

**City of Guttenberg
Regular City Council Meeting
November 04, 2024**

The Guttenberg, Iowa City Council met in regular session Monday, November 04, 2024, at 6:00 P.M. in the Municipal Building City Council Chambers. Mayor Fred Schaub presided with Austin Greve, Mandy Ludovissy, Michelle Geuder, Jane Parker and Steve Bahls via phone were present.

Guests: Austin Coon, Jenna Pollock, Kelsi Davis, Kassidy Brandel, Derek Chambers, Jessi Eulberg, Jon Lutz and Barb Boylen.

Parker made a motion approve the agenda. Greve seconded. Ayes: Parker, Greve, Bahls, Geuder and Ludovissy. Nays: 0. Motion carried.

Greve made a motion to approve the Consent Agenda. Geuder seconded. Ayes: Parker, Greve, Bahls, Geuder and Ludovissy. Nays: 0. Motion carried.

Approved by Consent Agenda vote:

- a) Approve Minutes of Regular Meeting – 09/09/2024 and Special Meeting 09/16/2024
- b) Bills & Claims.

VENDOR	REFERENCE	AMOUNT	CHECK #
10-8 VIDEO, LLC	BODY CAMS (8) - PD	4,422.00	57333
ACCESS SYSTEMS	COPIES/CONTRACT LIB. COPIER	232.90	57334
AFLAC	EMPL SUPLMTL INS	279.23	57335
AGMERICA LLC	BURN DOWN	190.00	57336
AIRGAS USA LLC	CYLINDER RENTAL	99.68	57323
ALPINE COMMUNICATIONS	PHONE SERVICE	1,596.36	57324
ALPINE COMMUNICATIONS	PHONE SERVICE	81.59	57337
AMAZON CAPITAL SERVICES	OPERATING SUPPLIES	320.80	57338
AMERICAN UNITED LIFE INS CO	EMPL LIFE INS BENEFIT	305.50	57325
JOSH ANDEREGG	BURIAL	800.00	57339
BARBARA ARTHUR	REFUND ALLEY IMPROVEMENT	76.56	57340
AUTOTEK GRAPHIC	BOAT RAMP SIGN	130.00	57341
AUTOTEK SERVICE CENTER, INC	VEHICLE MAINT.	618.26	57342
BENDER FOODS	OPERATING SUPPLIES	18.96	57343
BLACK HILLS ENERGY	GAS UTILITIES	661.21	57344
JAMIE BLUME	REIMB MILEAGE - DSM IMFOA	290.78	57345
BODENSTEINER IMPL. INC	HYDRAULIC OIL - RU	420.96	57346
CRAIG BRIES	REFUND ALLEY IMPROVEMENT	43.75	57347
ELAINE BRIES	REFUND ALLEY IMPROVEMENT	43.75	57348
DAVE BROWN	REIMB ALLEY IMPROVEMENTS	69.89	57349
DAKOTA SUPPLY GROUP	FLANGE REPAIR KITS	700.12	57350
KEN DAVIS	REFUND ALLEY IMPROVEMENT	87.50	57351

