

**City of Guttenberg
Regular City Council Meeting
March 11, 2024**

The Guttenberg, Iowa City Council met in regular session Monday, March 11, 2024, at 6:00 P.M. in the Municipal Building City Council Chambers. Mayor Fred Schaub presided with Austin Greve, Jane Parker, Mandy Ludovissy and Michelle Geuder were present. Absent: Steve Bahls.

Guests: Ryan Hosch, Brandie Tomkins, Derek Chambers, Patty Schwarz, and Rich Kann.

Parker made a motion approve the agenda. Greve seconded. Ayes: Parker, Greve, Geuder and Ludovissy. Nays: 0. Motion carried.

Greve made a motion to approve the Consent Agenda. Parker seconded. Ayes: Parker, Greve, Ludovissy, and Geuder. Nays: 0. Motion carried.

Approved by Consent Agenda vote:

- a) Approve Minutes of Regular Meeting – 02/12/2024
- b) Bills & Claims.

VENDOR	REFERENCE	AMOUNT	CHECK #
ACCESS SYSTEMS	LIBRARY COPIES/CONTRACT	41.46	55627
AFLAC	EMPL SUPLMTL INS	279.23	55628
AGMERICA LLC	TOPSOIL	1,125.00	55629
AIRGAS USA LLC	CYLINDER RENTAL	101.78	55601
AIRGAS USA LLC	CYLINDER RENTAL	97.58	55630
ALPINE COMMUNICATIONS	PHONE SERVICE	1,586.35	55614
ALPINE COMMUNICATIONS	PHONE SERVICE	84.28	55631
ALTEC INDUSTRIES, INC	BUCKET TRUCK REPAIRS	1,091.40	55632
AMAZON CAPITAL SERVICES	OPERATING SUPPLIES	731.67	55633
AMERICAN UNITED LIFE INS CO	EMPL LIFE INS BENEFIT	329.00	55615
JOSH ANDEREGG	BURIALS	2,400.00	55602
JOSH ANDEREGG	BURIAL	800.00	55634
AUTOTEK SERVICE CENTER, INC	VEHICLE MAINTENANCE	328.49	55635
AVALON SERVICE CENTER	TRUCK WORKBED/INSTALLED	7,549.88	55636
BAKER & TAYLOR	BOOKS	63.60	55637
BENDER FOODS	BOTTLED WATER	7.79	55638
BLACK HILLS ENERGY	GAS UTILITIES	2,942.47	55626
BODENSTEINER IMPL. INC	VEHICLE MAINTENANCE	430.48	55639
BRUENING ROCK PRODUCTS, INC.	WASHED CONCRETE SAND	709.85	55603
CAREY'S SEAMLESS GUTTERS	PD GARAGE DOOR REPAIR	414.05	55616
CLAYTON CNTY TREASURER	2ND HALF TRANS/PROP TAX	925.50	55640
CLAYTON RIDGE SCHOOLS	YEARBOOK	49.00	55641
COULEE REGION DOCKS LLC	S. MARINA DOCK DOWN PAYMENT	17,893.80	55624

