

**City of Guttenberg
Regular City Council Meeting
August 12, 2024**

The Guttenberg, Iowa City Council met in regular session Monday, August 12, 2024, at 6:00 P.M. in the Municipal Building City Council Chambers. Mayor Fred Schaub presided with Austin Greve, Jane Parker, Mandy Ludovissy, Steve Bahls and Michelle Geuder present.

Guests: Rose Eglseder, Mike Schuster and Brandie Tomkins.

Parker made a motion approve the agenda. Geuder seconded. Ayes: Parker, Greve, Bahls, Geuder and Ludovissy. Nays: 0. Motion carried.

Greve made a motion to approve the Consent Agenda. Geuder seconded. Ayes: Parker, Greve, Bahls, Geuder and Ludovissy. Nays: 0. Motion carried.

Approved by Consent Agenda vote:

- a) Approve Minutes of Regular Meeting – 07/24/2024
- b) Bills & Claims.

VENDOR	REFERENCE	AMOUNT	CHECK #
ACCESS SYSTEMS	COPIES/CONTRACT - LIBRARY	196.94	56069
AFLAC	EMPL SUPLMTL INS	279.23	56041
AFLAC	EMPL SUPLMTL INS	279.23	56070
AGMERICA LLC	BURN DOWN NORTH OVERLOOK	1,200.00	56060
AIRGAS USA LLC	CYLINDER RENTAL	99.68	56042
ALPINE COMMUNICATIONS	PHONE SERVICE	1,872.85	56043
ALPINE COMMUNICATIONS	PHONE SERVICE	81.29	56071
AMAZON CAPITAL SERVICES	OPERATING SUPPLIES	1,315.35	56072
JOSH ANDEREGG	BURIAL	800.00	56044
AUTO X-TRAS	ELEC VEHICLE/BLDG LETTERING	605.00	56073
BARD MATERIALS	CONCRETE-PARK/LIGHT POLE BASE	602.06	56074
BENDER FOODS	ICE/WATER	20.38	56075
JESSICA BITTNER	REIMB MILEAGE - WTR LINE WRKSP	50.92	56076
BLACK HILLS ENERGY	GAS UTILITIES	1,511.56	56066
BLOOMING BRANCHES	MEMORIAL GIFT	73.00	56077
JAMIE BLUME	REIMB MILEAGE/CONCESSIONS	176.79	56078
BRUKAN EQUIPMENT	REPAIR CAN-AM DEFENDER	766.00	56079
BUG BUSTERS	PEST CONTROL	300.00	56045
CAREY'S SEAMLESS GUTTERS	OVERHEAD DOOR REPAIRS	570.42	56080
CLAYTON CNTY HEALTH & ZONING	POOL/SLIDE INSPECTION FEE	400.50	56081
CLAYTON CNTY RECORDER	RECORDING FEES	56.00	56082
CLAYTON COUNTY DEV GROUP	ANNUAL AWARDS & DINNER	68.00	56061
CULLIGAN	BOTTLED WATER SHOP	45.00	56046
DECORAH MOBILE GLASS, INC	NEW LIBRARY DOOR OPENER	2,300.00	56083

