

**City of Guttenberg
Regular City Council Meeting
May 13, 2024**

The Guttenberg, Iowa City Council met in regular session Monday, May 13, 2024, at 6:00 P.M. in the Municipal Building City Council Chambers. Mayor Fred Schaub presided with Austin Greve, Jane Parker, Mandy Ludovissy, Steve Bahls and Michelle Geuder present.

Guests: Sherry Oliver, Julie Rastetter, Brandie Tomkins, Keri Smith, Kaylee Ries, Kayleen LaShelle, Derek Chambers, Alicia Walke, Patty Schwarz and Paul Decker.

Parker made a motion approve the agenda. Greve seconded. Ayes: Parker, Greve, Bahls, Geuder and Ludovissy. Nays: 0. Motion carried.

Bahls made a motion to approve the Consent Agenda with a change to pull V&K invoices. Parker seconded. Ayes: Parker, Greve, Bahls, Geuder and Ludovissy. Nays: 0. Motion carried.

Approved by Consent Agenda vote:

- a) Approve Minutes of Regular Meeting – 04/08/2024
- b) Bills & Claims.

VENDOR	REFERENCE	AMOUNT	CHECK #
ACCESS SYSTEMS	LIBRARY COPIES & CONTRACT	182.87	55794
AFLAC	EMPL SUPLMTL INS	279.23	55795
AIRGAS USA LLC	CYLINDER RENTAL	101.78	55777
ALPINE COMMUNICATIONS	PHONE SERVICE	1,605.70	55783
ALPINE COMMUNICATIONS	PHONE SERVICE	87.33	55789
AMAZON CAPITAL SERVICES	OPERATING EQUIP. SUPPLIES	489.50	55796
AMERICAN UNITED LIFE INS CO	EMPL LIFE INS BENEFIT	329.00	55790
JOSH ANDEREGG	BURIAL	425.00	55768
JOSH ANDEREGG	BURIALS	1,325.00	55797
BAKER & TAYLOR	BOOKS	590.48	55798
BLACK HILLS ENERGY	GAS UTILITIES	2,047.25	55791
BODENSTEINER IMPL. INC	JD 324G SKID STEER & VEH. MAINT.	45,915.54	55799
BROWN'S SALES & LEASING	VEHICLE MAINT - 14 F150	59.96	55800
CEDAR CREEK APPRAISAL, LLC	APPRAISAL-LOT 1 OF OUTLOT 102	200.00	55801
DEREK CHAMBERS	REIMB MILEAGE - DSM	276.04	55802
CLAYTON CNTY SHERIFF	CASE #SCSC019577	336.77	55769
CLAYTON CNTY SHERIFF	CASE #SCSC019577	328.59	55787
CLAYTON CNTY SHERIFF	CASE #SCSC019577	336.77	55792
COULEE REGION DOCKS LLC	COURTESY DOCKS	18,293.80	55803
CULLIGAN	BOTTLED WATER SHOP	52.50	55770
CULLIGAN	BOTTLED WATER SHOP	45.00	55804
DEL-CLAY FARM EQUIPMENT	BOBCAT T770 TRACK LOADER W/BCK	23,500.00	55805
DELTA DENTAL OF IOWA	VISION & DENTAL INS MAY 24	417.06	ACH
DEMCO	LIBRARY CATALOGING SUPPLIES	107.79	55806
DOLLAR GENERAL-REGIONS 410526	OPERATING SUPPLIES	12.50	55778
EMPLOYEE BENEFIT SYSTEMS	HRA FEES	10,017.97	ACH
EFTPS	FED/FICA TAX	25,774.39	ACH

