

**City of Guttenberg  
Regular City Council Meeting  
June 10, 2024**

The Guttenberg, Iowa City Council met in regular session Monday, June 10, 2024, at 6:00 P.M. in the Municipal Building City Council Chambers. Mayor Fred Schaub presided with Austin Greve, Jane Parker, Mandy Ludovissy, Steve Bahls and Michelle Geuder present.

Guests: Sherry Oliver, Julie Rastetter, Steve Thompson, Tom Pittman, Dolores Fishback, Patty Schwarz, Derek Chambers, Kelly Meyers, Melissa Payne, Bec Knudtson, Dave Brown, Debbie Eulberg, Jason Hefel.

Bahls made a motion approve the agenda. Parker seconded. Ayes: Parker, Greve, Bahls, Geuder and Ludovissy. Nays: 0. Motion carried.

Greve made a motion to approve the Consent Agenda. Geuder seconded. Ayes: Parker, Greve, Bahls, Geuder and Ludovissy. Nays: 0. Motion carried.

Approved by Consent Agenda vote:

- a) Approve Minutes of Regular Meeting – 05/13/2024
- b) Bills & Claims.

VENDOR	REFERENCE	AMOUNT	CHECK #
ACCESS SYSTEMS	COPIES & CONTRACT - LIBRARY	40.96	55886
ADVANTAGE ARCHIVES, LLC	GBERG PRESS DIGITIZATION	950.00	55887
AFLAC	EMPL SUPLMTL INS	279.23	55888
AIRGAS USA LLC	CYLINDER RENTAL	99.68	55862
AIRGAS USA LLC	CYLINDER RENTAL	101.78	55955
ALLIANT/IPL	POLE RENT	44.00	55889
ALPINE COMMUNICATIONS	PHONE SERVICE	1,605.05	55863
ALPINE COMMUNICATIONS	PHONE SERVICE	85.49	55890
AMAZON CAPITAL SERVICES	OPERATING SUPPLIES	1,515.57	55891
AMERICAN UNITED LIFE INS CO	EMPL LIFE INS BENEFIT	352.50	55876
ANDEREGG ELECTRIC	ON CALL HOURS FEB-MAY 2024	112.00	55892
JOSH ANDEREGG	BURIALS	1,325.00	55877
AUTO X-TRAS	STRIPING & LETTERING - 23 TAHO	650.00	55893
AUTOTEK GRAPHIC	POLICE DECALS FOR RANGER	75.00	55956
AUTOTEK SERVICE CENTER, INC	MOWER TIRES - MOUNTED	25.50	55894
BAKER & TAYLOR	BOOKS	527.28	55957
BENDER FOODS	CONCESSIONS - POOL	13.34	55895
BLACK HILLS ENERGY	GAS UTILITIES	716.94	55878
BLACKHAWK SPRINKLERS	WATTS INTERNAL PARTS KIT-POOL	921.20	55896
JAMIE BLUME	REIMB MILEAGE - EDGEWOOD CCFF	33.50	55897
BODENSTEINER IMPL. INC	FLAIL MOWER MAINT.	792.55	55898
BUG BUSTERS	PEST CONTROL - 3 LOCATIONS	300.00	55899
CENTER POINT LARGE PRINT	SUBSCRIPTION RENEWAL - LIB	2,430.05	55901
CULLIGAN	BOTTLED WATER SHOP	52.50	55958
DELTA DENTAL OF IOWA	VISION/DENTAL INS JUNE 24	470.42	ACH
DEMCO	OFFICE SUPPLIES - LIB	189.32	55902

