

**City of Guttenberg  
Regular City Council Meeting  
February 12, 2024**

The Guttenberg, Iowa City Council met in regular session Monday, February 12, 2024, at 6:00 P.M. in the Municipal Building City Council Chambers. Mayor Fred Schaub presided with Austin Greve, Jane Parker, Steve Bahls, Mandy Ludovissy and Michelle Geuder were present. Absent: None.

Guests: Ryan Hosch, Brandie Tomkins, Darla Kelchen, Jim Ferguson, James Fassbinder, Tom Siegert, Katey Simon, TJ Pierce, Casey Stickfort, Virginia Saeugling, Sherry Oliver, Julie Rastetter, Patty Schwarz, Cindy Davey, Tamara Wagner, John Finch.

Greve made a motion approve the agenda. Parker seconded. Ayes: Bahls, Parker, Greve, Geuder and Ludovissy. Nays: 0. Motion carried.

Bahls made a motion to approve the Consent Agenda with a change to discuss item number 16 after item number 13. Ludovissy seconded. Ayes: Parker, Bahls, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Approved by Consent Agenda vote:

- a) Approve Minutes of Regular Meeting – January 08, 2024
- b) Bills & Claims.

VENDOR	REFERENCE	AMOUNT	CHECK #
ACCESS SYSTEMS	COPIER CONTRACTS - LIBRARY	183.75	57056
AFLAC	EMPL SUPLMTL INS	279.23	57051
ALPINE COMMUNICATIONS	PHONE SERVICE	1,585.05	57042
ALPINE COMMUNICATIONS	PHONE SERVICE	85.23	57054
AMAZON CAPITAL SERVICES	OPERATING SUPPLIES	554.22	57057
AMERICAN RED CROSS	RED CROSS REGISTRATION 2024	300.00	57043
AMERICAN UNITED LIFE INS CO	EMPL LIFE INS BENEFIT	329.00	57044
AUTOTEK SERVICE CENTER, INC	VEHICLE REPAIRS	1,747.15	57058
BAKER & TAYLOR	BOOKS	1,049.45	57059
BIG RIVER MAGAZINE	SUBSCRIPTION RENEWAL	40.00	57060
BLACK HILLS ENERGY	GAS UTILITIES	3,038.55	57052
BLOOMING BRANCHES	MEMORIAL	59.00	57028
BODENSTEINER IMPL. INC	VEHICLE REPAIRS	411.80	57061
BROWN'S SALES & LEASING	2024 F350 SUPER DUTY TRUCK	48,940.00	57055
BRUENING ROCK PRODUCTS, INC.	CLASS A ROAD ROCK - ELEC	224.13	57062
CATALIS LLC	WEBSITE MANAGEMENT 2/24-1/25	2,560.00	57063
CLAYTON CNTY AUDITOR	ELECTION FEES	1,195.50	57064
CULLIGAN	BOTTLED WATER SHOP	45.00	57029
DEL-CLAY FARM EQUIPMENT	VEHICLE REPAIRS - SKIDLOADER	260.01	57065
DELTA DENTAL OF IOWA	DENTAL/VISION INS FEB 24	464.36	ACH
DOLLAR GENERAL-REGIONS 410526	OPERATING SUPPLIES	61.50	57066