DELTA DENTAL OF IOWA	VISION/DENTAL INS - JUL 24	493.98	ACH
DELTA DENTAL OF IOWA	VISION/DENTAL INS - AUG 24	493.98	ACH
DIAMOND MAPS	ANNUAL SUBSCRIPTION RENEWAL	420.00	56084
MEGAN DOMENGET & DAIN ROHNER	UTILITY DEPOSIT REFUND	178.36	56085
DUBUQUE CITY TREAS OFFC	TESTING - WTR	44.00	56086
EMPLOYEE BENEFIT SYSTEMS	HRA FEES	2,666.36	ACH
EFTPS	FED/FICA TAX	22,131.05	ACH
ELECTRI-TEK LLC	ELEC REPAIRS ASSIST - SCHOOL	260.00	56047
EUROFINS ENVIR TESTING NC, LLC	TESTING - WWTR	424.54	56087
FASSBINDER SMALL ENGINES	OPERATING SUPPLIES	97.11	56088
FEHR GRAHAM ENG	GIS UPDATE	50.00	56089
FLETCHER REINHART CO	ELECTRIC SUPPLIES	2,465.41	56090
GARNAVILLO OIL, INC	DIESEL FUEL - RU	1,458.71	56064
GORDON FLESCH COMPANY INC	COPIER FEES 7/7/24 - 8/7/24	87.42	56048
GUTT CHAMBER OF COMMERCE	BUDGETED MONTHLY DONATION	1,666.67	56091
GUTTENBERG PRESS, INC	PUBLICATIONS/NOTICES	342.10	56092
GUTTENBERG RETAILERS	EMPL SAFETY INCENTIVES	300.00	56049
GUTTENBERG CITY UTILITY ACCTS	DEPOSITS APPLIED	649.42	56093
HAWKINS, INC	CHEMICALS-WTR/WWTR	3,421.03	56094
HEFEL PORTABLE SERVICES, LLC	PORTABLE RESTROOMS	1,175.00	56095
GARY HINDERBERGER	ENERGY REBATE - A/C	400.00	56096
IA ASSOC OF MUNI UTILITIES	MUNEEBUCK\$ ANNUAL MEMBERSHIP	120.00	56097
IA DEPT REVENUE & FINANCE	SALES/USE/L OPT TAXES JUNE 24	7,577.17	ACH
IA DEPT REVENUE & FINANCE	WATER EXCISE TAX JUNE 24	2,169.89	ACH
IA DEPT REVENUE & FINANCE	EV SALES TAX JAN-JUNE 24	5.02	ACH
IA ONE CALL	LINE LOCATES	60.30	56098
IA UTILITIES COMMISSION	FY24 4TH QTR DIRECT ASSESSMENT	29.50	56099
IPERS	IPERS - REGULAR	13,547.04	ACH
J & R SUPPLY INC	RED & WHITE MARKING PAINT	132.00	56100
JOHN DEERE FINANCIAL	CLOTHING ALLOWANCE	189.94	56050
LURLINE JOHNSTON	REIMB EXPENSES - PRESERVE IA SUMMIT	585.66	57100
KEMP TRUCKING INC	8-MK SHOULDERING TRUCKING	500.00	57101
KLUESNER SANITATION, LLC	SOLID WASTE REMOVAL	14,100.83	57102
KUEMPEL HARDWARE INC	OPERATING SUPPLIES	563.36	57103
KWIK TRIP INC. - CREDIT DEPT.	FUEL	2,660.65	56051
LATHAM & ASSOCIATES INC	SOLAR CONSULTATION	4,500.00	57104
LEICK SMALL ENG REPAIR	EQUIP REPAIRS	114.79	56052
LIBRARY IDEAS LLC	FREGAL SUBSCRIPTION - LIB	1,291.50	57105
LYNCH DALLAS, P. C.	LEGAL FEES	3,277.00	57106
MJ ELECTRIC	ELECTRIC UPDATES-MINER CREEK	16,802.80	ACH
MID AMERICAN RESEARCH CHEMICAL	PENETRATING OIL/WASP SPRAY	754.00	56062
MELLEN & ASSOCIATES, INC.	SOFTENER REPLACEMENT VALVES	29,900.00	56053
MEUSER LUMBER CO	OPERATING SUPPLIES	304.44	57107

