

**City of Guttenberg
Regular City Council Meeting
December 09, 2024**

The Guttenberg, Iowa City Council met in regular session Monday, December 09, 2024, at 6:00 P.M. in the Municipal Building City Council Chambers. Mayor Fred Schaub presided with Austin Greve, Michelle Geuder, Jane Parker and Steve Bahls present. Absent: Mandy Ludovissy.

Guests: Sam Bender, Justin Sobaski, Al Troester, Dave Brown, Derek Chambers and Mick Pierce.

Greve made a motion approve the agenda. Bahls seconded. Ayes: Greve, Bahls, Geuder. Nays: 0. Motion carried.

Bahls made a motion to approve the Consent Agenda. Greve seconded. Ayes: Greve, Bahls, Geuder. Nays: 0. Motion carried.

Approved by Consent Agenda vote:

a) Approve Minutes of Regular Meeting – 11/04/2024 and Special Meeting 11/18/2024

b) Bills & Claims.

VENDOR	REFERENCE	AMOUNT	CHECK #
ACCESS SYSTEMS	LIBRARY COPIES/CONTRACT	48.14	57456
AFLAC	EMPL SUPLMTL INS	279.23	57454
AGMERICA LLC	TOPSOIL - RU	225.00	57413
AIRGAS USA LLC	CYLINDER RENTAL	101.78	57414
AIRGAS USA LLC	CYLINDER RENTAL	99.68	57457
ALPINE COMMUNICATIONS	PHONE SERVICE	1,593.30	57435
ALPINE COMMUNICATIONS	PHONE SERVICE	81.26	57447
AMAZON CAPITAL SERVICES	OPERATING SUPPLIES	496.62	57458
AMERICAN UNITED LIFE INS CO	EMPL LIFE INS BENEFIT	329.00	57448
JOSH ANDEREGG	BURIAL	425.00	57415
JOSH ANDEREGG	BURIAL	1,600.00	57449
ERICA ARMSTRONG/JORDAN FRIEDLN	UTILITY DEPOSIT REFUND	325.00	57459
AUTOTEK SERVICE CENTER, INC	VEHICLE MAINTENANCE	111.47	57460
BAKER & TAYLOR	BOOKS	128.77	57416
BAKER & TAYLOR	BOOKS	950.48	57461
BARCO MUNICIPAL PRODUCTS	OPERATING SUPPLIES	156.85	57462
BARD MATERIALS	CONCRETE	161.20	57417
BENDER FOODS	BUDGET WORKSHOP REFRESHMENTS	54.92	57463
BLACK HILLS ENERGY	GAS UTILITIES	1,113.32	57450
BODENSTEINER IMPL. INC	VEHICLE MAINTENANCE	29.72	57418
BRINK'S TREE SERVICE LLC	TREE TRIMMING BY ELEC LINES	2,850.00	57451
BRODY SCHNEIDER	POWER SERVICE DIGGING	1,000.00	57436