DELTA DENTAL OF IOWA	VISION/DENTAL INS - NOV 24	528.74	ACH
DOLLAR GENERAL-REGIONS 410526	OPERATING SUPPLIES	39.60	57326
DUBUQUE CITY TREAS OFFC	TESTING - WTR	44.00	57352
DUBUQUE FIRE EQUIP, INC	EXTINGUISHER MAINT	961.70	57353
DUNKERTON PUBLIC LIBRARY	BOOK PURCHASE	15.00	57354
EMPLOYEE BENEFIT SYSTEMS	HRA FEES	174.03	ACH
EDGEWOOD PUBLIC LIBRARY	SHARED EXP-MILEAGE/HOTEL	299.18	57355
EFTPS	FED/FICA TAX	8,547.41	ACH
CONSOLIDATED ELECTRICAL DISTR	GENERATOR REPAIR - WTR	210.00	57356
EUROFINS ENVIR TESTING NC,LLC	TESTING - WWTR	536.89	57357
FASSBINDER SMALL ENGINES	OP. EQUIPMENT REPAIRS	104.60	57358
FLETCHER REINHART CO	ELECTRIC SUPPLIES	518.42	57359
JEFF FRIEDLEIN	ELEC SVC LINE TO RESOURCE CNTR	950.00	57360
GALLS, ARAMARK CO	CLOTHING ALLOWANCE	148.88	57361
GARNAVILLO OIL, INC	DIESEL FUEL - RU	1,407.36	57362
GLOBE LIFE	EMPL SUPLMNTL INS	55.16	57363
GUTT CHAMBER OF COMMERCE	BUDGETED MONTHLY DONATION	1,666.67	57364
GUTTENBERG PRESS, INC	PUBLICATIONS/NOTICES	557.42	57365
GUTTENBERG RETAILERS	EMPL SAFETY INCENTIVES	280.00	57327
GWORKS	ADD 50 FRONT DESK USERS	420.00	57366
FRAN HARTMANN	REFUND ALLEY IMPROVEMENT	32.81	57367
HEFEL PORTABLE SERVICES, LLC	PORTABLE RESTROOMS	975.00	57368
HINZMAN FEED/LAWN CARE	GRASS SEED - CEMETERY	27.50	57369
KARI HOYHEIM	REIM. CAFE PLAN FY25	425.00	57332
ALEX HYDE	REFUND ALLEY IMPROVEMENT	43.75	57370
IA FIREFIGHTERS ASSOCIATION	25TH MEMBER - DUES	21.00	57371
IA ONE CALL	LINE LOCATES	27.90	57372
IA RURAL WATER ASSOC	MEMBERSHIP FEES 2025	355.00	57373
IA UTILITIES COMMISSION	REMAINDER DIRECT ASSMNT FY24	1,092.00	57374
IPERS	IPERS - REGULAR	11,677.61	ACH
SUSAN KANN	REIMB ALLEY IMPROVEMENTS	79.71	57375
WILLIAM KANN	REFUND ALLEY IMPROVEMENT	43.75	57376
KLUESNER SANITATION, LLC	SOLID WASTE REMOVAL	14,542.65	57377
KLUESNER CONSTRUCTION, INC	ASPHALT PROJECTS	40,759.00	57378
KUEMPEL HARDWARE INC	OPERATING SUPPLIES	1,063.08	57379
KWIK TRIP INC. - CREDIT DEPT.	FUEL	2,459.13	57328
MEUSER LUMBER CO	OPERATING SUPPLIES	193.15	57380
MEYER COLLISION & SERVICE CNTR	VEHICLE MAINT.	2,094.06	57381
MICROBAC LABORATORIES, INC.	TESTING - WATER	74.50	57382
MILBERT PROPERTIES	REIMB ALLEY IMPROVEMENTS	72.34	57383
STEVE MILLER	MOWING/TRIMMING - CEM	2,170.00	57384
MM MECHANICAL	SEASONAL HVAC SVC - LIB	316.20	57385
MOSER MECHANICAL	WTR LINE TO MARINA AREA	555.00	57386
MOSER TREE SERVICE	TREE TRIMMING/STUMP REMOVAL	603.75	57387

