

**City of Guttenberg  
Regular City Council Meeting  
January 13, 2025**

The Guttenberg, Iowa City Council met in regular session Monday, January 13, 2025 at 6:00 P.M. in the Municipal Building City Council Chambers. Mayor Fred Schaub presided with Austin Greve, Michelle Geuder, Mandy Ludovissy, Jane Parker and Steve Bahls present. Absent: None.

Guests: Steve Miller, Mick Pierce, Jim Ferguson, Derek Chambers, McKinley & Olivia Rans.

Parker made a motion approve the agenda. Bahls seconded. Ayes: Greve, Ludovissy, Bahls, Geuder. Nays: 0. Motion carried.

Greve made a motion to approve the Consent Agenda. Parker seconded. Ayes: Greve, Ludovissy, Bahls, Geuder. Nays: 0. Motion carried.

Approved by Consent Agenda vote:

a) Approve Minutes of Regular Meeting – 12/09/2024 and Special Meeting 12/23/2024

b) Bills & Claims.

VENDOR	REFERENCE	AMOUNT	CHECK #
ACCESS SYSTEMS	COPIES/CONTRACT FOR LIBRARY	43.09	57542
AFLAC	EMPL SUPLMTL INS	279.23	57543
ALPINE COMMUNICATIONS	PHONE SERVICE	1,616.24	57513
ALPINE COMMUNICATIONS	PHONE SERVICE	80.68	57537
AMAZON CAPITAL SERVICES	OPERATING SUPPLIES	507.07	57544
AMERICAN UNITED LIFE INS CO	EMPL LIFE INS BENEFIT	329.00	57529
ROBERT ANDERSEN	METER DEPOSITS APPLIED	100.00	57545
ARMOR EXPRESS	POLICE VEST	978.61	57526
AUTOTEK GRAPHIC	CORRUGATED PLASTIC BOARDS-LIB	25.80	57538
AUTOTEK SERVICE CENTER, INC	VEHICLE MAINTENANCE	1,893.60	57546
BAKER & TAYLOR	BOOKS	558.01	57547
JOSH BAKER	METER DEPOSITS APPLIED	135.00	57548
BENDER FOODS	OPERATING SUPPLIES	242.17	57549
BIG RIVER MAGAZINE	SUBSCRIPTION RENEWAL	43.00	57550
BLACK HILLS ENERGY	GAS UTILITIES	3,990.66	57530
BODENSTEINER IMPL. INC	15W40 OIL - SKIDLOADER	107.45	57551
BRINK'S TREE SERVICE LLC	INSTALL ROPE ON FLAGPOLE	200.00	57531
BROWN'S SALES & LEASING	VEHICLE MAINTENANCE	95.00	57552
BRUENING ROCK PRODUCTS, INC.	WASHED CONCRETE SAND - SNOW	699.43	57553
CENTRAL IOWA TELEVISIONING LLC	FY25 MAINTENANCE CONTRACT-WWTR	14,540.97	57514
CLAYTON COUNTY LIBRARY ASSOC	ASSC DUES/APOLLO FEE/UNBOUND	1,550.00	57554
CRESCENT ELECT SUPPLY	LOAD CENTER/CIRCUIT BREAKERS	746.61	57555