CULLIGAN	BOTTLED WATER SHOP	37.50	55604
CULLIGAN	BOTTLED WATER SHOP	45.00	55642
DELTA DENTAL OF IOWA	VISION/DENTAL INS MAR 24	491.26	ACH
DEMCO	LIB CATALOGING SUPPLIES	228.36	55643
DOLLAR GENERAL-REGIONS 410526	OPERATING SUPPLIES	16.00	55605
DOLLAR GENERAL-REGIONS 410526	OPERATING SUPPLIES	5.00	55644
DORNER PRODUCTS, LLC	WATER FITTINGS	235.30	55645
DRIVE LINE INC	SNOW PLOW INSTALLATION	3,709.06	55646
EMPLOYEE BENEFIT SYSTEMS	HRA FEES	16,856.56	ACH
EFTPS	FED/FICA TAX	16,373.20	ACH
FASSBINDER SMALL ENGINES	OPERATING SUPPLIES	1,478.37	55647
FELD FIRE	RTC 4X4 STZ CPLG W/BND - 2	194.00	55606
FLETCHER REINHART CO	ELECTRIC SUPPLIES	4,494.74	55648
GORDON FLESCH COMPANY INC	COPIES 2/8/24 TO 3/7/24	318.11	55607
GUTT CHAMBER OF COMMERCE	BUDGETED MONTHLY DONATION	1,666.66	55649
GUTTENBERG PRESS, INC	PUBLICATIONS/NOTICES	834.06	55650
GUTTENBERG RETAILERS	EMPL SAFETY INCENTIVES	270.00	55608
GUTTENBERG CITY UTILITY ACCTS	DEPOSIT APPLIED	350.00	55651
HACH COMPANY	WATER TESTING SUPPLIES	196.23	55652
HAWKINS, INC	AZONE/HYDROFLUOSILICIC ACID/LP	1,110.98	55653
HEFEL PORTABLE SERVICES, LLC	PORTABLE RESTROOMS	700.00	55654
IA DEPT OF NATURAL RESOURCES	OPERATOR CERT - ZEBUHR	60.00	55655
IA DEPT PUBLIC SAFETY	TERMINAL BILLING - JFM	300.00	55617
IA DEPT REVENUE & FINANCE	WATER EXCISE TAX JAN 24	2,334.83	ACH
IA DEPT REVENUE & FINANCE	SALES/L OPT/USE TAXES JAN 24	5,521.40	ACH
IA DEPT REVENUE & FINANCE	WATER EXCISE TAX FEB 24	2,118.84	ACH
IA DEPT REVENUE & FINANCE	SALES/L OPT/USE TAXES FEB 24	10,034.14	ACH
IA PRISON INDUSTRIES	STREET SIGN REPLACEMENTS	376.60	55609
IA SOCIETY OF FIRE SVC INSTRCT	2024 IA FIRE SVC CONFERENCE JZ	140.00	55656
IOWA UTILITIES BOARD	FY24 2ND QTR DIRECT ASSESSMENT	1,790.36	55657
IPERS	IPERS - REGULAR	11,459.08	ACH
J & R SUPPLY INC	OPERATING SUPPLIES	145.00	55658
JOHN DEERE FINANCIAL	CLOTHING ALLOWANCE/OP SUPPLIES	195.72	55659
KLUESNER SANITATION, LLC	SOLID WASTE REMOVAL	14,593.14	55660
KUEMPEL HARDWARE INC	OPERATING SUPPLIES	535.01	55661
KWIK TRIP INC. - CREDIT DEPT.	FUEL	2,278.03	55610
KWIK TRIP INC. - CREDIT DEPT.	FUEL	1,800.25	55662
LYNCH DALLAS, P. C.	LEGAL FEES	8,128.06	55611
MJ ELECTRIC	ELECTRIC UPDATES	51,586.86	ACH
MID AMERICAN RESEARCH CHEMICAL	NUKE LIFT STATION DEGREASER	417.06	55618
MEUSER LUMBER CO	OPERATING SUPPLIES	46.10	55663
MICROBAC LABORATORIES, INC.	TESTING - WATER	19.75	55612
MICROBAC LABORATORIES, INC.	TESTING - WATER	79.75	55664