NAPA AUTO PARTS	VEHICLE MAINT.	131.92	57388
PALMER HARDWARE	RENTAL FEE - AIR COMPRESSOR	150.00	57389
PEARL'S DINER	BUSINESS ACCELERATOR GRANT	500.00	57390
TINA PECH	REIMB ALLEY IMPROVEMENTS	217.18	57391
PETTY CASH FUND	LIB-PROGRAM SUPPLIES/POSTAGE	138.93	57392
POCAHONTAS PUBLIC LIBRARY	PURCHASE 6 CD AUDIOBOOKS	115.00	57393
PRESS PRINTS	CLOTHING ALLOWANCE	284.00	57394
ANDREW REIMER INS	REIMB ALLEY IMPROVEMENTS	109.17	57395
RESALE POWER GROUP OF IOWA	WHOLESALE POWER/SUBSTATION RNT	122,387.17	57396
S & K CONCRETE, LLC	CONCRETE STEPS/PAD-BUECHEL TRL	2,878.19	57397
CHERYL SCHEFFERT	REFUND ALLEY IMPROVEMENT	65.63	57398
SCHUSTER, MICK & FRIEDMANN	LEGAL FEES	626.25	57399
CHRIS & MICHELLE SCOTT	REIMB ALLEY IMPROVEMENTS	133.71	57400
CATHERINE SIMON	REIMB - MILEAGE/MEAL	169.72	57401
SOLUTIONS BY MARK, LLC	LIBRARY TECHNOLOGY	998.00	57402
STATE WITHHOLDING	STATE TAX	2,544.48	ACH
STOREY KENWORTHY	JANITORIAL SUPPLIES - LIB	101.61	57403
JUDY TEPPER	REFUND ALLEY IMPROVEMENT	65.63	57404
TERRY DURIN CO	ELEC SUPPLIES	267.50	57405
TEXTMYGOV	ANNUAL MEMBERSHIP FEES	3,500.00	57406
JOHN THORNTON	REFUND ALLEY IMPROVEMENT	43.75	57407
JULIE TUTTLE	REFUND ALLEY IMPROVEMENT	43.75	57408
UPPER EXPL REG PLANNING COMM	GRANT ADMIN	1,575.72	57409
UTILITIES	CITY UTILITIES	7,947.23	57410
VEENSTRA & KIMM, INC.	ENGINEERING FEES	1,854.01	57411
WELLMARK BC/BS OF IOWA	MEDICAL INSURANCE - NOV 24	17,701.38	57330
SARAH WILLE	UMD DEPOSIT REFUND	510.00	57412

- c) Financial Reports for September 2024.
- d) Resolution No. 3433-24, Resolution to Approve Official Appointments.
- e) Department Reports.

HEARING OF DELEGATIONS: None.

No updates on the City Projects.

Kelsi Davis, Clayton County Energy District Coordinator introduced herself to the Council and gave some background on herself and also the Clayton County Energy District.

Discussed Marina Slip Agreements. Discussed no change to seasonal rates. Discussed lowering transient rates. Parker made a motion to approve lowering transient rates to \$1.50 per foot and not changing seasonal rates. Ludovissy seconded. Vote: Ayes: Parker, Greve, Bahls, Geuder and Ludovissy. Nays: 0. Motion Carried.

Discussed Ordinance No. 724-24, An Ordinance Amending Chapter 166, "Subdivision Regulations." Parker made a motion to approve the First Reading of Ordinance No. 724-24. Ludovissy seconded. Roll Call Vote: Ayes: Parker, Greve, Bahls, Geuder and Ludovissy. Nays: 0. Motion Carried. Greve made a motion to waive the Second Reading of Ordinance No. 724-24. Parker seconded. Roll Call Vote: Ayes: Parker, Greve, Bahls, Geuder and Ludovissy. Nays: 0. Motion Carried. Greve made a motion to approve the Final Reading and Passage of Ordinance No. 724-24. Geuder seconded. Roll Call Vote: Ayes: Parker, Greve, Bahls, Geuder and Ludovissy. Nays: 0. Motion Carried. Discussed holiday lighting contest. Greve made a motion to approve contest same as last year. Parker seconded. Vote: Ayes: Parker, Greve, Bahls, Geuder and Ludovissy. Nays: 0. Motion Carried.

Greve made a motion to approve Resolution No: 3434-24, Resolution Approving the City of Guttenberg 2024 Annual Financial Report for Fiscal Year Ended June 30, 2024. Ludovissy seconded. Roll Call Vote: Ayes: Parker, Greve, Bahls, Geuder and Ludovissy. Nays: 0. Motion Carried.

Greve made a motion to approve Resolution No. 3435-24, A Resolution to Approve the Street Finance Report for Fiscal Year Ending June 30, 2024. Ludovissy seconded. Roll Call Vote: Ayes: Parker, Greve, Bahls, Geuder and Ludovissy. Nays: 0. Motion Carried.

Parker made a motion to approve Resolution No. 3436-24, Resolution Approving the City of Guttenberg 2024 Annual Urban Renewal Report for Fiscal Year Ended June 30, 2024. Greve seconded. Roll Call Vote: Ayes: Parker, Greve, Bahls, Geuder and Ludovissy. Nays: 0. Motion Carried.

Budget Workshop date was set for 11/18/2024 at 5pm in the Council Chambers.

