

**City of Guttenberg
Regular City Council Meeting
July 08, 2024**

The Guttenberg, Iowa City Council met in regular session Monday, July 08, 2024, at 6:00 P.M. in the Municipal Building City Council Chambers. Mayor Fred Schaub presided with Austin Greve, Jane Parker, Mandy Ludovissy, Steve Bahls and Michelle Geuder present.

Guests: Derek Chambers, Jim Ferguson, and Brandie Tomkins.

Greve made a motion approve the agenda. Parker seconded. Ayes: Parker, Greve, Bahls, Geuder and Ludovissy. Nays: 0. Motion carried.

Parker made a motion to approve the Consent Agenda. Bahls seconded. Ayes: Parker, Greve, Bahls, Geuder and Ludovissy. Nays: 0. Motion carried.

Approved by Consent Agenda vote:

- a) Approve Minutes of Regular Meeting – 06/10/2024
- b) Bills & Claims.

VENDOR	REFERENCE	AMOUNT	CHECK #
ACCESS SYSTEMS	COPIES & CONTRACT BASE - LIB	48.54	55983
AGMERICA LLC	BURNDOWN-POLEYARD/ROCK OUTCROP	750.00	55984
ALPINE COMMUNICATIONS	PHONE SERVICE	1,655.47	55978
AMAZON CAPITAL SERVICES	OPERATING SUPPLIES	917.97	55985
AMERICAN UNITED LIFE INS CO	EMPL LIFE INS BENEFIT	639.20	55981
JOSH ANDEREGG	BURIAL	425.00	55986
BENDER FOODS	CONCESSIONS - POOL	8.99	55987
BLACK HILLS ENERGY	GAS UTILITIES	2,435.97	55982
BUG BUSTERS	PEST CONTROL	300.00	55979
CITY OF AMES	100 KV TRANSFORMER - SCHOOL	224.25	55988
DEL-CLAY FARM EQUIPMENT	VEHICLE MAINT - SKIDLOADER	205.05	55989
DOLLAR GENERAL-REGIONS 410526	OPERATING SUPPLIES	38.00	55990
EMPLOYEE BENEFIT SYSTEMS	HRA FEES	6,758.47	ACH
EFTPS	FED/FICA TAX	22,638.07	ACH
EUROFINS ENVIR TESTING NC, LLC	TESTING - WWTR	461.99	55991
FASSBINDER SMALL ENGINES	TRIMMER PARTS & REPAIR	243.63	55992
FLETCHER REINHART CO	ELECTRIC SUPPLIES	318.33	55993
GARNAVILLO OIL, INC	FUEL - PARK/REC	1,584.62	55977
MATT GAUL	UMD REFUND	345.00	55994
GORDON FLESCH COMPANY INC	COPIES 6/8/24 - 7/7/24	87.42	55995
GUTT CHAMBER OF COMMERCE	BUDGETED DONATION/REIMB.	2,307.08	55996
GUTTENBERG MUNICIPAL HOSPITA	RANDOM SCREENING	80.00	55997
GUTTENBERG PRESS, INC	PUBLICATIONS/NOTICES	465.67	55998
HACH COMPANY	CHEMICALS - WTR	400.74	55999
HAWKINS, INC	CHEMICALS - WTR/WWTR	3,317.66	56000
HEFEL PORTABLE SERVICES, LLC	PORTABLE RESTROOMS	834.00	56001
SIMMERING CORY/IA CODIFICATION	JUNE 2024 SUPPLEMENT	286.00	56002

