

**City of Guttenberg
Regular City Council Meeting
October 14, 2024**

The Guttenberg, Iowa City Council met in regular session Monday, October 14, 2024, at 6:00 P.M. in the Municipal Building City Council Chambers. Mayor Fred Schaub presided with Austin Greve, Mandy Ludovissy, Steve Bahls, Michelle Geuder and Jane Parker were present.

Guests: Dennis, Gina and Sean Delaney, Susan Meyer, Diana Johnson, Patrick Helbing, Austin Coon, Derek Chambers, Kari Hoyheim, Keely Bergman & family.

Greve made a motion approve the agenda. Parker seconded. Ayes: Parker, Greve, Bahls, Geuder and Ludovissy. Nays: 0. Motion carried.

Ludovissy made a motion to approve the Consent Agenda. Greve seconded. Ayes: Parker, Greve, Bahls, Geuder and Ludovissy. Nays: 0. Motion carried.

Approved by Consent Agenda vote:

a) Approve Minutes of Regular Meeting – 09/09/2024 and Special Meeting 09/16/2024

b) Bills & Claims.

VENDOR	REFERENCE	AMOUNT	CHECK #
ACCESS SYSTEMS	COPIES/CONTRACT - LIBRARY	47.05	57255
AFLAC	EMPL SUPLMTL INS	279.23	57253
AGMERICA LLC	TOPSOIL	1,440.00	57256
AIRGAS USA LLC	CYLINDER RENTAL	101.78	57257
ALPINE COMMUNICATIONS	PHONE SERVICE	1,587.48	57238
ALPINE COMMUNICATIONS	PHONE SERVICE	83.71	57247
AMAZON CAPITAL SERVICES	OPERATING SUPPLIES	2,607.64	57258
AMERICAN UNITED LIFE INS CO	EMPL LIFE INS BENEFIT	352.50	57248
JOSH ANDEREGG	BURIALS	1,525.00	57259
AUTOTEK GRAPHIC	DOG PARK SIGN	75.00	57260
AUTOTEK SERVICE CENTER, INC	TIRE REPAIR - RU	20.00	57261
BAKER & TAYLOR	BOOKS	787.22	57262
BARD MATERIALS	CONCRETE - PAD BY WWTP	1,015.20	57263
BLACK HILLS ENERGY	GAS UTILITIES	978.36	57250
BLACKHAWK SPRINKLERS	ANNUAL BACKFLOW TESTING	140.00	57264
JAMIE BLUME	REIMB MILEAGE - DBQ FLOOD PLN	64.86	57265
BODENSTEINER IMPL. INC	VEHICLE MAINT	966.15	57266
BUG BUSTERS	PEST CONTROL	600.00	57267
CLAYTON COUNTY DEV GROUP	BUDGETED ANNUAL DONATION	2,500.00	57268
CULLIGAN	BOTTLED WATER SHOP	60.00	57269
D & D CONCRETE, INC	REPLACE CURB & GUTTER - PSB	7,447.00	57270
DELTA DENTAL OF IOWA	VISION/DENTAL INS - OCT 24	600.02	ACH