DOLLAR GENERAL-REGIONS 410526	JANITORIAL SUPPLIES	20.75	55864
DOLLAR GENERAL-REGIONS 410526	POOL JANITORIAL SUPPLIES	76.75	55903
ELECTRI-TEK LLC	BACK-UP GENERATOR – FD	66,806.00	55972
EMPLOYEE BENEFIT SYSTEMS	HRA FEES	1,046.33	ACH
EFTPS	FED/FICA TAX	17,819.93	ACH
CONSOLIDATED ELECTRICAL DISTR	GENERATOR MAINT. - ACRE ST #4	920.00	55904
ELKADER PUBLIC LIBRARY	LOAN BOOKS LOST - LIB	40.00	55905
EUROFINS ENVIR TESTING NC,LLC	TESTING - WWTR	658.54	55906
FASSBINDER SMALL ENGINES	OPERATING SUPPLIES	164.13	55907
FIDELITY BANK & TRUST	WIRE TRANSFER FEES	50.00	ACH
FLETCHER REINHART CO	ELECTRIC SUPPLIES	127.95	55865
FLETCHER REINHART CO	ELECTRIC SUPPLIES	2,955.34	55908
GAZETTE COMMUNICATIONS	NEWSPAPER RENEWAL - LIB	457.20	55909
GORDON FLESCH COMPANY INC	COPIER FEES 05/08 - 06/07	107.41	55866
GUTTENBERG CHAMBER OF COMMERCE	BUDGETED MONTHLY DONATION	1,666.66	55910
GUTTENBERG MUNICIPAL HOSPITA	PRE-EMPLOYMENT SCREENING	289.00	55911
GUTT PRECISION MACHINING, INC	ENGRAVE SIDEWALK MARKERS	185.00	55912
GUTTENBERG PRESS, INC	PUBLICATIONS/NOTICES	545.72	55913
GUTTENBERG RETAILERS	EMPL SAFETY BONUS	295.00	55867
GUTTENBERG CITY UTILITY ACCTS	DEPOSITS APPLIED	633.86	55914
GWORKS	ADDITIONAL FRONTDESK USERS -50	196.00	55915
HAWKINS, INC	CHEMICALS - WWTR	2,751.34	55959
HEFEL PORTABLE SERVICES, LLC	PORTABLE RESTROOMS	955.00	55916
JEFF HOEGER	REFUND ACCT OVERPAYMENT	16.22	55917
IA DEPT INSPECTIONS/APPEALS	FOOD LICENSE RENEWAL - POOL	150.00	ACH
IA DEPT REVENUE & FINANCE	SALES/USE/L OPT TAXES - APR 24	8,031.15	ACH
IA DEPT REVENUE & FINANCE	WATER EXCISE TAXES - APR 24	2,216.04	ACH
IA DEPT REVENUE & FINANCE	SALES/USE/L OPT TAXES MAY 24	4,928.71	ACH
IA DEPT REVENUE & FINANCE	WATER EXCISE TAX MAY 24	2,217.15	ACH
IA DEPT OF TRANSPORTATION	YELLOW TRAFFIC PAINT - 10 CANS	1,224.00	55918
IA FINANCE AUTHORITY	SRF REVENUE LOANS	188,935.00	ACH
IA ONE CALL	LINE LOCATES	25.20	55919
IA PUMP WORKS, INC	PUMP REPAIRS - WWTR	4,480.00	55920
IOPONICS	SUMMER READING PROGRAM	157.50	55921
IPERS	IPERS - REGULAR	12,106.16	ACH
J & R SUPPLY INC	MANHOLE HOOK	45.00	55922
JOHN DEERE FINANCIAL	CLOTHING ALLOWANCE	179.96	55868
JOHN DEERE FINANCIAL	CLOTHING ALLOWANCE	209.21	55960
JUNIOR LIBRARY GUILD	LIBRARY MATERIALS-SUBSCRIPTION	1,212.48	55923
KARL EMERGENCY VEHICLES	OUTFIT 23 TAHOE	12,948.26	55879
KLUESNER SANITATION, LLC	SOLID WASTE REMOVAL	13,847.70	55924
HAYLEY KRAMBEER	REFUND ACCT OVERPAYMENT	50.00	55925
FL KRAPFL, INC	REPAIRS - SOFTENER/WTR PLANT	43,400.00	55869
KUEMPEL HARDWARE INC	OPERATING SUPPLIES	302.16	55926