CRESCENT ELECT SUPPLY	ELECTRIC SUPPLIES	761.67	57464
CULLIGAN	BOTTLED WATER SHOP	52.50	57419
CULLIGAN	BOTTLED WATER SHOP	45.00	57465
D & D CONCRETE, INC	CURB & GUTTER BY PSB	5,070.00	57437
DELTA DENTAL OF IOWA	VISION/DENTAL INS - DEC 24	635.66	ACH
DOLLAR GENERAL-REGIONS 410526	OPERATING SUPPLIES	33.90	57420
DUBUQUE FIRE EQUIP, INC	EXTINGUISHER MAINT - FIRE DEPT	1,445.30	57421
EMPLOYEE BENEFIT SYSTEMS	HRA FEES - 11/15/24	2,650.27	ACH
EDMUNDS GOV TECH	ANNUAL SOFTWARE FIRST YEAR	44,500.00	57466
EFTPS	FED/FICA TAX	17,664.58	ACH
CONSOLIDATED ELECTRICAL DISTR	GENERATOR REPAIR/MAINT	9,181.00	57467
EUROFINS ENVIR TESTING NC, LLC	TESTING - WWTR	443.80	57468
FASSBINDER SMALL ENGINES	SNOWBLOWER-MUNI BLDG/LIBRARY	1,249.00	57469
FELD FIRE	AIRPRIME 3/4 LOCATION	3,563.00	57422
FLETCHER REINHART CO	ELECTRIC SUPPLIES	1,055.02	57423
FLETCHER REINHART CO	ELECTRIC SUPPLIES	870.39	57438
FLETCHER REINHART CO	ELECTRIC SUPPLIES	1,712.54	57470
JEFF FRIEDLEIN	ROCK	479.12	57471
GLOBE LIFE	EMPLOYEE SUPLMNTL INS	55.16	57455
GORDON FLESCH COMPANY INC	COPIER CONTRACT 11/08-12/07	101.00	57424
GUTT CHAMBER OF COMMERCE	BUDGETED MONTHLY DONATION	1,666.66	57472
GUTT FAMILY RESOURCE CENTER	UTILITY DEPOSIT REFUND	380.00	57473
GUTTENBERG PRESS, INC	PUBLICATIONS/NOTICES	559.63	57474
GUTTENBERG RETAILERS	EMPL SAFETY INCENTIVES	275.00	57439
GUTTENBERG CITY UTILITY ACCTS	DEPOSITS APPLIED	1,125.00	57475
GWORKS	SOFTWARE LICENSE/SUPPORT	24,000.00	57476
HACKER, NELSON & CO, PC	ANNUAL EXAM FY24	5,550.00	57440
HAWKINS, INC	CHEMICALS	1,164.17	57477
HEFEL PORTABLE SERVICES, LLC	PORTABLE RESTROOMS	610.00	57478
ADAM HINES	UTILITY DEPOSIT REFUND	380.00	57479
SIMMERING CORY/IA CODIFICATION	2024 OCTOBER SUPPLEMENT	341.00	57480
IA DEPT PUBLIC SAFETY	TERMINAL BILLING - OND 2024	300.00	57481
IA FINANCE AUTHORITY	SRF LOAN INTEREST PMNTS	16,439.92	ACH
IA ONE CALL	LINE LOCATES	27.90	57482
IPERS	IPERS - REGULAR	11,967.98	ACH
J & R SUPPLY INC	OPERATING SUPPLIES	1,425.00	57483
J P COOKE CO.	DOG TAGS 2025	104.95	57484
JOHN DEERE FINANCIAL	CLOTHING ALLOWANCE	579.92	57425
KLUESNER SANITATION, LLC	SOLID WASTE REMOVAL	13,937.04	57485
FL KRAPFL, INC	INFRASTRUCTURE REPAIRS	26,385.51	57486
KUEMPEL HARDWARE INC	OPERATING SUPPLIES	446.15	57487
KWIK TRIP INC. - CREDIT DEPT.	FUEL	1,963.32	57441
KWIK TRIP INC. - CREDIT DEPT.	FUEL	1,837.29	57488
LYNCH DALLAS, P. C.	LEGAL FEES	5,981.50	57426