DOLLAR GENERAL-REGIONS 410526	OFFICE SUPPLIES	63.56	57239
DRIFTWOOD DINER	REFRESHMENTS - MEET & GREET	100.00	57271
EMPLOYEE BENEFIT SYSTEMS	HRA FEES	1,080.64	ACH
EFTPS	FED/FICA TAX	26,598.07	ACH
EMERGENCY APPARATUS MAINT, INC	VEHICLE MAINT	1,740.03	57272
EUROFINS ENVIR TESTING NC, LLC	TESTING - WWTR	461.99	57273
FAHRNER ASPHALT SEALERS, LLC	CHIPSEAL/PAVING	57,688.47	57274
JEFF FASSBINDER	INSTALL DOORS - SHOP	425.00	57275
FASSBINDER SMALL ENGINES	OPERATING SUPPLIES	158.64	57276
FLETCHER REINHART CO	ELECTRIC SUPPLIES	1,049.09	57277
JEFF FRIEDLEIN	ROCK - ELEC	1,284.09	57278
GARNAVILLO OIL, INC	DIESEL FUEL	2,108.43	57251
GORDON FLESCH COMPANY INC	COPIES 09/08 TO 10/07	101.00	57240
GORDON FLESCH COMPANY INC	COPIER FEES 10/8/24 TO 11/7/24	101.00	57279
GUTT CHAMBER OF COMMERCE	BUDGETED MONTHLY DONATION	1,666.67	57280
GUTTENBERG MUNICIPAL HOSPITA	RANDOM SCREENING	80.00	57281
GUTTENBERG PRESS, INC	PUBLICATIONS/NOTICE	1,138.21	57282
GUTTENBERG RETAILERS	EMPL SAFETY INCENTIVES	275.00	57245
GUTTENBERG CITY UTILITY ACCTS	DEPOSITS APPLIED	645.00	57283
HACH COMPANY	TESTING SUPPLIES	565.90	57284
HAWKINS, INC	CHEMICALS	2,297.53	57285
HEFEL PORTABLE SERVICES, LLC	PORTABLE RESTROOMS	690.00	57286
HINZMAN FEED/LAWN CARE	GRASS SEED	1,140.00	57287
SIMMERING CORY/IA CODIFICATION	SEPTEMBER SUPPLEMENT 2024	38.00	57288
IA DEPT OF NATURAL RESOURCES	ANNUAL WATER USE FEE FY 26	115.00	57289
IA DEPT REVENUE & FINANCE	SALES/USE/L OPT TAXES AUG 24	7,606.72	ACH
IA DEPT REVENUE & FINANCE	WATER EXCISE TAXES - AUG 24	2,347.75	ACH
IA DEPT REVENUE & FINANCE	SALES/USE/L OPT TAXES SEPT 24	9,671.27	ACH
IA DEPT REVENUE & FINANCE	WATER EXCISE TAX SEPT 24	2,401.32	ACH
IA FIREFIGHTERS ASSOCIATION	MEMBERSHIP DUES - 24 @ \$17	504.00	57290
IA ONE CALL	LINE LOCATES	23.40	57291
IA PRISON INDUSTRIES	SIGN POSTS	185.46	57292
IPERS	IPERS - REGULAR	12,011.09	ACH
J & R SUPPLY INC	LID/COUPLING REPAIR KITS - WTR	372.75	57293
JOE'S PLUMBING & HEATING	LOCATE SEWER FOR CANAL CLEANUP	225.00	57294
KLUESNER SANITATION, LLC	SOLID WASTE REMOVAL	14,130.61	57295
KUEMPEL HARDWARE INC	OPERATING SUPPLIES	559.39	57296
KWIK TRIP INC. - CREDIT DEPT.	FUEL	2,206.21	57241
DEREK LUDOVISSY	CANAL EXC/CONCRETE	14,771.00	57297
LYNCH DALLAS, P. C.	LEGAL FEES	1,957.50	57298
MACQUEEN EQUIPMENT	VEHICLE REPAIRS - SWEEPER	1,703.03	57299
MEUSER LUMBER CO	OPERATING SUPPLIES	1,303.55	57300
MICROBAC LABORATORIES, INC.	TESTING - WATER	274.50	57242
MICROBAC LABORATORIES, INC.	TESTING - WATER	758.75	57301