CULLIGAN	BOTTLED WATER SHOP	37.50	57556
DELTA DENTAL OF IOWA	VISION/DENTAL INS - JAN 25	600.02	ACH
DEMCO	BOOK PROCESSING SUPPLIES	163.46	57539
DIAMOND MOWERS INC.	BLADE KITS - RU/ELEC	1,269.89	57557
MARIA DIAZ	METER DEPOSITS APPLIED	160.00	57558
DOLLAR GENERAL-REGIONS 410526	OIL FOR SQUAD	26.00	57515
DRIVE LINE INC	CUTTING EDGE KITS	658.26	57559
DUBUQUE CITY TREAS OFFC	TESTING - WTR	88.00	57532
EASTERN IA ASPHALT MAINT	FILL STREET CRACKS	3,564.00	57516
EMPLOYEE BENEFIT SYSTEMS	HRA FEES	2,507.95	ACH
EDGEWOOD AUTO & TIRE	VEHICLE REPAIRS - 12 IH	394.00	57560
EFTPS	FED/FICA TAX	21,145.19	ACH
ERICSON LAND SURVEYING LLC	SURVEYING	2,320.00	57561
EUROFINS ENVIR TESTING NC,LLC	TESTING - WWTR	532.28	57562
FASSBINDER SMALL ENGINES	SAW CHAINS	57.52	57563
FLETCHER REINHART CO	ELECTRIC SUPPLIES	1,329.48	57517
JEFF FRIEDLEIN	CORE OUT FOR CURB REPLACEMENT	1,100.00	57564
GLOBE LIFE	EMPLOYEE SUPLMNTL INS	55.16	57565
GORDON FLESCH COMPANY INC	COPIER CONTRACT 12/8/24-1/7/25	101.00	57518
GUTTENBERG CHAMBER OF COMMERCE	BUDGETED MONTHLY DONATION	1,666.67	57566
GUTTENBERG PRESS, INC	PUBLICATIONS/NOTICES	373.98	57567
GUTTENBERG RETAILERS	EMPL SAFETY INCENTIVE	285.00	57527
GUTTENBERG ROTARY CLUB	ANNUAL MEMBERSHIP DUES	155.00	57568
GUTTENBERG CITY UTILITY ACCTS	DEPOSIT APPLIED	354.96	57569
HACH COMPANY	WTR TESTING SUPPLIES	246.85	57570
GARY HAGER	ENERGY REBATE - A/C	400.00	57571
HAWKINS, INC	CHEMICALS	1,045.37	57572
HEFEL PORTABLE SERVICES, LLC	PORTABLE RESTROOMS	610.00	57573
HENNY PENNY'S RETAIL & RENTAL	REFUND - MARINA BLDG RENTAL	50.00	57574
HYVEE ACCOUNTING	MEAL PLAN-PD ACADEMY	2,904.50	57528
IA DEPT REVENUE & FINANCE	SALES/USE/L OPT TAXES - NOV 24	5,223.16	ACH
IA DEPT REVENUE & FINANCE	WATER EXCISE TAX - NOV 24	2,283.26	ACH
IA LAW ENFORCEMENT ACADEMY	MMPI TESTING	20.00	57575
IA LEAGUE OF CITIES	BUDGET WORKSHOP 2024	50.00	57519
IA ONE CALL	LINE LOCATES	21.60	57576
AMANDA IHDE	REFUND UTIL OVERPAYMENT	91.14	57577
IPERS	IPERS - REGULAR	12,439.51	ACH
KANN MFG CORP	SNOW PLOW BLADES	698.40	57578
JOE KANN	METER DEPOSITS APPLIED	295.00	57579
KIESLER'S POLICE SUPPLY	GLOCK 19X 9MM COYOTE	500.00	57520
KLUESNER SANITATION, LLC	SOLID WASTE REMOVAL	14,252.37	57580
KUEMPEL HARDWARE INC	OPERATING SUPPLIES	338.98	57581
DEREK LUDOVISSY	ALLURING WTRS/CULVERT REPAIRS	8,700.00	57582
LYNCH DALLAS, P. C.	LEGAL FEES	270.50	57583