DRIVE LINE INC	SNOW PLOW CUTTING EDGE KITS	1,250.02	57067
EMPLOYEE BENEFIT SYSTEMS	HRA FEES	1,252.12	ACH
EFTPS	FED/FICA TAX	16,683.11	ACH
EUROFINS ENVIR TESTING NC,LLC	TESTING - WWTR	368.90	57068
FLETCHER REINHART CO	ELECTRIC SUPPLIES	4,212.59	57069
GARNAVILLO OIL, INC	DIESEL FUEL	1,562.30	57040
GARNAVILLO OIL, INC	DIESEL FUEL	1,383.60	57053
GORDON FLESCH COMPANY INC	COPIES 1/8/24 - 2/7/24	87.42	57030
GUTT CHAMBER OF COMMERCE	ANNUAL BANQUET - 2 GUESTS	44.00	57031
GUTT CHAMBER OF COMMERCE	BUDGETED MONTHLY DONATION	1,666.67	57070
GUTT FIREFIGHTERS ASSOC	2009 POLARIS RANGER	5,000.00	57071
GUTTENBERG PRESS, INC	PUBLICATIONS/NOTICES	351.56	57072
GUTTENBERG RETAILERS	EMPL SAFETY INCENTIVES	270.00	57032
GUTTENBERG CITY UTILITY ACCTS	DEPOSIT APPLIED	385.00	57073
HEFEL PORTABLE SERVICES, LLC	PORTABLE RESTROOMS	570.00	57074
HENDERSON TRUCK EQUIP	SNOW REMOVAL EQUIPMENT	1,773.63	57075
IA DEPT OF NATURAL RESOURCES	WATER MAIN REPLACEMENT PMT FEE	607.30	57048
IA DEPT PUBLIC SAFETY	TERMINAL BILLING	300.00	57049
IA DEPT PUBLIC SAFETY	TERMINAL BILLING - OND	300.00	57076
IA DEPT REVENUE & FINANCE	SALES/L OPT/USE TAXES - DEC 23	8,411.85	ACH
IA DEPT REVENUE & FINANCE	WATER EXCISE TAX DEC 23	2,102.87	ACH
IA DEPT REVENUE & FINANCE	EV SALES TAX JUL-DEC 23	7.46	ACH
IA ONE CALL	LINE LOCATES	12.60	57077
IA PRISON INDUSTRIES	GOLF CART PERMIT STICKERS	125.00	57078
IOWA INSURANCE DIVISION	CEMETERY PC ANNUAL REPORT FEES	121.00	ACH
IPERS	IPERS - REGULAR	12,581.99	ACH
KLUESNER SANITATION, LLC	SOLID WASTE REMOVAL	14,325.25	57079
KUEMPEL HARDWARE INC	OPERATING SUPPLIES	428.63	57080
LUDOVISSY & ASSOCIATES	ADDL PREMIUM- 23 RAM/24 CAN AM	726.00	57045
LYNCH DALLAS, P. C.	LEGAL FEES	1,462.50	57081
MJ ELECTRIC	ELECTRICAL SYSTEM UPGRADES	39,442.34	ACH
LINDA MCCANN	BOOK 'HELLO IOWA'	10.00	57033
MEUSER LUMBER CO	OPERATING SUPPLIES	125.90	57082
MEYER COLLISION & SERVICE CNTR	VEHICLE REPAIRS	517.71	57083
MICROBAC LABORATORIES, INC.	TESTING - WATER	35.00	57084
MORTON SALT, INC.	BULK SALT - SNOW REMOVAL	2,509.38	57085
MUNICIPAL SUPPLY INC	ELECTRIC METERS-2S STRATUS(12)	1,081.80	57034
MUNICIPAL SUPPLY INC	FLEXNET ANNUAL SUPPORT	2,150.00	57086
OPG-3, INC.	LASERFICHE ANNUAL FEE	540.00	57035
PETTY CASH FUND	POSTAGE	178.74	57047
RELIABLE TECHNOLOGY INC	FIREWALL PATCHING 2023	170.00	57087
RESALE POWER GROUP OF IOWA	WHOLESALE POWER/SUBSTATION RNT	141,503.39	57088
SANDRY FIRE SUPPLY	FD GEAR LAUNDRY SOAP	76.50	57036
SCHMITZ JANITORIAL SUPPLY	RAKE/CONCRETE MOVER - RU	138.00	57089

SCHUSTER, MICK & FRIEDMANN	LEGAL FEES	635.50	57090
SJ ELECTRO SYSTEMS INC.	ICONTRON SUBSCRIPTION - JFM 24	321.00	57091
BLAKE STANNARD	MARINA CENTER COUNTERTOP	418.00	57092
STATE WITHHOLDING	STATE TAX	2,265.80	ACH
STOREY KENWORTHY	JANITORIAL SUPPLIES - LIBRARY	106.17	57093
TELVUE CORPORATION	CHANNEL 6 EQUIPMENT	23,016.00	57037
TERRY DURIN CO	STREET LIGHT GLOBES - RPD	419.27	57038
TSCHIGGFRIE EXCAVATING INC	SOUTH BOAT RAMP REPAIRS	49,200.00	57039
UPPER EXPL REG PLANNING COMM	WATER MAIN PROJECT ADMIN	679.04	57094
UTILITIES	CITY UTILITIES	10,071.93	57095
VEENSTRA & KIMM, INC.	ENGINEERING EXPENSES	7,015.50	57096
WASHINGTON NAT'L INS CO.	EMPL SUPL INS	642.10	57097
WELLMARK BC/BS OF IOWA	MEDICAL INSURANCE - FEB 24	22,871.73	57046
WELLS FARGO	OPERATING SUPPLIES	443.68	57098

- c) Financial Reports for January 2024.
- d) Department Reports.
- e) Simplified Renewal for Class E Retail Alcohol License with Outdoor Service for bsadewasser LLC d/b/a Sodes Green Acre.
- f) Simplified Renewal for Class B Retail Alcohol License for DOLGENCORP, LLC d/b/a Dollar General #9693.

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HEARING OF DELEGATIONS: Virginia Saeugling asked questions regarding the wages that were published, asked if vacation requires prior authorization. Katey Simon with the Library discussed legislative bills affecting libraries proposed at the State level last week and history of library powers.