LYNCH DALLAS, P. C.	LEGAL FEES	3,074.50	57489
MEDICAL ASSOCIATES CLINIC	PRE-EMPLOYMENT SCREENING	157.00	57427
MEUSER LUMBER CO	OPERATING SUPPLIES	427.07	57490
MEYER COLLISION & SERVICE CNTR	VEHICLE MAINTENANCE	1,666.76	57491
MICROBAC LABORATORIES, INC.	TESTING - WATER	35.00	57492
MOSER MECHANICAL	BOILER REPAIR - MUNI BLDG	164.00	57442
MOSER MECHANICAL	BOILER PARTS - MUNI BLDG	15,399.00	57493
OPG-3, INC.	LASERFICHE ANNUAL FEE	567.00	57428
ORIGIN DESIGN	SS IMPROVEMENT ENGINEERING	5,766.50	57494
PEERLESS WELL & PUMP, INC.	PUMP REPAIRS - WELL #4	4,160.00	57495
PORTZEN CONSTRUCTION INC	WINTERIZE POOL	1,394.23	57429
POSTMASTER GUTTENBERG	UTILITY BILL MAILING	525.28	57446
MIKE RANDALL	SEASONAL MOWING	8,175.00	57496
RELIABLE TECHNOLOGY INC	IT SUPPORT	25.00	57497
RESALE POWER GROUP OF IOWA	WHOLESALE POWER/SUBSTATION RNT	113,115.37	57498
NOAH SADEWASSER	UTILITY DEPOSIT REFUND	435.00	57499
JIM SCHEFFERT	UTILITY DEPOSIT REFUND	355.00	57500
ROBYN SCHULTZ	ENERGY REBATE - A/C	300.00	57501
GEORGE SCHULTZ	UTILITY DEPOSIT REFUND	310.00	57502
SCHUSTER, MICK & FRIEDMANN	LEGAL FEES	318.75	57503
CATHERINE SIMON	REIMB MILEAGE - CL CO LIB ASSN	28.14	57504
SJ ELECTRO SYSTEMS INC.	ICONTRON SUBSCRIPTION - OND 24	321.00	57443
STATE WITHHOLDING	STATE TAX	2,616.13	ACH
STOREY KENWORTHY	JANITORIAL SUPPLIES - LIB	72.26	57505
T&R ELECTRIC, INC.	TRANSFORMER	27,340.96	57506
TELEGRAPH HERALD	SUBSCRIPTION RENEWAL	423.88	57452
TOP GRADE EXCAVATING, INC	INSTALL 2 SVC LINES	13,972.99	57430
TUJETSCH AGENCY	ADD'L PREMIUM-WORK COMP AUDIT	2,464.00	57453
UMB BANK NA	GO BOND INTEREST PMNTS	38,730.00	ACH
UNIVERSAL ELECTRIC SUPPLY	ELECTRIC SUPPLIES	2,132.56	57431
UNIVERSAL ELECTRIC SUPPLY	ELECTRIC SUPPLIES	204.99	57444
UPPER EXPL REG PLANNING COMM	GRANT ADMIN	1,606.86	57507
UTILITIES	CITY UTILITIES	8,454.24	57508
VEENSTRA & KIMM, INC.	WTR PJCT GENERAL SERVICES	356.00	57509
VERIZON WIRELESS	CELLPHONES/TABLETS/HOT SPOTS	913.94	ACH
VFC DISTRIBUTORS	SOFTENER SALT	6,582.40	57432
WASHINGTON NAT'L INS CO.	EMPL SUPL INS	586.60	57433
WASHINGTON NAT'L INS CO.	EMPL SUPL INS	586.60	57510
WELLMARK BC/BS OF IOWA	MEDICAL INSURANCE - DEC 24	18,970.71	57445
WELLS FARGO	OPERATING SUPPLIES	2,477.93	57434
WELLS FARGO	OPERATING SUPPLIES	1,683.45	57511
WINEGAR WORKS, INC	MOVE DOCKS TO WINTER STORAGE	100.00	57512

c) Financial Reports for November 2024.

- d) Resolution No. 3438-24, Resolution to Approve Official Appointments.
- e) Department Reports.
- f) Simplified Renewal for a Class C Retail Alcohol License for Lakeside Ballroom LLC d/b/a Lakeside Ballroom.
- g) Simplified Renewal for a Class C Retail Alcohol License for BSADEWASSER LLC d/b/a Sodes Green Acre Café.

HEARING OF DELEGATIONS: None.

Budget Timeline was tabled for a meeting when all members are present.

Jane Parker arrived at 6:02pm.

Discussed Ordinance Amendment request to Rezone Lots 13, 14, 15 & 16 in Block 30 from R-2 to C-1. Public Hearing was open for comments. Mick Pierce feels that it is spot zoning and gave background information on the property. Discussed shouse requirements. Parker made a motion to table Ordinance amendment for more information. Geuder seconded. Vote: Ayes: Bahls, Parker, Greve and Geuder. Nays: 0. Motion Carried.

Parker made a motion to approve Resolution No. 3439-24, a Resolution Scheduling Hearing Submittal of a Request for a Municipal Franchise Pursuant to Iowa Code Section 364.2 for SOO Green HVDC Link Projectco, LLC to set a public hearing on December 23, 2024 at 3pm. Bahls seconded. Roll Call Vote: Ayes: Bahls, Parker, Greve and Geuder. Nays: 0. Motion Carried.