CONSOLIDATED ELECTRICAL DISTR	GENERATOR REPAIR - WTR	1,010.00	55807
EMC INSURANCE COMPANIES	ADD 23 TAHOE/DELETE 18 FORD &	117.00	55808
EUROFINS ENVIR TESTING NC,LLC	TESTING - WWTR	360.34	55809
FASSBINDER SMALL ENGINES	OPERATING SUPPLIES	157.56	55810
FIRE SERVICE TRNG BUREAU	TRAINING PATCHES - FD	38.00	55784
JEFF FRIEDLEIN	ROCK	1,295.65	55811
GARNAVILLO OIL, INC	FUEL	2,176.07	55812
GORDON FLESCH COMPANY INC	COPIER FEES 04/08 - 05/07	87.42	55779
GUTT CHAMBER OF COMMERCE	BUDGETED MONTHLY DONATION	1,666.67	55813
GUTTENBERG MUNICIPAL HOSPITA	PRE-EMPLOYMENT PHYSICAL	329.00	55814
GUTTENBERG PRESS, INC	PUBLICATIONS/NOTICES	514.57	55815
GUTTENBERG RETAILERS	EMPL SAFETY INCENTIVES	290.00	55788
GUTTENBERG CITY UTILITY ACCTS	DEPOSITS APPLIED	614.32	55816
HAWKINS, INC	CHEMICALS WTR/WWTR	2,959.56	55817
HEFEL PORTABLE SERVICES, LLC	PORTABLE RESTROOMS	969.29	55818
HEIAR BROTHERS FENCING, INC.	DOG PARK FENCING	6,475.00	55819
HINZMAN FEED/LAWN CARE	PREMIUM SEED	792.00	55820
IA DEPT PUBLIC SAFETY	TERMINAL BILLING - AMJ	300.00	55821
IA LAW ENFORCEMENT ACADEMY	EVALUATION OF MMPI	150.00	55822
IA ONE CALL	LINE LOCATES	23.40	55823
IPERS	IPERS - REGULAR	12,218.91	ACH
J & R SUPPLY INC	FR CLOTHING - ELECTRIC	200.00	55824
KANN MFG CORP	BLADES	210.00	55825
KLUESNER SANITATION, LLC	SOLID WASTE REMOVAL	13,832.81	55826
KLUESNER CONSTRUCTION, INC	COLD PATCH	1,447.50	55827
KN SMALL ENGINES & RENTAL EQUI	BLADE/TUNEUP KIT-RU MOWER	196.74	55828
KUEMPEL HARDWARE INC	OPERATING SUPPLIES	313.54	55829
KWIK TRIP INC. - CREDIT DEPT.	FUEL	2,174.44	55771
LATHAM & ASSOCIATES INC	SOLAR CONSULTATION	500.00	55830
LEICK SMALL ENG REPAIR	OPERATING EQUIP. SUPPLIES	44.44	55831
LYNCH DALLAS, P. C.	LEGAL FEES	1,047.50	55772
LYNCH DALLAS, P. C.	LEGAL FEES	478.50	55832
MEUSER LUMBER CO	OPERATING SUPPLIES	226.18	55833
MEYER COLLISION & SERVICE CNTR	VEHICLE MAINTENANCE	1,204.66	55834
MICROBAC LABORATORIES, INC.	TESTING - WATER	788.00	55835
MOSER TREE SERVICE	TREE STUMP REMOVAL	755.50	55836
MUNICIPAL SUPPLY INC	WATER METER/GASKETS	885.90	55837
NAPA AUTO PARTS	VEHICLE MAINT - RU	538.30	55838
BRITTANY PAYNE	UTIL DEPOSIT REFUND	75.68	55839
PFEILER ELECTRIC	TEST VFD FOR BOOSTER @ RESERVR	390.00	55840
POOL TECH INC	POOL CHEMICALS	8,544.75	55841
QUALITY POWER SOLUTIONS, LLC	1000VA UPS SYSTEM - WTR	1,844.00	55842
JULIE RASTETTER	REFUND RENTAL FEE - MARINA BLD	50.00	55843
RESALE POWER GROUP OF IOWA	WHOLESALE POWER/SUBSTATION RNT	111,265.17	55844