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Public hearing regarding James Fassbinder's Rezoning was opened and closed with no comments. Greve made a motion to approve Ordinance No. 709-24, An Ordinance Amending Chapter 165 of the Code of Ordinances of City of Guttenberg, Iowa, "The Zoning Ordinance of the City of Guttenberg, Iowa" Rezoning PLP. S ½ Lot 14, All Lot 15 in Block 16 From C-1 (Highway Commercial) to R-2 (Single- Family Residential) in the City of Guttenberg, Clayton County, Iowa. Parker seconded. Roll Call Vote: Ayes: Parker, Greve, Ludovissy, Geuder and Bahls. Motion Carried. Greve made a motion to waive the second reading of Ordinance No. 709-24. Geuder seconded. Roll Call Vote: Ayes: Parker, Greve, Ludovissy, Geuder and Bahls. Motion Carried. Greve made a motion to approve the final reading and passage of Ordinance No. 709-24. Bahls seconded. Roll Call Vote: Ayes: Parker, Greve, Ludovissy, Geuder and Bahls. Motion carried.

The Public Hearing regarding GEIDC's rezoning request was open and closed with no comments. Ludovissy made a motion to approve the first reading of Ordinance No. 710-24, An Ordinance Amending Chapter 165 of the Code of Ordinances of City of Guttenberg, Iowa, "The Zoning Ordinance of the City of Guttenberg, Iowa" Rezoning Lot 4, 5, and 6 of Block 13 from R-3 (Mixed Residential) to C-2 (General Office Retail). Parker seconded. Roll Call Vote: Ayes: Parker, Greve, Ludovissy, Geuder and Bahls.

Motion Carried. Greve made a motion to waive the second reading of Ordinance 710-24. Bahls seconded. Roll Call Vote: Ayes: Parker, Greve, Ludovissy, Geuder and Bahls. Motion Carried. Greve made a motion to approve the final reading and passage of Ordinance 710-24. Parker seconded. Roll Call Vote: Ayes: Parker, Greve, Ludovissy, Geuder and Bahls. Motion carried.

Ryan Hosch with V&K was present to discuss City projects. The North 5<sup>th</sup> Street project final audit has been sent to the DOT. There are a couple of items needed from the contractor to complete the DOT requirements for the final audit. No discussion on the 310<sup>th</sup> St. bridge as County Engineer Casey Stickfort is present to talk to council. Discussed Water Improvement Project: DNR reviewing plans, letters were sent out on vibration monitoring. Plans were sent out to 91 contractors. Bid opening will be on March 6<sup>th</sup> at 2pm.

Greve made a motion to approve setting the public hearing for the proposed plans and specifications for the Water Main Improvements phase for March 11, 2024 at 6pm. Ludovissy seconded. Roll Call Vote: Ayes: Parker, Greve, Ludovissy, Geuder and Bahls. Motion Carried.

Greve made a motion to approve setting the public hearing for the Property Tax Levy Hearing for March 25, 2024 at 6pm. Parker seconded. Roll Call Vote: Ayes: Parker, Greve, Ludovissy, Geuder and Bahls. Motion Carried.

Discussed nuisance issues. Storage container complaint was tabled.

Tom Siegert with the Combat Vets Chapter 39-3 was present to request a street closure for an upcoming benefit ride. Pre-ride will be 7/12/2024 with no closure needed. Main ride that will need street closure is on 07/13/2024 starting around 3pm. Parker made a motion to approve street closure. Ludovissy seconded. Roll Call Vote: Ayes: Parker, Greve, Ludovissy, Geuder and Bahls. Motion Carried.

Sherry Oliver and Julie Rastetter with Umbrella Arts were present to discuss limestone pillars. Umbrella Arts members asked what the council is seeking from their group. Sherry has researched metal sculptures displayed in the art contest on Dubuque River walk, but no price information on sales of the art pieces was available on their website. Sherry and Julie will see if UA group is interested in gathering ideas and information. Patty Schwarz mentioned the fish sculpture was around \$11,000 when commissioned.

Darla Kelchen was present for the CCDG Marketing Partnership FY 25 request and presented info on upcoming activities and events. Influencer has been selected and will soon begin their tour of beverage vendors in the county and blog about positive aspects of the businesses. New videos for all communities are planned for this summer. 90,000 visitors to Clayton County and 50,000 to Guttenberg this past year. Ludovissy made a motion to approve request of \$2,000 towards \$50,000 county goal. Parker seconded. Roll Call Vote: Ayes: Parker, Greve, Ludovissy, Geuder and Bahls. Motion Carried.