MOSER MECHANICAL	REPLACE BLEED LINE - PRV	100.00	55665
MOSER TREE SERVICE	TREE REMOVAL/STUMP GRINDING	3,524.00	55666
MUNICIPAL SUPPLY INC	WATER METERS	1,570.80	55667
NAPA AUTO PARTS	OPERATING SUPPLIES	50.11	55668
PET WASTE ELIMINATOR	PET WASTE STATION-DOG PARK	338.99	55669
RYAN POMERENING	ENERGY REBATE - WINDOWS	90.55	55670
POSTMASTER GUTTENBERG	UTILITY BILL MAILING	459.51	55625
RANDALL, MIKE	2023 MOWING	9,841.62	55671
RELIABLE TECHNOLOGY INC	CH 6 UPDATES IN COMPUTER SYSTEM	25.00	55672
RIVER CITY PAVING, INC	NORTH 5TH STREET PROJECT	7,347.92	55673
BRIAN RODENBERG	ENERGY REBATE - A/C	100.00	55674
RESALE POWER GROUP OF IOWA	WHOLESALE POWER/SUBSTATION RNT	115,755.83	55675
DAVID SCHLUETER	MARINA REFUND-SMALLER SLIP	45.00	55676
RUSS SCHMELZER	UTILITY DEPOSIT REFUND	265.00	55677
SCHUSTER, MICK & FRIEDMANN	LEGAL FEES	826.25	55678
SUE & TOM SEDENKA	REFUND MARINA SLIP RENTAL -90%	834.30	55679
SMOKE-EATER	ANNUAL MEMBERSHIP - 21 @ \$10	210.00	55680
STATE WITHHOLDING	STATE TAX	2,304.11	ACH
TERRY DURIN CO	TRIPLEX WIRE	2,675.00	55681
THEDE'S COMPUTER REPAIR & RECY	DATA DESTRUCTION - OLD DRIVES	45.00	55682
UNIVERSAL ELECTRIC SUPPLY	ELECTRIC SUPPLIES	2,393.69	55613
UNIVERSAL ELECTRIC SUPPLY	ELECTRIC SUPPLIES	988.48	55683
UPPER EXPL REG PLANNING COMM	CDBG WATER GRANT #22-WS-019	758.92	55684
UTILITIES	CITY UTILITIES	7,898.15	55685
VEENSTRA & KIMM, INC.	ENGINEERING FEES	2,632.50	55686
VERIZON WIRELESS	CELLPHONES/TABLETS/HOT SPOTS	425.60	55619
VFC DISTRIBUTORS	SOFTENER SALT	6,463.60	55687
WASHINGTON NAT'L INS CO.	EMPL SUPL INS	642.10	55688
WELLMARK BC/BS OF IOWA	MEDICAL INSURANCE - MAR 24	21,194.11	55620
WELLS FARGO	OPERATING SUPPLIES	1,787.53	55689
WHITE CAP, L. P.	COLD MIX	201.05	55621
WHITE CAP, L. P.	COLD PATCH	338.28	55690
KYLE ZEBUHR	REIMB MILEAGE - WTR TESTING	59.54	55691
JOE ZITTERGRUEN	RADIO CASES/CHARGERS	632.25	55692

- c) Financial Reports for February 2024.
- d) Department Reports.
- e) Simplified Renewal for Class C 8-month Retail Alcohol License with Outdoor Service for J & J Roots d/b/a Roots.
- f) Simplified Renewal for Special Class B Retail Native Wine for Henny Penny's Retail & Rental LLC d/b/a Henny Penny's.
- g) Ownership Amendment to Class B Retail Alcohol License for Kwik Trip, Inc. d/b/a Kwik Star #145.
- h) Pay Request:

1. River City Paving invoice #3 for \$7,347.92 (N. 5th Street).

HEARING OF DELEGATIONS: None.

Public hearing on proposed plans and specifications, proposed form of contract and estimate of cost for the construction of Water Main Improvements- Phase 1 for the City of Guttenberg, Iowa was open and closed with no comments.

Ryan Hosch with V&K was present to discuss City projects. Ryan advised that he is leaving V&K, Eric Gould will be taking over projects with Steve Thompson assisting. Discussed North 5th St. Parker made a motion to approve Change Order #3. Greve seconded. Ayes: Parker, Greve, Geuder and Ludovissy. Nays: 0. Motion carried. Ludovissy made a motion to approve Resolution No. 3403-24, Resolution Awarding Contract for the Guttenberg Water System Improvements Project. Awarding bid to lowest bidder Top Grade pending funding approvals. Greve seconded. Roll Call Vote: Ayes: Greve, Geuder, Parker and Ludovissy. Nays: 0. Motion Carried. Greve made a motion to approve Service Agreement with V & K for the Water Project. Parker seconded. Vote: Ayes: Parker, Greve, Geuder and Ludovissy. Nays:0. Motion Carried.

Ludovissy made a motion to approve Resolution No. 3404-24, Resolution for City Manager Employment Agreement. Geuder seconded. Roll Call Vote: Ayes: Parker, Greve, Geuder and Ludovissy. Nays: 0. Motion Carried.

Discussed Nuisance issues. Discussed checking up on bush for visibility problems.

Parker made a motion to approve Chamber/CV requests for Street Closures for Stars & Stripes, Celebrate Guttenberg, Smoke-off, GermanFest and the German Christmas Market & Parade. Greve seconded. Ayes: Ludovissy, Geuder, Greve and Parker. Nays: 0. Motion Carried. Greve made a motion to approve street closure request for the Tractorcade on June 11, 2024. Geuder seconded. Ayes: Parker, Geuder, Greve and Ludovissy. Nays:0. Motion Carried.

Greve made a motion to approve Moxies Tap street closure request for Golf Tournament Street Dance on May 24, 2024. Parker seconded. Ayes: Parker, Geuder, Greve and Ludovissy. Nays:0. Motion carried.