KEVIN KULPER	REFUND ACCT OVERPAYMENT	15.22	55927
KWIK TRIP INC. - CREDIT DEPT.	FUEL	2,185.86	55870
KWIK TRIP INC. - CREDIT DEPT.	FUEL	2,254.36	55961
MACQUEEN EQUIPMENT	VEHICLE MAINT - RU	148.64	55928
MEDICAL ASSOCIATES CLINIC	HEARING SCREENING	60.00	55871
MEUSER LUMBER CO	OPERATING SUPPLIES	338.62	55929
MEYER COLLISION & SERVICE CNTR	VEHICLE MAINT - 22 F250	17.53	55880
JAMES MEYER	REFUND ACCT OVERPAYMENT	10.00	55930
MICROBAC LABORATORIES, INC.	TESTING - WATER	76.25	55931
STEVE MILLER	MOWING/TRIMMING/SPRAYING	12,270.00	55932
MM MECHANICAL	LIB HVAC SERVICE CHECK	363.80	55933
MORRIS FUNERAL HOME	UMD REFUND	440.00	55934
MOSER MECHANICAL	PLUMBING REPAIRS - MARINA RR	586.00	55881
MOSER MECHANICAL	FD GENERATOR - GAS SERVICE	3,200.00	55973
MURRAYS OUTDOOR STORE	FLOWERS FOR LIBRARY	78.82	55962
PETTY CASH FUND	LIB OP SUPPLIES/POSTAGE	124.64	55935
MICK AND/OR CAROLYN PIERCE	REFUND - DOUBLE PAYMENT	25.00	55936
JANICE POSTEL	ENERGY REBATES	75.00	55937
POSTMASTER GUTTENBERG	UTILITY BILL MAILING	464.81	55885
POSTMASTER GUTTENBERG	FIRST CLASS MAIL PERMIT FEE	320.00	55938
QUALITY FLOW IOWA, INC	GRINDER PUMP/REPAIR - WWTR	56,586.00	55963
RACOM CORPORATION	MULTIBAND RADIO - FD	17,197.27	55939
RON ROSACKER	RIVERFRONT SLIP REFUND	115.72	55964
RESALE POWER GROUP OF IOWA	WHOLESALE POWER/SUBSTATION RNT	127,478.88	55940
SCHOLASTIC INC	SUMMER READING PROGRAM BOOKS	171.39	55941
SCHUSTER, MICK & FRIEDMANN	LEGAL FEES	695.00	55965
SHENANDOAH PUBLIC LIBRARY	LOST INTERLIBRARY LOAN BOOK	10.00	55942
CATHERINE SIMON	REIMB MILEAGE/MEAL-LIB MTG	38.76	55943
SPEER FINANCIAL, INC.	WTR SRF SERVICES	4,000.00	55944
STATE WITHHOLDING	STATE TAX	2,495.00	ACH
STOREY KENWORTHY	OPERATING/JANITORIAL SUPPLIES	277.99	55966
T&R ELECTRIC, INC.	3 PHASE PAD MOUNT TRANSFORMER	13,733.91	55945
TELEGRAPH HERALD	PUBLIC HEARING PUBLICATION-WTR	29.26	55882
THINK CUSTOM	POOL SHIRTS	333.50	55946
COLTON THORNE	UMD REFUND	191.14	55947
TOP GRADE EXCAVATING, INC	VACTRON - CLEAN OUT MANHOLE	1,500.00	55967
TOP GRADE EXCAVATING, INC	WATER PROJECT PHASE 1	268,718.43	55974
UMB BANK NA	GO BOND PAYMENTS	407,225.00	ACH
UNITYPOINT CLINIC-OCC MED	RANDOM SCREENING	42.00	55968
UNIVERSAL ELECTRIC SUPPLY	ELECTRIC SUPPLIES-TRIANGLE PRK	787.99	55883
UNIVERSAL ELECTRIC SUPPLY	ELEC SUPPLIES - DOG PARK	14.87	55948
UPPER EXPL REG PLANNING COMM	CDBG WATER GRANT #22-WS-019	912.83	55949
UTILITIES	CITY UTILITIES	11,388.54	55950
VERIZON WIRELESS	CELLPHONES/TABLETS/HOT SPOTS	405.38	55872

VERIZON WIRELESS	CELLPHONES/TABLETS/HOT SPOTS	405.38	55969
WASHINGTON NAT'L INS CO.	EMPL SUPL INS	642.10	55970
WATERWAYS JOURNAL	MARINA AD - QUIMBY'S	465.00	55951
WELLMARK BC/BS OF IOWA	MEDICAL INSURANCE - JUNE 24	20,065.17	55884
WELLS FARGO	OPERATING SUPPLIES	3,176.04	55873
WELLS FARGO	OPERATING SUPPLIES	8,536.22	55971
WILLE CONSTRUCTION	FD GENERATOR PAD/NORTH STEPS	8,050.00	55975
WOODCENTER CARPENTERS	ROOF CORP RESTROOM	8,950.00	55874
XPLORE GUTTENBERG. LLC	TACTACAM 5K/32 GB SD CARD	209.98	55875
XPLORE GUTTENBERG. LLC	9 MM LUGER AMMO	87.00	55952
KYLE ZEBUHR	REIMB MILEAGE/MEALS -WTR CLASS	518.01	55953
JOE ZITTERGRUEN	REIMB TRAINING - FD	500.00	55954

- c) Financial Reports for May 2024.
- d) Department Reports.
- e) Resolution No. 3418-24, A Resolution to Approve Official Appointments
- f) Simplified Application for Class C 5-day Retail Alcohol License for Olive or Twist LLC d/b/a Olive or Twist LLC.
- g) 2024-2025 Tobacco Permits.