CARLA RUEGNITZ	PLANTERS FOR CEMETERY	100.00	55845
NANCY RUZICKA	REIMB TRAVEL/LIB MATERIALS	271.05	55846
SCHINDLER ELEVATOR, INC	CONTRACT BILLING -5/24 TO 4/25	4,031.39	55847
SCHUMANN REPAIR LLC	VEHICLE REPAIRS - FD 060 IH	1,509.60	55773
SCHUSTER, MICK & FRIEDMANN	LEGAL FEES	388.75	55848
CATHERINE SIMON	REIMB MILEAGE - ST. POINT	33.50	55849
SJ ELECTRO SYSTEMS INC.	ICONTROL SUBSCRIPTION - AMJ 24	321.00	55850
STATE WITHHOLDING	STATE TAXES	2,584.86	ACH
JAMES STEEN	UTIL DEPOSIT REFUND	50.00	55851
STOREY KENWORTHY	LIBRARY JANITORIAL/OP. SUPPLIE	407.14	55852
ERIC SULLIVAN	REIMB CHRISTMAS FAMILY EXPENSE	1,290.08	55853
THEDE'S COMPUTER REPAIR & RECY	RECYCLE CERTIFICATE - CH 6	10.00	55854
THINK CUSTOM	DOG PARK SIGNS	787.84	55855
UMB BANK NA	ADMIN FEES - 2020A GO BOND	600.00	55780
UNITED STATES TREASURY	PCORI FEE - SELF INSURED	45.00	55856
UNITYPOINT CLINIC-OCC MED	RANDOM SCREENING	42.00	55774
UNIVERSAL ELECTRIC SUPPLY	ELECTRIC SUPPLIES	91.66	55781
UNIVERSAL ELECTRIC SUPPLY	COUPLING/CONNECTORS - WTR PLNT	115.70	55857
UPPER EXPL REG PLANNING COMM	CDBG WATER GRANT #22-WS-019	592.08	55858
UTILITIES	CITY UTILITIES	14,534.59	55859
UTILITY SERVICE CO., INC.	QTLY MAINT - WTR TOWER	3,202.35	55860
VERIZON WIRELESS	TABLETS/CELLPHONES/HOT SPOTS	405.38	55775
WASHINGTON NAT'L INS CO.	EMPL SUPL INS	642.10	55776
WASHINGTON NAT'L INS CO.	EMPL SUPL INS	642.10	55861
WELLMARK BC/BS OF IOWA	MEDICAL INSURANCE - MAY 24	18,917.94	55785
WELLS FARGO	OPERATING SUPPLIES	3,307.27	55782

- c) Financial Reports for April 2024.
- d) Department Reports.
- e) Simplified Renewal for Class C Retail Alcohol License with Outdoor Service for Klaes Enterprise LLC, d/b/a Guttenberg Brewing Company.
- f) Simplified Renewal for Class C Retail Alcohol License with Outdoor Service for Fraternal Order of Eagles Aerie No. 4114 d/b/a Fraternal Order of Eagles Aerie No. 4114.
- g) Simplified Renewal for Class C Retail Alcohol License with Outdoor Service for Moxies Tap Inc. d/b/a Moxies Tap Inc.

HEARING OF DELEGATIONS: Patty Schwarz feels that there are not enough water faucets in park especially the South end. Discussed that there is also a lot of trash in the South Boat ramp area and no trash receptacles.

Public hearing on FY 2024-2025 Budget Amendment was open and closed with no comments. Greve made a motion to approve Resolution No. 3413-24, A Resolution Approving Budget Amendment for Current Budget Ending June 30, 2024. Parker seconded. Roll Call Vote: Ayes: Parker, Greve, Bahls, Ludovissy and Geuder. Nays:0. Motion Carried.

Public Hearing on Proposal to enter into a Water Revenue Loan and Disbursement Agreement was open and closed with no comments.

Greve made a motion to approve Resolution No. 3414-24, A Resolution Taking Additional Action on Proposal to Enter into a Water Revenue Loan and Disbursement Agreement. Ludovissy seconded. Roll Call Vote: Ayes: Parker, Greve, Bahls, Ludovissy and Geuder. Nays:0. Motion Carried.

Public Hearing on John and Charles Finch rezoning request was open and closed with no comments. Bahls made a motion to approve Ordinance No: 712-24, An Ordinance Amending Chapter 165 of the Code of Ordinances of the City of Guttenberg Re-zoning Block 40 Lots 9,10,11 and Block 41 Lots 5, 6, 7, 8 from C-2 (General Office and Retail to R-3 (Mixed Residential, and Re-zoning Block 40 Lot 12 from R-2 (Single Family Residential) to R-3 (Mixed Residential in the City of Guttenberg, Clayton County, Iowa. Geuder seconded. Roll Call Vote: Ayes: Parker, Greve, Bahls, Ludovissy and Geuder. Nays:0. Motion Carried. Greve made a motion to approve waiving the second reading of Ordinance No. 712-24. Parker seconded. Roll Call Vote: Ayes: Parker, Greve, Bahls, Ludovissy and Geuder. Nays:0. Motion Carried. Greve made a motion to approve the final reading and passage of Ordinance No. 712-24. Geuder seconded. Roll Call Vote: Ayes: Parker, Greve, Bahls, Ludovissy and Geuder. Nays:0. Motion Carried. Parker made a motion to approve Resolution No. 3415-24, A Resolution Proposing the Vacation of a Portion of 310th Street and The Disposal of a Portion of 310th Street and Adjacent Property in the City of Guttenberg, Clayton County, Iowa. Bahls seconded. Roll Call Vote: Ayes: Parker, Greve, Bahls, Ludovissy and Geuder. Nays:0. Motion Carried.

Public hearing for the vacation and disposal of real property was set for June 10, 2024 at 6pm in the Council Chambers.