MJ ELECTRIC	INFRASTRUCTURE	14,592.95	ACH
MAQUOKETA VALLEY ELECTRIC COOP	CT/VT FOR BROWN'S PROJECT	1,631.75	57540
MID AMERICAN RESEARCH CHEMICAL	NUKE LIFT STATION DEGREASER	2,490.00	57521
MAXWELL PUBLIC LIBRARY	BETLEJUICE BETLEJUICE DVD	19.96	57584
MEUSER LUMBER CO	OPERATING SUPPLIES	150.48	57585
MEYER COLLISION & SERVICE CNTR	VEHICLE MAINTENANCE	81.12	57586
MICROBAC LABORATORIES, INC.	TESTING - WATER	54.75	57522
MICROBAC LABORATORIES, INC.	TESTING - WATER	411.00	57587
MUNICIPAL SUPPLY INC	WTR METERS/CONNECTIONS	249.60	57588
ORIGIN DESIGN	SS IMPROVEMENT ENGINEERING	4,601.25	57589
MAYA PIERCE	FINAL POOL PAYCHECK-YE BONUS	17.50	57523
POSTMASTER GUTTENBERG	UTILITY BILL MAILING	483.28	57535
QUALITY FLOW IOWA, INC	2 SUBMERSIBLE PUMPS	29,980.00	57590
MAT RIES	CLOTHING ALLOWANCE - WORK BOOT	149.45	57591
RESALE POWER GROUP OF IOWA	WHOLESALE POWER/SUBSTATION RNT	134,861.37	57592
S R CUSTOM METAL RAILINGS LLC	RAILING - BUECHEL HILL TRAIL	1,300.00	57593
JULIE SCHMIDT	REIMB MILEAGE - TRAINING	30.15	57594
ELIZABETH SCHNEIDER	METER DEPOSITS APPLIED	360.04	57595
ROBYN SCHULTZ	ENERGY REBATE - FREEZER	25.00	57596
SCHUSTER, MICK & FRIEDMANN	LEGAL FEES	465.00	57597
CATHERINE SIMON	REIMB MILEAGE - TRAINING	48.91	57598
STATE WITHHOLDING	STATE TAX	2,893.52	ACH
MONICA STEFFEN	METER DEPOSITS APPLIED	315.00	57599
STONY CREEK LANDSCAPES, INC.	ALLURING WATERS PROJECT	18,115.00	57600
STOREY KENWORTHY	COPY PAPER - LIB	54.90	57541
CHARLES SWALLOM	ENERGY REBATE - A/C	50.00	57601
TIMECLOCK PLUS, LLC	TIMECLOCK SOFTWARE 1ST YR/IMPL	8,160.00	57524
TERRY DURIN CO	ELECTRIC SUPPLIES	13,947.45	57602
TOP GRADE EXCAVATING, INC	WATER PROJECT PHASE 1	13,062.50	57603
UMB BANK NA	ADMIN FEES - 2018 GO BOND	300.00	57525
UNIVERSAL ELECTRIC SUPPLY	ELECTRIC SUPPLIES	877.64	57533
UNIVERSAL ELECTRIC SUPPLY	ELECTRIC SUPPLIES	497.90	57604
UPPER EXPL REG PLANNING COMM	GRANT ADMIN	1,599.73	57605
UTILITIES	CITY UTILITIES	8,747.23	57606
UTILITY SERVICE CO., INC.	QTLY MAINT - WTR TOWER	3,202.35	57607
VEENSTRA & KIMM, INC.	WTR PJCT GENERAL SERVICES	413.50	57608
VERIZON WIRELESS	CELL PHONES/TABLETS/HOT SPOTS	442.20	57609
DANNY WANDER	METER DEPOSITS APPLIED	295.00	57610
WELLMARK BC/BS OF IOWA	MEDICAL INSURANCE - JAN 25	18,548.65	57534

- c) Financial Reports for December 2024.
- d) Resolution No. 3442-25, Resolution to Approve Official Appointments.
- e) Department Reports.

f) Simplified Renewal for a Class C Retail Alcohol License for Moonshine Real Estate LLC d/b/a The Dam Bar.

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HEARING OF DELEGATIONS: None.

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Discussed Water Improvement Project. Parker made a motion to approve Change Order #3. Bahls seconded. Vote: Ayes: Parker, Greve, Bahls, Ludovissy and Geuder. Nays:0. Motion Carried. Greve made a motion to approve Pay Application #6. Bahls seconded. Vote: Ayes: Parker, Greve, Bahls, Ludovissy and Geuder. Nays:0. Motion Carried. Bahls made a motion to approve certificate of completion. Parker seconded. Vote: Ayes: Parker, Greve, Bahls, Ludovissy and Geuder. Nays:0. Motion Carried.