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HEARING OF DELEGATIONS: Kelly Meyers & Melissa Payne asked to postpone Buechel Hill Trail improvements until some safety questions can be discussed with Rotary and Public Works. Patty Schwarz apologized for actions and words at last council meeting and thanked City Council.

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Public hearing regarding Vacation of a Public Way & Disposal of an Interest in Real Property was open and closed with no comments.

Parker made a motion to approve the first reading of Ordinance No. 713-24, An Ordinance Providing for the Vacation of a Portion of 310<sup>th</sup> Street in the City of Guttenberg, Clayton County, Iowa. Bahls seconded. Roll Call Vote: Ayes: Parker, Geuder, Greve, Bahls and Ludovissy. Nays:0. Motion Carried. Bahls made a motion to approve waiving the second reading of Ordinance No. 713-24. Greve seconded. Roll Call Vote: Ayes: Parker, Geuder, Greve, Bahls and Ludovissy. Nays:0. Motion Carried. Greve made a motion to approve the final reading and passage of Ordinance No. 713-24. Bahls seconded. Roll Call Vote: Ayes: Parker, Geuder, Greve, Bahls and Ludovissy. Nays:0. Motion Carried.

Parker made a motion to approve Resolution No. 3419-24, A Resolution Authorizing Disposal of an Interest in Real Property to Thomas G & Teresa R. Pittman for \$14,400. Bahls seconded. Roll Call Vote: Ayes: Parker, Geuder, Greve, Bahls and Ludovissy. Nays:0. Motion Carried.

Steve Thompson with Veenstra & Kimm was present to discuss City Projects. Discussed North 5<sup>th</sup> Street Project. Bahls made a motion to approve Change Order #4- net negative. Parker seconded. Vote: Ayes: Parker, Geuder, Greve, Bahls and Ludovissy. Nays:0. Motion Carried. Parker made a motion to approve Pay App #4: \$0.00. Bahls seconded. Vote: Ayes: Parker, Geuder, Greve, Bahls and Ludovissy. Nays:0. Motion Carried. Discussed Water Improvement Project. Bahls made a motion to approve Change Order #1. Geuder seconded. Vote: Ayes: Parker, Geuder, Greve, Bahls and Ludovissy. Nays:0. Motion Carried. Greve made a motion to approve Pay App #1. Parker seconded. Vote: Ayes: Parker, Geuder, Greve, Bahls and Ludovissy. Nays:0. Motion Carried. Discussed Electric Engineer invoices for work performed last summer to begin process, need to pay additional 2 invoices.

Bahls made a motion to approve Resolution No. 3420-24, A Resolution for Fiscal Year 2024-2025 Bargaining Unit & Non-Bargaining Unit Employee Compensation. Ludovissy seconded. Roll Call Vote: Ayes: Parker, Geuder, Greve, Bahls and Ludovissy. Nays:0. Motion Carried.

Julie Rastetter and Sherry Oliver with Umbrella Arts presented budget and timeline for Pillar Art. UA asked for approval of items listed in request. Council asked if West side of pillar could be held off for later date. Bahls made a motion to approve earmarking property sale proceeds to this project and approve the working budget for the project, the proposed timeline, for Jamie Blume to work with the artist regarding a contract and for the project to move forward. Ludovissy seconded. Vote: Ayes: Parker, Geuder, Greve, Bahls and Ludovissy. Nays:0. Motion Carried.

Bahls made a motion to table Clayton Ridge High School Homecoming Parade Route request until Police Department discusses route with school personnel. Parker seconded. Vote: Ayes: Parker, Geuder, Greve, Bahls and Ludovissy. Nays:0. Motion Carried.

Discussed Nuisance issues.

Greve made a motion to approve solid waste permits. Parker seconded. Vote: Ayes: Parker, Geuder, Greve, Bahls and Ludovissy. Nays:0. Motion Carried.

Chamber/ CV request was tabled.

Bahls made a motion to approve solar connections advisement agreement. Ludovissy seconded. Vote: Ayes: Parker, Geuder, Greve, Bahls and Ludovissy. Nays:0. Motion Carried.

Bahls made a motion to approve Driftwood Diner's Outdoor Seating Permit. Parker seconded. Vote: Ayes: Parker, Geuder, Greve, Bahls and Ludovissy. Nays:0. Motion Carried.