Discussed 2024 pool staff. Greve made a motion to approve the list of staff. Ludovissy seconded. Roll Call Vote: Ayes: Parker, Greve, Bahls, Ludovissy and Geuder. Nays:0. Motion Carried.

Discussed City Projects.

Julie Rastetter and Sherry Oliver with Umbrella Arts presented information for pillar art. Sculptor Tim Adams has been secured by the group for the project. Proposed addition would be a 14-foot-high and 5-foot-wide structures on the Schiller sides of pillars constructed of steel, plexiglass and contain led lighting. Umbrella Arts also would like to replace sign on west side of pillars, same materials as other pillars, art work, led lighting and same artist would design. Umbrella Arts will work on grants and other funding but this would need to be a City project. Parker made a motion to approve City getting electrical to pillars and Umbrella Arts moving forward with project. Greve seconded. Vote: Ayes: Parker, Greve, Ludovissy, Bahls and Geuder. Nays:0. Motion Carried.

Discussed Matt Moser's request for Gridiron Club. Ludovissy made a motion to approve donating 1 pool punch card for the silent auction. Parker seconded. Vote: Ayes: Parker, Greve, Ludovissy, Bahls and Geuder. Nays:0. Motion Carried.

Greve made a motion to approve Resolution No. 3416-24, A Resolution Authorizing the Transfer of Funds. Ludovissy seconded. Roll Call Vote: Ayes: Parker, Greve, Ludovissy, Bahls and Geuder. Nays:0. Motion Carried.

Bahls made a motion to approve Resolution No. 3417-24, A Resolution Declaring Replacement Tax Funds and Authorizing the Transfer of Funds from the Electric Fund to the General Fund. Parker seconded. Roll Call Vote: Ayes: Parker, Greve, Ludovissy, Bahls and Geuder. Nays:0. Motion Carried.

Discussed nuisance issues. Send additional letter regarding unsafe crossings (China Street and Herder Street), post phone number on FB, Channel 6, other areas (website).

Discussed health and vision insurance renewal. Parker made a motion to approve the renewal. Ludovissy seconded. Vote: Ayes: Parker, Greve, Ludovissy, Bahls and Geuder. Nays:0. Motion Carried.

Discussed Chamber/CV Requests. Discussed dog park hydrant contest. Decommissioned hydrants from the water improvement project will be used, \$100 prize for the winner. Bahls made a motion to approve contest. Greve seconded. Vote: Ayes: Parker, Greve, Ludovissy, Bahls and Geuder. Nays:0. Motion

Carried. CV/Chamber job description approved in 2022 was presented to the council. Patty Schwarz with the Chamber of Commerce spoke regarding the Stars & Stripes 5K and kids fun run. Organizers are gathering information from hospital regarding the GermanFest 5K. Kids Fun Run will be ¼ mile free run. There will be a fee for the 5k run. No road closures needed, asking Clayton County side by side club for assistance for safety of the runners. Bahls made a motion to approve Stars & Stripes 5K and kids fun run. Greve seconded. Vote: Ayes: Parker, Greve, Bahls, Geuder and Ludovissy. Nays: 0. Motion Carried.

Greve made a motion to approve the final reading and passage of Ordinance No. 711-24, An Ordinance Amending the Code of Ordinances of the City of Guttenberg, Iowa, By Amending Provisions Pertaining to Water Rates & Sewer Rates. Parker seconded. Roll Call Vote: Ayes: Parker, Greve, Geuder, Ludovissy and Bahls. Nays:0. Motion Carried.

Discussed work from home policy. Bahls made a motion to table to allow more time to review the policy. Parker seconded. Vote: Ayes: Bahls, Parker, Greve, Ludovissy and Geuder. Nays:0. Motion Carried.

Discussed Public Works Director's request for temporary summer hours. Blume reminded council that the water line surveys required by the DNR need to be completed by October and that extended hours might allow for additional time to schedule surveys. Bahls offered to survey houses for water inspections if help is needed for nights and weekend. Parker made a motion to approve temporary summer hours for a 2-month trial period. Ludovissy seconded. Vote: Ayes: Bahls, Parker, Greve, Ludovissy and Geuder. Nays:0. Motion Carried.

Discussed Juanita Loven's request for park improvements. Bahls made a motion to approve the project. Greve seconded. Vote: Ayes: Parker, Geuder, Greve, Ludovissy and Bahls. Nays: 0. Motion Carried.