IA DEPT OF NATURAL RESOURCES	ANNUAL WTR SUPPLY FEE FY25	199.35	56003
IA PUMP WORKS, INC	WWTR PUMP REPAIRS	3,823.00	56004
IPERS	IPERS - REGULAR	12,845.13	ACH
J & R SUPPLY INC	SLOTTED GRATE - SS	325.00	56005
KLUESNER SANITATION, LLC	SOLID WASTE REMOVAL	14,011.49	56006
SHALEE KRUGER	PARTIAL REFUND-SWIM LESSONS	39.41	56007
KUEMPEL HARDWARE INC	OPERATING SUPPLIES	549.05	56008
KUEMPEL MASONRY	OMI EMBELLISHMENT PRJCT -LOVEN	600.00	56009
LYNCH DALLAS, P. C.	LEGAL FEES	897.50	56010
MACQUEEN EQUIPMENT	EQUIPMENT REPAIRS - FD	3,121.91	56011
MEUSER LUMBER CO	OPERATING SUPPLIES	324.89	56012
MICROBAC LABORATORIES, INC.	TESTING - WATER	76.25	56013
MIDLAND OVERHEAD DOORS	OVERHEAD DOOR - SHOP	6,338.48	56014
STEVE MILLER	MOWING/TRIMMING - CEM	4,750.00	56015
MOSER MECHANICAL	BLDG REPAIRS	2,030.20	56016
PEERLESS WELL & PUMP, INC.	WATER SERVICE CALLS	2,400.00	56017
PERFECT TOUCH LANDSCAPING	OMI EMBELISHMENT PRJCT-LOVEN	2,300.00	56018
POOL TECH INC	POOL CHEMICALS	302.00	56019
PORTZEN CONSTRUCTION INC	TOILET REPAIR - POOL	1,077.70	56020
POSTMASTER GUTTENBERG	UTILITY BILL MAILING	474.35	55980
RAUSCH PETRO LTD CO	VEHICLE REPAIRS - FD	411.00	56021
RIVER CITY PAVING, INC	NORTH 5TH STREET PROJECT	8,590.69	56022
RESALE POWER GROUP OF IOWA	WHOLESALE POWER/SUBSTATION RNT	175,840.20	56023
RYCOM INSTRUMENTS INC.	ELEC UTILITY LOCATOR	5,400.00	56024
SCHUMANN REPAIR LLC	VEHICLE REPAIRS-91 GMC C7000	2,607.84	56025
SCHUSTER, MICK & FRIEDMANN	LEGAL FEES	881.25	56026
SHERWIN WILLIAMS CO	TURF WHITE PAINT - REC	190.62	56027
CATHERINE SIMON	SUMMER READING PROGRAM PRIZES	111.65	56028
KERI SMITH	REFUND SWIM LESSONS	45.00	56029
STATE WITHHOLDING	STATE TAX	2,767.90	ACH
STOREY KENWORTHY	A/P & PAYROLL CHECKS	613.47	56030
TERRY DURIN CO	ELECTRIC WIRE	13,480.28	56031
TOP GRADE EXCAVATING, INC	WATER PROJECT PHASE 1	101,860.13	56032
UMB BANK NA	ADMIN FEES - 2018 GO BOND	300.00	56033
UNIVERSAL ELECTRIC SUPPLY	ELEC SUPPLIES	2,763.60	56034
UPPER EXPL REG PLANNING COMM	CDBG WATER GRANT #22-WS-019	782.06	56035
UTILITIES	CITY UTILITIES	16,134.10	56036
VEENSTRA & KIMM, INC.	ENGINEERING SERVICES	27,948.06	56037
VERIZON WIRELESS	CELLPHONES/TABLETS/HOT SPOTS	405.49	56038
VFC DISTRIBUTORS	SOFTENER SALT	6,431.20	56039
WELLMARK BC/BS OF IOWA	MEDICAL INSURANCE - JULY 24	19,909.72	55976
ADRIAN WHITE	BOOK - LIBRARY	20.00	56040

c) Financial Reports for June 2024.

- d) Department Reports.
- e) Simplified Application for Class C Retail Alcohol License Amendment for BSADEWASSER LLC, d/b/a Sodes Green Acre Café.

HEARING OF DELEGATIONS: None.

Greve made a motion to approve Pay App #5 for the North 5th Street Project. Parker seconded. Vote: Ayes: Parker, Greve, Geuder, Bahls and Ludovissy. Nays: 0. Motion Carried. Parker made a motion to approve Pay App #2 and Change Order #2 for the Water Improvement Project. Geuder seconded. Vote: Ayes: Parker, Greve, Geuder, Bahls and Ludovissy. Nays: 0. Motion Carried.

No discussion was held on Umbrella Arts- Pillar Art.

Greve made a motion to approve Resolution No. 3422-24, A Resolution Authorizing and Approving a Loan and Disbursement Agreement and Providing for the Issuance and Securing the Payment of \$1,437,000 Water Revenue Bonds, Series 2024. Bahls seconded. Roll Call Vote: Ayes: Parker, Greve, Geuder, Bahls and Ludovissy. Nays:0. Motion Carried.

Discussed Nuisance Issues, call resident regarding tall grass.

Brandie Tomkins was present to discuss Chamber/CV request. Discussed that new projects will need council approval prior to applying for grant funds. Other grants where the City's tax identification number is being used, approval from City Manager and Mayor before the grant is submitted. Bahls made a motion to approve kayak dock grant request. Ludovissy seconded. Vote: Ayes: Parker, Greve, Geuder, Bahls and Ludovissy. Nays: 0. Motion Carried. Discussed German Car Show Street Closure Extension, want to extend closure to East side of Second Street on Schiller Street. Bahls made a motion to approve request. Parker seconded. Vote: Ayes: Parker, Greve, Geuder, Bahls and Ludovissy. Nays: 0. Motion Carried. Parker made a motion to approve Combat Vet's Street Closure extension request, changing the closure time frame to 1pm-11pm. Geuder seconded. Vote: Ayes: Parker, Greve, Geuder, Bahls and Ludovissy. Nays: 0. Motion Carried.