Jason Hefel requested to address the Council to consider a compromise at the South Marina to allow some fishing. Dolores Fishback presented background information on the 10-year process to create the Marina. Mandy asked for clarification in where it was stated in grants that fishing would be excluded. Dolores advised that grants did not address fishing (for or against) but were specifically for boating infrastructure. Kelly Meyers discussed seeing adults fishing in Marina as well as children. Debbie Eulberg discussed that she had called 5 other City owned marinas and they do not allow fishing. Further discussion was held on checking with attorney on liability of allowing fishing. Discussed placing sign on North Pier to allow fishing when no boats are present and to put map on Facebook page. Dave Brown spoke regarding issue and asked council to consider adding gates to restrict access.

Parker made a motion to approve updated record retention manual. Greve seconded. Vote: Ayes: Parker, Geuder, Greve, Bahls and Ludovissy. Nays:0. Motion Carried.

Ludovissy made a motion to approve employee handbook to update on call pay as of July 1, 2024. Parker seconded. Vote: Ayes: Parker, Geuder, Greve, Bahls and Ludovissy. Nays:0. Motion Carried.

Bahls made a motion to approve telecommuting policy. Greve seconded. Vote: Ayes: Parker, Geuder, Greve, Bahls and Ludovissy. Nays:0. Motion Carried.

Parker made a motion to approve back-up generator invoices for fire station. Geuder seconded. Vote: Ayes: Parker, Geuder, Greve, Bahls and Ludovissy. Nays:0. Motion Carried.

Discussed insurance renewals. Bahls made a motion to approve renewals with current deductibles. Parker seconded. Vote: Ayes: Parker, Geuder, Greve, Bahls and Ludovissy. Nays:0. Motion Carried.

Geuder made a motion to approve Resolution No. 3421-24, A Resolution Approving Employee Agreements. Parker seconded. Roll Call Vote: Ayes: Parker, Geuder, Greve, Bahls and Ludovissy. Nays:0. Motion Carried.

Parker made a motion to approve contract with UERPC for EECBG administration. Greve seconded. Vote: Ayes: Parker, Geuder, Greve, Bahls and Ludovissy. Nays:0. Motion Carried.

Reports:

- Fire Chief. Written report submitted.
- Chief of Police: Written report submitted. Golf Carts restricted use from sun-up to sundown.
- Chamber of Commerce/Community Vitality: Written report submitted.
- Mayor Report: None.
- Council Report: None.

Ludovissy made a motion to adjourn the meeting at 8:15 pm. Greve seconded. Council Vote: Ayes: Greve, Ludovissy, Bahls, Parker and Geuder. Nays: 0. Motion Carried.

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Fred Schaub, Mayor

ATTEST:

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Jamie Blume, City Manager

REVENUE

May-24

GENERAL	\$	479,110.06
AMBULANCE	\$	5,091.12
ROAD USE	\$	20,692.14
TRUST & AGENCY	\$	41,086.16
EMERGENCY	\$	2,074.20
LOCAL OPTION	\$	24,141.41
REVOLVING LOAN	\$	1,288.15
ENERGY	\$	15.00
LIBRARY TRUST	\$	31.98
DEBT SERVICE	\$	238,059.49
CAP PROJECT-WATER	\$	1,240.00
CAP PROJECT-POOL	\$	5,335.34
CAP PROJECT - STREETS	\$	420,000.00
CAP PROJECT - CABLE	\$	6,000.00
CEMETERY PERPETUAL CARE	\$	2,064.93
WATER	\$	56,438.71
WATER IMPROVEMENT FUND	\$	23,620.00
SEWER	\$	60,631.65
SEWER SINKING FUND	\$	183,820.00
ELECTRIC	\$	254,564.30
METER DEPOSIT	\$	3,235.00
STORM SEWER	\$	5,266.93
TOTAL	\$	1,833,806.57

EXPENDITURES

10-Jun-24

GENERAL FUND	\$	184,761.27
ROAD USE FUND	\$	5,480.13
TRUST AND AGENCY FUND	\$	1,046.33
DEBT SERVICE FUND	\$	407,275.00

CDBG WATER FUND	\$	4,029.26
WATER FUND	\$	51,317.07
WATER REVENUE SINKING FUND	\$	21,755.00
WATER IMPROVEMENT FUND	\$	269,631.26
SEWER FUND	\$	71,963.69
SEWER LOAN FUND	\$	167,180.00
ELECTRIC FUND	\$	158,053.12
UTILITY METER DEPOSITS FUND	\$	1,265.00
STORM SEWER FUND	\$	179.34
PAYROLL FUND	\$	54,230.51
TOTAL	\$	1,398,166.98