chamber of Commerce/Community Vitality: Written report submitted.
- Mayor Report: None.
- Council Report: None.

Parker made a motion to go into closed session per Iowa Code 21.5(i.) To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Greve seconded. Roll Call Vote: Ayes: Parker, Greve, Geuder, Bahls and Ludovissy. Motion Carried.

Bahls made a motion to come out of closed session. Greve seconded. Roll Call Vote: Ayes: Parker, Greve, Geuder, Bahls and Ludovissy. Motion Carried.

Parker made a motion to approve appointing Jamie Blume to City Manager with a salary of \$75,000 per year effective 01/07/2024, 5 weeks (200 hours) vacation on employee's 20<sup>th</sup> anniversary and after. Bahls seconded. Roll Call Vote: Ayes: Parker, Greve, Geuder, Bahls and Ludovissy. Motion Carried.

Parker made a motion to adjourn the meeting at 8:02 pm. Greve seconded. Council Vote: Ayes: Bahls, Greve, Ludovissy, Parker and Geuder. Nays: 0. Motion Carried.

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Fred Schaub, Mayor

ATTEST:

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Jamie Blume, Assistant City Manager

REVENUE  
Dec-23

GENERAL	\$	111,737.98
AMBULANCE	\$	20,672.30
ROAD USE	\$	21,884.55
TRUST & AGENCY	\$	10,364.34
EMERGENCY	\$	561.37
LOCAL OPTION	\$	24,255.67
REVOLVING LOAN	\$	594.24
ENERGY	\$	15.00
LIBRARY TRUST	\$	31.92
DEBT SERVICE	\$	5,214.52
CEMETERY PERPETUAL CARE	\$	(1,617.85)
WATER	\$	39,568.75
SEWER	\$	45,314.71
ELECTRIC	\$	168,390.94
METER DEPOSIT	\$	765.00
STORM SEWER	\$	5,089.81
TOTAL	\$	452,843.25

EXPENDITURES  
8-Jan-24

GENERAL FUND	\$	42,731.85
ROAD USE FUND	\$	8,399.86
TRUST AND AGENCY FUND	\$	2,216.83
TIF FUND	\$	4,490.00
DEBT SERVICE FUND	\$	300.00
CAP PROJECT - STREETS FUND	\$	994.50
CDBG WATER FUND	\$	454.70
WATER FUND	\$	17,247.20
SEWER FUND	\$	14,229.12
ELECTRIC FUND	\$	149,159.68
UTILITY METER DEPOSITS FUND	\$	1,700.00
STORM SEWER FUND	\$	107.52
PAYROLL FUND	\$	51,954.46
TOTAL	\$	293,985.72