MEYER COLLISION & SERVICE CNTR	VEHICLE MAINT - FD	67.10	57108
MICROBAC LABORATORIES, INC.	TESTING - WATER	1,403.25	57109
STEVE MILLER	MOWING/TRIMMING - CEM	4,750.00	57110
MOSER MECHANICAL	REPLACE WTR HEATER - REC	1,475.00	57111
MUNICIPAL ELECTRONICS	RADAR CERT/WIRED REMOTE CNTRL	254.87	57112
MUNICIPAL SUPPLY INC	COMMAND LINK	671.31	57113
MYERS COX CO	PARADE CANDY - FD	372.48	57114
ORIENTAL TRADING CO., INC	PROGRAM SUPPLIES - LIB	137.60	57115
OVERDRIVE INC	FY25 BRIDGES E-BOOK FEE	736.08	57116
MATTHEW POINT	UTILITY DEPOSIT REFUND	27.22	57117
POOL TECH INC	POOL CHEMICALS	2,745.00	56054
POOL TECH INC	STABILIZER DRUM 50 LB	144.00	57118
QUALITY FLOW IOWA, INC	GRINDER PUMP - HOTEL LIFTSTATN	20,748.00	57119
RIVER CITY PAVING, INC	ROCK/MINERS CREEK	498.08	57120
RESALE POWER GROUP OF IOWA	WHOLESALE POWER	190,419.50	56068
SCHUSTER, MICK & FRIEDMANN	LEGAL FEES	415.00	57121
MARY JO SHEAR	REIMB GAZEBO RENTAL	50.00	57122
SITLER'S SUPPLIES, INC.	DIMMABLE LIGHTS-PCKLBALL COURT	454.05	57123
SOLUTIONS BY MARK, LLC	COMPUTER UPDATES - LIB	50.00	57124
BLAKE STANNARD	REFUND RIVERFRONT RENT	90.92	57125
STATE WITHHOLDING	STATE TAX	3,088.16	ACH
STOREY KENWORTHY	LIB OPERATING SUPPLIES	8.45	57126
ERIC SULLIVAN	REFUND DBL PMNT - COBRA INS	1,004.35	57127
TERRY DURIN CO	OVERHEAD TRIPLEX	1,570.73	57128
TOP GRADE EXCAVATING, INC	WATER PROJECT PHASE 1	357,272.99	57129
TRAVELERS	LIABILITY INSURANCE	581.00	56055
TUJETSCH AGENCY	COMMERCIAL PACKAGE	117,346.00	56065
UNIVERSAL ELECTRIC SUPPLY	ELECT. SUPPLIES	1,342.79	57130
UPPER EXPL REG PLANNING COMM	CDBG WATER GRANT #22-WS-019	730.45	57131
UTILITIES	CITY UTILITIES	20,301.98	57132
UTILITY SERVICE CO., INC.	QTLY MAINT - WTR TOWER	3,202.35	56056
VEENSTRA & KIMM, INC.	ENGINEERING EXPENSE	20,231.22	57133
VERIZON WIRELESS	CELLPHONES/TABLETS/HOT SPOTS	405.49	57134
WASHINGTON NAT'L INS CO.	EMPL SUPL INS	642.10	56057
WELLMARK BC/BS OF IOWA	MEDICAL INSURANCE	20,059.72	56058
WELLS FARGO	OPERATING SUPPLIES	35,455.83	56063
WELLS FARGO	OPERATING SUPPLIES	1,963.04	57135
WILLE CONSTRUCTION	REMOVE STREET LIGHT BASES	385.00	57136
WINEGAR WORKS, INC	MOVE DOCKS DURING HIGH WATER	250.00	57137
ZARNOTH BRUSH WORKS INC	STREET SWEEPER PARTS	296.90	57138

- c) Financial Reports for July 2024.
- d) Department Reports.
- e) Resolution No. 3424-24, A Resolution Approving Official Appointments.

- f) Application for Special Class C Retail Alcohol License 5 Day License for Rotary Club Guttenberg, IA, USA d/b/a Rotary Club of Guttenberg (GermanFest)
- g) Simplified Renewal for Class B Retail Alcohol License pending Application for Landing 615 Inc d/b/a Landing 615 Inc.

HEARING OF DELEGATIONS: None.

Discussed City Projects. North 5th Street project has been closed out and grant funds received. Water Improvement Project update was provided to council as well as Pay App #3. Bahls made a motion to approve Pay App #3. Parker seconded. Vote: Ayes: Parker, Greve, Geuder, Bahls and Ludovissy. Nays:0. Motion Carried.

Mike Schuster presented information on SOO Green project request and franchise fees. Schuster reported that he has performed searches of public record and found are no records showing Railroad ownership or easement for property occupied in Guttenberg. Discussed vacating the street right-of-way the railroad occupies, thereby creating simple City property. After vacation is completed, a letter then would be sent to SOO Green attorney stating that an easement would be needed and request changes to franchise proposal.