Kari Smith and Paul Decker with GMHC presented information on the request for a new ambulance. Discussed first quarter of 2024- 44 transfers were made. Discussed that they will be wanting to replace the other one in the future. The current agreement is outdated, there is a need for a joint meeting between Council and Hospital Board to update the agreement. Ludovissy made a motion to approve ordering new ambulance for \$126,276, final quote with using some equipment from old ambulance. Parker seconded. Vote: Ayes: Parker, Geuder, Ludovissy, Bahls and Greve. Nays:0. Motion Carried.

Bahls made a motion to approve Justin Wilson as Volunteer Firefighter pending Department approval. Geuder seconded. Vote: Parker, Geuder, Ludovissy, Bahls and Greve. Nays:0. Motion Carried.

Parker made a motion to approve quotes for electric updates for FY 25. Greve seconded. Vote: Ayes: Parker, Geuder, Ludovissy, Bahls and Greve. Nays:0. Motion Carried.

Bahls made a motion to approve the low bidders for the street improvement projects for FY 25. Parker seconded. Vote: Ayes: Parker, Geuder, Ludovissy, Bahls and Greve. Nays:0. Motion Carried.

Discussed Dan Pierce's additional employment request to continue coaching through Clayton Ridge Community School District. Parker made a motion to approve request. Bahls seconded. Vote: Ayes: Parker, Geuder, Ludovissy, Bahls and Greve. Nays:0. Motion Carried.

Patty Schwarz requested to address council regarding the Chamber. Patty feels the Chamber does not receive the recognition for all that they do in the city. Feels as though Chamber agenda topics frequently get tabled for future meetings. The Chamber would like to see more appreciation and friendliness at future meetings. Jane Parker responded to rumors following the Personnel committee meeting on 05/06/2024. She shared the following, "If you'd allow me, I'd like to read my response so that my words aren't mis-quoted later. When any person is hired by the City, which is the tax payers, the employee is held to a standard of accountability, professionalism and customer service. A few times in the past the Chamber Director was an employee of the City but for whatever reason those positions vacated and the City, it's tax payers, returned to budgeting a stipend to the Chamber and the Chamber Board paid the Director and had direct responsibility of the Chamber functions and it's Director. My suggestion was that the City return to that model of support for the Chamber. In other words, The City, it's tax payers, would budget a much larger stipend than was given in years past to the Chamber, the Director would no longer

be an employee of the City but rather of the Chamber Board. This would give the Chamber Director less accountability to the City Mayor, Council and City Manager and more direct supervision from the Chamber Board.”

Reports:

- Fire Chief. Written report submitted.
- Chief of Police: Written report submitted.
- Chamber of Commerce/Community Vitality: Written report submitted.
- Mayor Report: City of Dubuque received \$100,000 from RR to close crossings. Concerns with fishing within the marina – Boating Infrastructure Grant for Marina specified for Transient Boaters. More research will be done on this subject.
- Council Report: None.

Ludovissy made a motion to adjourn the meeting at 8:29 pm. Parker seconded. Council Vote: Ayes: Greve, Ludovissy, Bahls, Parker and Geuder. Nays: 0. Motion Carried.

Fred Schaub, Mayor

ATTEST:

Jamie Blume, City Manager

	REVENUE		
	Apr-24		
GENERAL		\$	298,336.47
AMBULANCE		\$	105.19
ROAD USE		\$	20,785.64
TRUST & AGENCY		\$	152,788.30
EMERGENCY		\$	8,357.39
LOCAL OPTION		\$	21,060.73
REVOLVING LOAN		\$	590.48
ENERGY		\$	15.00
LIBRARY TRUST		\$	30.94
DEBT SERVICE		\$	76,146.54
CEMETERY PERPETUAL CARE		\$	267.88
WATER		\$	42,707.37
SEWER		\$	48,238.01
ELECTRIC		\$	173,971.97
METER DEPOSIT		\$	(333.80)
STORM SEWER		\$	5,212.20
PAYROLL		\$	11,000.50
TOTAL		\$	859,280.81
	EXPENDITURES		
	13-May-24		
GENERAL FUND		\$	86,222.32
ROAD USE FUND		\$	21,159.47
TRUST AND AGENCY FUND		\$	10,062.97
LOCAL OPTION FUND		\$	33,500.00
DEBT SERVICE FUND		\$	600.00
WATER FUND		\$	22,297.99

WATER IMPROVEMENT FUND		\$	592.08
SEWER FUND		\$	6,246.83
ELECTRIC FUND		\$	123,390.19
UTILITY METER DEPOSITS FUND		\$	740.00
PAYROLL FUND		\$	62,807.72
TOTAL		\$	367,619.57