Casey Stickfort with Clayton County was present to discuss 310<sup>th</sup> St. Bridge. 109-year-old structure, but not the oldest in the State. Grants are available through City Bridge

funds with the IDOT, covers construction costs. County can provide inspection at discount due to bulk bridge inspections. County could possibly provide design and construction engineering to replace the current structure. Casey offered to assist in bridge grant application. Discussed that a request for engineering assistance would be on an upcoming County Supervisor's agenda.

John Finch discussed sewer line request. Would like the city to either contribute \$22,000 of the \$26,681 estimated relocation expense or offer a tax abatement for 10 years. City office will find out about possibility of a tax abatement, but will need information on estimated costs for each building.

Discussed Rotary request regarding Buechel Hill Trail Improvements. They would like to add a 4-foot asphalt walkway from end of Payne paved parking to star at the end of the bluff. For the bucket truck, the first 30 foot be 8-10 foot wide and built heavier to accommodate the bucket truck. They would like to add a blacktop parking area, tube or culvert under for drainage, with 3 parking spots on Acre St. It would be south of the driveway back to the trail and restricted with a 2-hour parking limit. Discussed also added a picnic table near the end of the blacktop path. Bahls made a motion to approve Rotary funded improvement projects. Ludovissy seconded. Roll Call Vote: Ayes: Parker, Greve, Ludovissy, Geuder and Bahls. Motion Carried.

Discussed Chamber/CV request for Food Truck Money for accelerator incentive. If an application would come in before June 30<sup>th</sup>, Council will consider including funds for next fiscal year to offer full \$500 grant.

Parker made a motion to approve second reading of Ordinance 708-24, An Ordinance Amending the Code of Ordinances of the City of Guttenberg, Iowa, Pertaining to Electric Rates. Greve seconded. Roll Call Vote: Ayes: Parker, Greve, Ludovissy, Geuder and Bahls. Motion Carried.

Discussed Dekalb Street pump station electrical upgrade. Private property will be protected from potential flooding with updates to South Flood Pump electric, as well as adding the capability of generator back-up. Parker made a motion to approve upgrade and change budget amount for FY 2025 to the \$385,000 estimate. Greve seconded. Roll Call Vote: Ayes: Parker, Greve, Ludovissy, Geuder and Bahls. Motion Carried.

Parker made a motion to approve Spencer Walters, as a volunteer fireman. Ludovissy seconded. Roll Call Vote: Ayes: Parker, Greve, Ludovissy, Geuder and Bahls. Motion Carried.

Discussed Jim Ferguson's request to purchase property, discussed that there are concerns with water line location. Topic is tabled due to more information needed.

Discussed City Manager Contract/resolution. Discussed adding work hours and 40 hour minimum weekly. Tabled for changes.

Discussed 28E Agreement. Item tabled, look into potential workshop to discuss.

Reports:

- Fire Chief. Written report submitted.
- Chief of Police: Written report submitted.
- Chamber of Commerce/Community Vitality: Written report submitted.
- Mayor Report: None.
- Council Report: None.

Greve made a motion to adjourn the meeting at 8:10 pm. Parker seconded. Council Vote: Ayes: Bahls, Greve, Ludovissy, Parker and Geuder. Nays: 0. Motion Carried.

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Fred Schaub, Mayor

ATTEST:

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Jamie Blume, City Manager

REVENUE

Jan-24

GENERAL	\$	38,689.60
AMBULANCE	\$	481.04
ROAD USE	\$	21,270.89
TRUST & AGENCY	\$	3,465.83
EMERGENCY	\$	183.84
LOCAL OPTION	\$	20,723.77
REVOLVING LOAN	\$	1,220.67
ENERGY	\$	15.00
LIBRARY TRUST	\$	31.94
DEBT SERVICE	\$	1,752.84
WATER	\$	44,952.06
SEWER	\$	48,744.26
ELECTRIC	\$	216,897.81
METER DEPOSIT	\$	1,345.00
STORM SEWER	\$	5,311.44
TOTAL	\$	405,085.99

EXPENDITURES

12-Feb-24

GENERAL FUND	\$	82,952.41
ROAD USE FUND	\$	22,619.87
TRUST AND AGENCY FUND	\$	1,252.12
LOCAL OPTION FUND	\$	48,940.00
CAP PROJECT - STREETS FUND	\$	2,515.50
CAP RESERVE CABLE FUND	\$	23,016.00
CDBG WATER FUND	\$	1,286.34
WATER FUND	\$	5,471.19
SEWER FUND	\$	6,019.73
ELECTRIC FUND	\$	197,705.00
UTILITY METER DEPOSITS FUND	\$	385.00
STORM SEWER FUND	\$	90.30
PAYROLL FUND	\$	56,117.32
TOTAL	\$	448,370.78