MIDCO DIVING & MARINE SVC, INC	WATER RESERVOIR CLEAN/INSPECT	4,326.00	57302
STEVE MILLER	MOWING/TRIMMING - CEM	3,800.00	57303
NAPA AUTO PARTS	OPERATING SUPPLIES	155.64	57304
POOL TECH INC	LADDERS/POOL ROPE	639.02	57305
POSTMASTER GUTTENBERG	UTILITY BILL MAILING	499.52	57252
RIVER CITY PAVING, INC	PAVING/PATCHING	24,393.55	57306
RESALE POWER GROUP OF IOWA	WHOLESALE POWER/SUBSTATION RNT	152,782.51	57254
SCHUSTER, MICK & FRIEDMANN	LEGAL FEES	957.50	57307
STANARD & ASSOCIATES, INC	TESTING FEES - PD	129.50	57308
STATE WITHHOLDING	STATE TAX	2,574.37	ACH
STONY CREEK LANDSCAPES, INC.	ALLURING WATERS PROJECT	18,115.00	57309
TERRY DURIN CO	ELEC SUPPLIES	16,578.21	57310
TOP GRADE EXCAVATING, INC	WATER PROJECT PHASE 1	120,133.56	57311
UNIVERSAL ELECTRIC SUPPLY	ELECTRIC SUPPLIES	39.03	57246
UNIVERSAL ELECTRIC SUPPLY	ELECTRIC SUPPLIES	296.88	57249
UNIVERSAL ELECTRIC SUPPLY	ELECTRIC SUPPLIES	633.65	57312
UPPER EXPL REG PLANNING COMM	GRANT ADMIN	1,206.21	57313
UTILITIES	CITY UTILITIES	10,084.91	57314
UTILITY SALES & SERVICE, INC.	VEHICLE REPAIRS	1,126.57	57315
UTILITY SERVICE CO., INC.	QTLY MAINT - WTR TOWER	3,202.35	57316
VEENSTRA & KIMM, INC.	ENGINEERING	5,531.19	57317
VERIZON WIRELESS	CELLPHONES/TABLETS/HOT SPOTS	405.65	57318
VERIZON WIRELESS	CELLPHONES/TABLETS/HOT SPOTS	405.61	ACH
WASHINGTON NAT'L INS CO.	EMPL SUPL INS	586.60	57319
WELLMARK BC/BS OF IOWA	MEDICAL INSURANCE - OCT 24	18,551.80	57243
WELLS FARGO	OPERATING SUPPLIES	851.63	57244
WELLS FARGO	OPERATING SUPPLIES	7,539.89	57320
VALERIA WHITE	REFUND RENTAL FEE	10.00	57321
ZIEGLER INC	SNOWWOLF SKID LOADER ATTACHMNT	13,551.00	57322

c) Financial Reports for September 2024.

d) Department Reports.

HEARING OF DELEGATIONS: None.

Public Hearing for status of funding for the water project. The public hearing was open for comments. Diana Johnson from UERPC read the 4 points. **CITIZEN PARTICIPATION REQUIREMENTS.** To comply with the participation requirements of Section 508 of the Housing and Community Development Act of 1987, local government applicants and recipients must do the following: **1) Conduct at least one public hearing on the status of funded activities.** The hearing on the status of funded activities must include a review of: **(a) general description of accomplishments to date:** the total project is approximately 98% complete. Accomplishments to date include water main installation, service reinstatement and surface restoration. **(b) a summary of expenditures to date:** The latest pay estimate is current through August 19, 2024, and indicates that Community Development Block Grant (CDBG) reimbursable expenditures to date are at \$924,793.29 in terms of total project completed. This includes the

expenditures of contractor work and related expenses of \$911,819.29 and administrative expenditures of \$12,974. The total CDBG expenditure requested-to-date is 68%. Of the total spent, grant funds received include \$340,135 and local match expenditures include \$584,658.29. There is still \$159,865 in grant funds available to draw down, which includes \$147,839 in construction needs and administration of \$12,026. **(c) a general description of remaining work:** The remaining work consists of the following: submittal of final vibration monitoring report for approval. **(d) a general description of changes made to the project budget, performance targets, activity schedules, project scope, location, objectives or beneficiaries:** Since the CDBG end date is set for September 30, 2025, the project is currently 98% completed, and there is no extension of the timeline of these funds, the city anticipates finalizing this project as intended. The city does not anticipate any changes in project scope, location, objections, or beneficiaries and expects all funds to be depleted by or before the CDBG deadline of September 30, 2025. For more information on this project, feel free to contact Diana Johnson, Upper Explorerland Regional Planning Commission, 563-419-6104. The public hearing was closed with no further comments.

Parker made a motion to approve the Property Agreement Approval Consideration. Ludovissy seconded. Vote: Ayes: Parker, Bahls, Greve, Ludovissy and Geuder. Nays: 0. Motion Carried.

Discussed City Projects. Bahls made a motion to approve Pay App #5 for \$120,133.56. Parker seconded. Vote: Ayes: Parker, Bahls, Greve, Ludovissy and Geuder. Nays: 0. Motion Carried.