Parker made a motion to approve the Final Reading and Passage of Ordinance No. 708-24, An Ordinance Amending the Code of Ordinances of the City of Guttenberg, Iowa, Pertaining to Electric Rates. Greve seconded. Roll Call Vote: Ayes: Parker, Greve, Geuder and Ludovissy. Nays: 0. Motion Carried.

Parker made a motion to approve the First Reading of Ordinance No. 711-24, An Ordinance Amending the Code of Ordinances of the City of Guttenberg, Iowa, By Amending Provisions Pertaining to Water Rates & Sewer Rates. Greve seconded. Roll Call Vote: Ayes: Greve, Parker, Geuder and Ludovissy. Nays: 0. Motion Carried.

Discussed Ferguson's request to purchase City Property. Discussed that a water main runs down the center of the parcel. Council consensus is for the City to retain the property for future use and to protect the water main access.

Parker made a motion to approve The Landing's request for a Handicap Parking Space. Ludovissy seconded. Vote: Ayes: Parker, Greve, Geuder and Ludovissy. Nays: 0. Motion Carried.

Greve made a motion to approve Police Chief Derek Chambers/ Clayton Ridge School's request for a street closure on April 17, 2024. Parker seconded. Vote: Ayes: Parker, Greve, Geuder and Ludovissy. Nays: 0. Motion Carried.

Discussed mowing bids. Ludovissy made a motion to approve Mike Randall for the 2024 season. Geuder seconded. Vote: Geuder, Greve, Ludovissy and Parker. Nays:0. Motion Carried.

Discussed spraying bids. Ludovissy made a motion to approve Agmerica and Miller's Lawncare for the 2024 season. Geuder seconded. Vote: Geuder, Greve, Ludovissy and Parker. Nays:0. Motion Carried.

Discussed Rec Concession stands. Parker made a motion to approve Mandy Ludovissy/Kari Harbaugh running the stands for the 2024 season. Geuder seconded. Vote: Ayes: Parker, Geuder and Greve. Nays:0. Abstain: Ludovissy. Motion Carried.

Greve made a motion to approve Resolution No. 3405-24, A Resolution of the City Council of Guttenberg, Iowa Authorizing the Submission of an Energy Efficiency and Conservation Block Grant (EECBG) Application to the Iowa Economic Development Authority. Parker seconded. Roll Call Vote: Ayes: Parker, Geuder, Greve and Ludovissy. Nays: 0. Motion Carried.

Reports:

- Fire Chief. Written report submitted.
- Chief of Police: Written report submitted. 03/25 Explorer will be taken to Des Moines and new vehicle will be outfitted. 2-3 weeks estimated time to be complete.
- Chamber of Commerce/Community Vitality: Written report submitted.
- Mayor Report: Written submitted.
- Council Report: None.

Greve made a motion to adjourn the meeting at 6:40 pm. Ludovissy seconded. Council Vote: Ayes: Greve, Ludovissy, Parker and Geuder. Nays: 0. Motion Carried.

Fred Schaub, Mayor

ATTEST:

Jamie Blume, City Manager

	REVENUE		
	Feb-24		
GENERAL		\$	41,125.37
AMBULANCE		\$	97.78
ROAD USE		\$	18,729.59
TRUST & AGENCY		\$	3,312.18
EMERGENCY		\$	177.21
LOCAL OPTION		\$	26,021.65
REVOLVING LOAN		\$	587.33
ENERGY		\$	15.00
LIBRARY TRUST		\$	29.88
DEBT SERVICE		\$	1,686.38
CEMETERY PERPETUAL CARE		\$	850.00
WATER		\$	40,358.72
SEWER		\$	45,447.57
ELECTRIC		\$	218,797.78
METER DEPOSIT		\$	605.00
STORM SEWER		\$	5,050.41
TOTAL		\$	402,891.85
	EXPENDITURES		
	11-Mar-24		
GENERAL FUND		\$	70,407.61
ROAD USE FUND		\$	21,075.45
TRUST AND AGENCY FUND		\$	16,856.56
CAP PROJECT - STREETS FUND		\$	9,980.42
CDBG WATER FUND		\$	758.92
WATER FUND		\$	17,676.18
SEWER FUND		\$	6,230.15
ELECTRIC FUND		\$	198,916.61
UTILITY METER DEPOSITS FUND		\$	615.00
STORM SEWER FUND		\$	788.83
PAYROLL FUND		\$	53,072.09
TOTAL		\$	396,377.82