Darla Kelchen with Clayton County Development Group spoke to the Council regarding background on CCDG, shared information on CCDG activities over the last year, and asked for a budgeted donation. Ludovissy made a motion to approve budgeting for \$2,700. Geuder seconded. Vote: Ayes: Parker, Greve, Bahls, Ludovissy and Geuder. Nays:0. Motion Carried.

Discussed CCFF request for Clayton County Disaster Recovery Fund. Bahls made a motion to approve request of \$500.00. Parker seconded. Vote: Ayes: Parker, Greve, Bahls, Ludovissy and Geuder. Nays:0. Motion Carried.

Jim Ferguson requested to address Council regarding property. Shared answers from City Attorney with Jim. No further action was taken.

Discussed Budget Timeline. Special Council Meetings were set for March 24, 2025 at 6pm and 6:30pm.

Discussed Ordinance amendment request regarding rezoning lots 13, 14, 15 & 16 in Block 30 from R-2 to C-1. Bahls made a motion send the request back to Planning and Zoning Board for reconsideration in light of additional information and a change in property owners for 2 of the lots in question. Parker seconded. Vote: Ayes: Parker, Greve, Bahls, Ludovissy and Geuder. Nays:0. Motion Carried.

Discussed SOO Green Project and temporary easement. Bahls made a motion to approve temporary easement. Parker seconded. Vote: Ayes: Parker, Greve, Bahls, Ludovissy and Geuder. Nays:0. Motion Carried.

Discussed 2025 Riverfront Lease Rates. Parker made a motion to approve keeping rates the same at \$8 per foot. Ludovissy seconded. Vote: Ayes: Parker, Greve, Bahls, Ludovissy and Geuder. Nays:0. Motion Carried.

Discussed Procurement Policy update. Parker made a motion to approve update. Geuder seconded. Vote: Ayes: Parker, Greve, Bahls, Ludovissy and Geuder. Nays:0. Motion Carried.

McKinley Rans was sworn-in as Police Officer.

Reports:

- Fire Chief. Written report submitted.
- Chief of Police: Written report submitted.
- Mayor Report: None.
- Council Report: Discussed Helping Services Donation Request.

Parker made a motion to adjourn the meeting at 6:50 pm. Bahls seconded. Council Vote: Ayes: Greve, Bahls, Parker and Geuder. Nays: 0. Motion Carried.

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Fred Schaub, Mayor

ATTEST:

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Jamie Blume, City Manager

REVENUE	
Dec-24	
GENERAL	\$ 98,717.37
AMBULANCE	\$ 547.71
ROAD USE	\$ 20,849.11
TRUST & AGENCY	\$ 9,753.34
LOCAL OPTION	\$ 20,572.76
REVOLVING LOAN	\$ 576.27
ENERGY	\$ 15.00
LIBRARY TRUST	\$ 32.06
DEBT SERVICE	\$ 5,541.70
WATER	\$ 44,425.03
SEWER	\$ 48,976.86
ELECTRIC	\$ 196,440.50
STORM SEWER	\$ 5,335.96
TOTAL	\$ 451,783.67

EXPENDITURES	
13-Jan-25	
GENERAL FUND	\$ 67,444.38
ROAD USE FUND	\$ 9,516.09
TRUST AND AGENCY FUND	\$ 2,507.95
LOCAL OPTION FUND	\$ 3,564.00
DEBT SERVICE FUND	\$ 300.00
CAP PROJECT-FLOOD CONTROL FUND	\$ 789.67
STORM SEWER IMPR PROJ FUND	\$ 4,601.25
WATER FUND	\$ 11,100.30
WATER IMPROVEMENT FUND	\$ 14,286.06
SEWER FUND	\$ 53,125.99
ELECTRIC FUND	\$ 176,032.36
UTILITY METER DEPOSITS FUND	\$ 2,015.00
STORM SEWER FUND	\$ 100.38
PAYROLL FUND	\$ 56,290.28
TOTAL	\$ 401,673.71