Discussed Ordinance No. 723-24, An Ordinance Amending Chapter 57, "Dangerous and Vicious Animals". Questions raised on what deems an animal as vicious. Ask other cities for their ordinance sections. Ludovissy made a motion to approve the First Reading of Ordinance No. 723-24. Geuder seconded. Roll Call Vote: Ayes: Parker, Bahls, Greve, Ludovissy and Geuder. Nays: 0. Motion Carried. Ludovissy made a motion to approve waiving the Second Reading of Ordinance No. 723-24. Bahls seconded. Roll Call Vote: Ayes: Parker, Bahls, Greve, Ludovissy and Geuder. Nays: 0. Motion Carried. Greve made a motion to approve the Final Reading and Passage of Ordinance No. 723-24. Parker seconded. Roll Call Vote: Ayes: Parker, Bahls, Greve, Ludovissy and Geuder. Nays: 0. Motion Carried.

Discussed Patrick Helbing's request to purchase City Property. Mr. Helbing and council received maps showing the area public works feels would be acceptable to sell and not hinder utilities. Bahls made a motion to approve request as shown by public works. Parker seconded. Vote: Ayes: Parker, Bahls, Greve, Ludovissy and Geuder. Nays: 0. Motion Carried.

Parker made a motion to approve Resolution No. 3432-24, A Resolution Supporting the Submittal of an Application to the Foundation of Cornerstone Communities Grant by Umbrella Arts for the Alluring Waters Project. Ludovissy seconded. Roll Call Vote: Ayes: Parker, Bahls, Greve, Ludovissy and Geuder. Nays: 0. Motion Carried.

Austin Coon was present to discuss lift station easement. Ludovissy asked for background on the development. Discussed estimate to raise manhole is \$3,800.00. Austin would like the City to pay to raise and he will grant easements for the lift station.

Parker asked to have Jamie ask Public Works for information on their capability of raising the manhole. Item is tabled and will be added to November agenda.

Parker made a motion to approve the EECBG Procurement Policy and compliance certification. Greve seconded. Vote: Ayes: Parker, Bahls, Greve, Ludovissy and Geuder. Nays: 0. Motion Carried.

Greve made a motion to approve the Christmas Parade Route extension. Parker seconded. Vote: Ayes: Parker, Bahls, Greve, Ludovissy and Geuder. Nays: 0. Motion Carried.

Bahls made a motion to approve hiring Police Officer, Keely Bergman. Parker seconded. Vote: Ayes: Parker, Bahls, Greve, Ludovissy and Geuder. Nays: 0. Motion Carried. Mayor Schaub administered the Oath of Office to Officer Bergman.

Reports:

- Fire Chief. Written report submitted.
- Chief of Police: Written report submitted. Awards banquet for grant received for 6 body cameras on 10/22/2024.
- Chamber of Commerce: None.
- Mayor Report: None.
- Council Report: None.

Greve made a motion to adjourn the meeting at 6:35 pm. Ludovissy seconded. Council Vote: Ayes: Greve, Ludovissy, Bahls, Parker and Geuder. Nays: 0. Motion Carried.

Fred Schaub, Mayor

ATTEST:

Jamie Blume, City Manager

REVENUE	
Sep-24	
GENERAL	\$ 83,696.47
AMBULANCE	\$ 83.03
ROAD USE	\$ 28,865.30
TRUST & AGENCY	\$ 15,424.24
LOCAL OPTION	\$ 21,280.37
TIF - DENTAL	\$ 5,597.56
REVOLVING LOAN	\$ 573.43
ENERGY	\$ 15.00
LIBRARY TRUST	\$ 31.00
DEBT SERVICE	\$ 9,261.79
WATER	\$ 45,967.43

WATER IMPROVEMENT		
FUND	\$	136,234.00
SEWER	\$	50,368.76
ELECTRIC	\$	287,286.04
METER DEPOSIT	\$	1,145.00
STORM SEWER	\$	5,309.89
TOTAL	\$	691,139.31

EXPENDITURES

14-Oct-24

GENERAL FUND	\$	94,886.06
ROAD USE FUND	\$	66,362.80
TRUST AND AGENCY FUND	\$	1,080.64
LOCAL OPTION FUND	\$	37,051.00
CAP PROJECT-FLOOD		
CONTROL FUND	\$	767.09
WATER FUND	\$	18,241.84
WATER IMPROVEMENT		
FUND	\$	126,353.87
SEWER FUND	\$	7,043.97
ELECTRIC FUND	\$	192,811.70
UTILITY METER DEPOSITS		
FUND	\$	645.00
STORM SEWER FUND	\$	212.52
PAYROLL FUND	\$	61,553.68
TOTAL	\$	607,010.17