Discussed Pool pay scale 2025 consideration. Geuder made a motion to approve \$1.00 per hour base pay increase for all positions and increases to WSI and Head Guard pay incentives. Ludovissy seconded. Vote: Ayes: Bahls, Parker, Geuder, Greve and Ludovissy. Nays:0. Motion Carried.

Discussed fee schedule updates. Tabled for next meeting.

Austin Coon was present to discuss easement with the Council. Updated bid from Krapfl for proper risers. Austin would like City to pay all of the risers and he will cover dirt and seeding. Ludovissy made a motion to approve City paying for risers on the condition that the easement for lift station access and turn around area is granted. Greve seconded. Vote: Ayes: Bahls, Parker, Geuder, Greve and Ludovissy. Nays:0. Motion Carried.

Jon Lutz with Origin Designs discussed the River Park Drive Street Improvements with the Council. Project area will be River Park Drive from Prince to Pearl and small amount North of Pearl. Jon reviewed proposal and scope of services. City and School would receive cost estimates and plans for each component of proposed project. Bahls made a motion to approve \$14,300 for Origin to start working on plans and cost estimates.

Parker seconded. Vote: Ayes: Bahls, Parker, Geuder, Greve and Ludovissy. Nays:0. Motion Carried.

Discussed Buechel Hill Trail Survey. Project has been completed and unless property will be sold council doesn't feel that the expense is necessary. Greve made a motion to deny request for survey. Parker seconded. Vote: Ayes: Bahls, Parker, Geuder, Greve and Ludovissy. Nays:0. Motion Carried.

Parker made a motion to approve to hire State Auditor for Special Examination as a cost share with the Chamber of Commerce. Ludovissy seconded. Vote: Ayes: Bahls, Parker, Geuder, Greve and Ludovissy. Nays:0. Motion Carried.

Parker made a motion to approve Resolution No. 3437-24, A Resolution Approving Plat of Survey for Lot 1 of Lot 3, Lot 1 of Lot 4, Lot 1 of Lot 5, Lot 1 of Lot 6, Lot 6, Lot 7, Lot 8 and Lot A all in Block 48 in the City of Guttenberg, Clayton County, Iowa. Greve seconded. Roll Call Vote: Ayes: Bahls, Parker, Geuder, Greve and Ludovissy. Nays:0. Motion Carried.

Reports:

- Fire Chief. Written report submitted.
- Chief of Police: Written report submitted. Discussed calls for service, 99% of calls have additional information entered by officer or dispatch. Council members were invited to call police department anytime to see their area and discuss their work practices and procedures.
- Chamber of Commerce: None.
- Mayor Report: None.
- Council Report: Steve Bahls would like capital improvement plan to include fire truck replacements.

Bahls made a motion to adjourn the meeting at 7:28 pm. Parker seconded. Council Vote: Ayes: Greve, Ludovissy, Bahls, Parker and Geuder. Nays: 0. Motion Carried.

Fred Schaub, Mayor

ATTEST:

Jamie Blume, City Manager

REVENUE

Oct-24

GENERAL	\$	505,716.34
AMBULANCE	\$	18,987.91
ROAD USE	\$	20,352.90
TRUST & AGENCY	\$	161,476.75
LOCAL OPTION	\$	28,572.51
REVOLVING LOAN	\$	1,275.65
ENERGY	\$	15.00
LIBRARY TRUST	\$	32.04
DEBT SERVICE	\$	92,526.50
WATER	\$	47,155.12
WATER IMPROVEMENT FUND	\$	979,709.90
SEWER	\$	51,912.07
ELECTRIC	\$	269,076.40
METER DEPOSIT	\$	1,740.00
STORM SEWER	\$	5,463.62
TOTAL	\$	2,184,012.71

EXPENDITURES

4-Nov-24

GENERAL FUND	\$	71,063.40
ROAD USE FUND	\$	19,770.03
TRUST AND AGENCY FUND	\$	174.03
CAP PROJECT-FLOOD CONTROL FUND	\$	634.27
WATER FUND	\$	3,507.03
WATER IMPROVEMENT FUND	\$	2,817.35
SEWER FUND	\$	4,656.81
ELECTRIC FUND	\$	128,521.25
UTILITY METER DEPOSITS FUND	\$	510.00
PAYROLL FUND	\$	42,064.51
TOTAL	\$	273,718.68