Discussed Outdoor Lighting Code update. Revision suggestions will come from Mike Schuster.

Ludovissy made a motion to approve the 2024 Legislative Changes through IA Codification. Bahls seconded. Vote: Ayes: Parker, Greve, Geuder, Bahls and Ludovissy. Nays:0. Motion Carried.

Brandie Tomkins was present to discuss Chamber/CV request. One Accelerator Grant application was received from Pearl's Diner. Bahls made a motion to approve \$500 funding for the business. Geuder seconded. Vote: Ayes: Parker, Greve, Geuder, Bahls and Ludovissy. Nays:0. Motion Carried. Discussed LED sign, Brandie would like to work with Umbrella Arts to see if a compromise could be reached. Mayor Schaub will ask Umbrella Arts to meet with the Chamber to discuss options. Discussed UMGC grant for new Police body cameras. The in-car computers came in under budget and allow for the funds needed for the match for this grant. Greve made a motion to approve submitting application for the grant. Geuder seconded. Vote: Ayes: Parker, Greve, Geuder, Bahls and Ludovissy. Nays:0. Motion Carried.

Jim Ferguson was present via phone to discuss request to purchase City property. Discussed offering to sell 5 foot x 100 foot along the back of the property. Email will be sent to Jim with the offer and request to move items off of City property and street.

Discussed Bait Shop electric project. Discussed placing new pole further East and updating electric service to Miners Creek. Bahls made a motion to approve project. Greve seconded. Vote: Ayes: Parker, Greve, Geuder, Bahls and Ludovissy. Nays:0. Motion Carried.

Proposal for Amendment to the Union Contract was tabled.

Bahls made a motion to approve snow equipment update and request. Parker seconded. Vote: Ayes: Parker, Greve, Geuder, Bahls and Ludovissy. Nays:0. Motion Carried.

Reports:

- Fire Chief. Written report submitted.
- Chief of Police: Written report submitted.
- Chamber of Commerce/Community Vitality: Written report submitted.
- Mayor Report: None.
- Council Report: Parker has received 3 calls regarding evergreen tree north of the Welcome Center. Concerns were voiced regarding trees/bushes at South end of Fred's alley infringing on the traveled portion of the alley.

Ludovissy made a motion to adjourn the meeting at 7:20 pm. Greve seconded. Council Vote: Ayes: Greve, Ludovissy, Bahls, Parker and Geuder. Nays: 0. Motion Carried.

Fred Schaub, Mayor

ATTEST:

Jamie Blume, City Manager

REVENUE

Jul-24

GENERAL	\$	67,055.19
AMBULANCE	\$	97.02
ROAD USE	\$	20,674.58
TRUST & AGENCY	\$	1,858.07
EMERGENCY	\$	95.04
LOCAL OPTION	\$	26,093.08
REVOLVING LOAN	\$	1,174.30
ENERGY	\$	15.00
LIBRARY TRUST	\$	32.00
DEBT SERVICE	\$	889.23
CAP PROJECT - STREETS	\$	344,000.00
CEMETERY PERPETUAL CARE	\$	287.17
WATER	\$	43,466.50
SEWER	\$	47,924.50
ELECTRIC	\$	234,911.81
METER DEPOSIT	\$	760.00
STORM SEWER	\$	5,410.06
TOTAL	\$	794,743.55

EXPENDITURES

12-Aug-24

GENERAL FUND	\$	142,213.11
ROAD USE FUND	\$	12,008.20
TRUST AND AGENCY FUND	\$	16,098.71
CAP PROJECT - STREETS FUND	\$	349.57
WATER FUND	\$	52,373.04
WATER IMPROVEMENT FUND	\$	378,209.66
SEWER FUND	\$	65,421.97
ELECTRIC FUND	\$	234,230.34
UTILITY METER DEPOSITS FUND	\$	855.00
STORM SEWER FUND	\$	100.80
PAYROLL FUND	\$	61,868.84
TOTAL	\$	963,729.24