Police Chief Chambers discussed with Council a request for a 5th full-time police officer. Discussed that last year \$45,000 was paid in overtime and reserve wages. Discussed issues with retaining officers and also hiring certified officers due to the current schedule to retain 24-hour coverage. Discussed \$20,000 to certify or \$12,000 with a degree. If the City sends an employee to get certification, the employee would sign a 4-year contract for training. Geuder made a motion to approve 5th officer with a preference for certified officer, and this subject will be revisited if an officer would resign or retire. Parker seconded. Vote: Ayes: Parker, Greve, Geuder, Bahls and Ludovissy. Nays: 0. Motion Carried.

Bahls made a motion to approve Police Squad Computer update. Parker seconded. Vote: Ayes: Parker, Greve, Geuder, Bahls and Ludovissy. Nays: 0. Motion Carried.

No action was taken on Kelly Meyers & Melissa Payne's request to address Council.

Jim Ferguson addressed Council with a request to purchase City property. Discussed locating water main and 5 feet each side of main. Contact Ferguson regarding when complete. Discussed considering splitting the lot. Request was tabled.

Bahls made a motion to approve Resolution No. 3423-24, Approving the City of Guttenberg Alley Improvement Agreement (Block 99).

Electric Project for Bait Shop was tabled for further information.

Geuder made a motion to approve Jonathan Klaes for Volunteer Fireman. Parker seconded. Vote: Ayes: Parker, Greve, Geuder, Bahls and Ludovissy. Nays: 0. Motion Carried.

Parker made a motion to approve Derek Pierce as a Fire Department Citizen Member with Restricted Duties. Geuder seconded. Vote: Ayes: Parker, Greve, Geuder, Bahls and Ludovissy. Nays: 0. Motion Carried.

Bahls made a motion to approve Clayton Ridge High School Request, Homecoming Parade Routes. Parker seconded. Vote: Ayes: Parker, Greve, Geuder, Bahls and Ludovissy. Nays: 0. Motion Carried.

Bahls made a motion to go into closed session pursuant to Iowa Code section 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation and where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Greve seconded. Vote: Ayes: Parker, Greve, Geuder, Bahls and Ludovissy. Nays: 0. Motion Carried.

Parker made a motion to come out of closed session. Bahls seconded. Vote: Ayes: Parker, Greve, Geuder, Bahls and Ludovissy. Nays: 0. Motion Carried.

Parker made a motion to direct legal counsel to act as discussed in closed session. Geuder seconded. Vote: Ayes: Parker, Greve, Geuder, Bahls and Ludovissy. Nays: 0. Motion Carried.

Reports:

- Fire Chief. Written report submitted.
- Chief of Police: Written report submitted. Discussed traffic out of town after fireworks. Bottlenecking in some areas, but similar to other years.
- Chamber of Commerce/Community Vitality: Written report submitted.
- Mayor Report: None.
- Council Report: None.

Bahls made a motion to adjourn the meeting at 8:24 pm. Parker seconded. Council Vote: Ayes: Greve, Ludovissy, Bahls, Parker and Geuder. Nays: 0. Motion Carried.

Fred Schaub, Mayor

ATTEST:

Jamie Blume, City Manager

REVENUE	
Jun-24	
GENERAL	\$ 95,429.11
AMBULANCE	\$ 2,981.23
ROAD USE	\$ 28,970.61
TRUST & AGENCY	\$ 3,156.01
EMERGENCY	\$ 165.86
LOCAL OPTION	\$ 18,381.39
REVOLVING LOAN	\$ 1,272.18
ENERGY	\$ 15.00
LIBRARY TRUST	\$ 30.97
DEBT SERVICE	\$ 1,534.58
CAP PROJECT-WATER	\$ 100,468.00
CEMETERY PERPETUAL CARE	\$ 214.30
WATER	\$ 42,423.43
SEWER	\$ 47,394.82
ELECTRIC	\$ 173,698.67
METER DEPOSIT	\$ 955.00
STORM SEWER	\$ 5,303.46
TOTAL	\$ 522,394.62

EXPENDITURES

8-Jul-24

GENERAL FUND	\$	57,776.81
ROAD USE FUND	\$	5,860.61
TRUST AND AGENCY FUND	\$	6,758.47
DEBT SERVICE FUND	\$	300.00
CAP PROJECT - STREETS FUND	\$	14,804.51
WATER FUND	\$	13,145.51
WATER IMPROVEMENT FUND	\$	124,414.65
SEWER FUND	\$	10,150.06
ELECTRIC FUND	\$	199,076.45
UTILITY METER DEPOSITS FUND	\$	345.00
STORM SEWER FUND	\$	325.00
PAYROLL FUND	\$	58,800.02
TOTAL	\$	491,757.09