Greve made a motion to approve Resolution No: 3440-24, A Resolution Proposing Sale of Real Property to Dennis and Regina Delaney and Setting Public Hearing. Public Hearing will be on December 23, 2024 at 3pm. Parker seconded. Roll Call Vote: Ayes: Parker, Greve, Bahls, Geuder. Nays: 0. Motion Carried.

Discussed Coon Property, Lift Station Easements. Parker made a motion to approve the easements. Bahls seconded. Vote: Ayes: Bahls, Parker, Greve and Geuder. Nays: 0. Motion Carried.

Dave Brown was present to discuss fill request. Dave shared his ideas on development of his highway lots. Discussed flood control requirements. Discussed tabling and gather information and inviting the Corp to weigh in on subject.

Discussed Fee Schedule updates. No change in fees as updated – Council expressed concerns with notarization of non-city documents and would like to retain the current policy to only notarize City documents. Discussed bike registration in relation to e-bikes. Check with other towns to see if and how they register electric bikes.

Discussed TCP Timecard Software. Parker made a motion to approve purchasing. Greve seconded. Vote: Ayes: Bahls, Parker, Greve and Geuder. Nays: 0. Motion Carried.

Police Chief Derek Chambers provided information on the 5th Full Time Police Officer, McKinley Rans. Parker inquired about reduced overtime. Parker made a motion to approve hiring McKinley Rans. Geuder seconded. Vote: Ayes: Bahls, Parker, Greve and Geuder. Nays: 0. Motion Carried.

Reports:

- Fire Chief. Written report submitted.
- Chief of Police: Written report submitted. Discussed Squad #1 in tomorrow for new engine (49,000 miles).
- Mayor Report: None.
- Council Report: Email on Sandwich boards- look into ordinance change to allow with restrictions.

Bahls made a motion to adjourn the meeting at 7:01 pm. Greve seconded. Council Vote: Ayes: Greve, Bahls, Parker and Geuder. Nays: 0. Motion Carried.

Fred Schaub, Mayor

ATTEST:

Jamie Blume, City Manager

	REVENUE	
	Nov-24	
GENERAL		\$ 179,344.90
AMBULANCE		\$ 133.84
ROAD USE		\$ 21,663.79
TRUST & AGENCY		\$ 29,820.56
LOCAL OPTION		\$ 22,062.06
TIF - BREWERY		\$ 2,967.72
REVOLVING LOAN		\$ 574.20
ENERGY		\$ 15.00
LIBRARY TRUST		\$ 31.03
DEBT SERVICE		\$ 17,315.22
CAP PROJECT-POOL		\$ 5,357.24
WATER		\$ 57,867.15
WATER IMPROVEMENT FUND		\$ 39,447.00
SEWER		\$ 63,244.79
ELECTRIC		\$ 264,069.24
METER DEPOSIT		\$ 1,085.00
STORM SEWER		\$ 5,234.09
TOTAL		\$ 710,232.83
	EXPENDITURES	
	9-Dec-24	
GENERAL FUND		\$ 119,093.83
ROAD USE FUND		\$ 5,748.54
TRUST AND AGENCY FUND		\$ 2,650.27
LOCAL OPTION FUND		\$ 5,070.00
DEBT SERVICE FUND		\$ 38,730.00
CAP PROJECT-FLOOD CONTROL FUND		\$ 555.23
STORM SEWER IMPR PROJ FUND		\$ 5,766.50
WATER FUND		\$ 45,115.38
WATER REVENUE SINKING FUND		\$ 3,584.92
WATER IMPROVEMENT FUND		\$ 1,407.63
SEWER FUND		\$ 42,171.39
SEWER LOAN FUND		\$ 12,855.00
ELECTRIC FUND		\$ 167,873.35
UTILITY METER DEPOSITS FUND		\$ 3,310.00
STORM SEWER FUND		\$ 550.00
PAYROLL FUND		\$ 53,691.65
TOTAL		\$ 508,173.69